

Public Works Commission
Regular Meeting Agenda

Wednesday, July 27, 2016

3:30 P.M.

**City Hall - MultiPurpose Room
23825 Stuart Ranch Road**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – July 20, 2016

1. Written and Oral Communications from the Public and Commissioners

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)
- B. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

2. Consent Calendar

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes – June 22, 2016

Staff recommendation: Approve minutes of the Public Works Commission Regular meeting of June 22, 2016.

Staff contact: Administrative Assistant Ayala, 310-456-2489 ext. 352

3. Old Business

A. Capital Improvements Projects Status Report

Staff recommendation: Receive and file update on the City’s current and upcoming Capital Improvement Projects.

Staff contact: Assistant to the City Manager Shavelson, 310-456-2489 ext. 254

B. Update on Street Maintenance Work

Staff recommendation: Receive and file report on the status of Street Maintenance Work.

Staff contact: Public Works Superintendent Aladjadjian, 310-456-2489 ext. 235

C. Civic Center Wastewater Treatment Facility Project Update

Staff recommendation: Receive and file update on the status of the Civic Center Wastewater Treatment Facility.

Staff contact: Assistant Public Works Director DuBoux, 310-456-2489 ext. 339

4. New Business

A. Operation, Maintenance, and Management of the Civic Center Wastewater Treatment Facility

Staff recommendation: Receive and file update on the operation, maintenance, and management for the Civic Center Wastewater Treatment Facility.

Staff contact: Assistant Public Works Director DuBoux, 310-456-2489 ext. 339.

Adjournment

Future Meetings

Wednesday, August 24, 2016	3:30 p.m.	Regular Meeting	City Hall Multipurpose Room
Wednesday September 28, 2016	3:30 p.m.	Regular Meeting	City Hall Multipurpose Room
Wednesday October 26, 2016	3:30 p.m.	Regular Meeting	City Hall Multipurpose Room

Guide to the City Commission Proceedings

The Oral Communication portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Time may be surrendered by deferring (1) one minute to another speaker, not to exceed a total of (8) eight minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the beginning of the item being announced by the Chair (forms are available at the entrance to the meeting room). Speakers are taken in the order slips are submitted.

Items in Consent Calendar Section A have already been considered by the Commission at a previous meeting where the public

was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

Items in Consent Calendar Section B have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

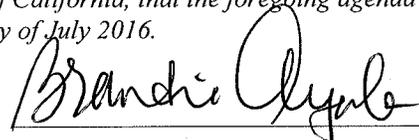
Old Business items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

Items in New Business are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

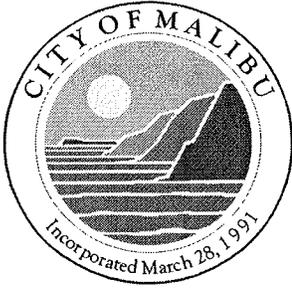
Copies of the staff reports or other written documentation relating to each item of business described above are on file in the Public Works Department, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California and are available for public inspection during regular office hours which are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m., Friday. Written materials distributed to the Commission within 72 hours of the Commission meeting are available for public inspection immediately upon distribution (Government Code Section 54957.5(b)(2)). Copies of staff reports and written materials may be purchased for \$0.10 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.

The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Craig George, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or amontano@malibucity.org before 12:00 p.m. on the day of the meeting.

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 20th day of July 2016.



Brandie Ayala, Administrative Assistant



Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Brandie Ayala, Administrative Assistant *BA*

Approved by: Robert Brager, Public Works Director/City Engineer

Date prepared: July 21, 2016

Meeting date: July 27, 2016

Subject: Approval of Minutes – June 22, 2016

RECOMMENDED ACTION: Approve minutes of the Public Works Commission Regular meeting of June 22, 2016.

DISCUSSION: Staff has prepared draft minutes for the Regular Public Works Commission meeting of June 22, 2016 and hereby submits the minutes for Commission approval.

ATTACHMENTS:

1. Draft Minutes of June 22, 2016 Regular Public Works Commission

MINUTES
MALIBU PUBLIC WORKS COMMISSION
REGULAR MEETING
JUNE 22, 2016
ZUMA ROOM
3:30 P.M.

CALL TO ORDER

Chair Scott called the meeting to order at 3:30 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Richard Scott; Vice Chair Paul Grisanti; and Commissioners Frank Kerze and Brian Merrick

ABSENT: Commissioner Wendy Sidley

ALSO PRESENT: Bob Brager, Public Works Director; Rob DuBoux, Assistant Public Works Director; Arthur Aladjajian, Public Works Superintendent; Elizabeth Shavelson, Assistant to the City Manager; and Mary Linden, Recording Secretary

PLEDGE OF ALLEGIANCE

Commissioner Kerze led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Kerze moved and Commissioner Merrick seconded a motion to approve the agenda. The motion carried 4-0, Commissioner Sidley absent.

REPORT ON POSTING OF AGENDA

Recording Secretary Linden reported that the agenda for the meeting was properly posted on June 17, 2016.

ITEM 1.A. PUBLIC COMMENTS

None.

ITEM 1.B. COMMISSIONER COMMENTS

Commissioner Merrick discussed the Point Dume Traffic Management meeting held on June 16, 2016. He stated the meeting was contentious and had a completely different result

than previous meetings. He stated he had been contacted by members of the public who wanted to oppose any sidewalk installation on Birdview Avenue.

Public Works Director Brager discussed the possibility of a survey to get feedback from the entire Point Dume community.

CONSENSUS

By consensus, the Commission agreed the City should develop a survey to get community feedback on the Point Dume Traffic Management Plan.

ITEM 2 CONSENT CALENDAR

MOTION Vice Chair Grisanti moved and Commissioner Kerze seconded a motion to approve the Consent Calendar. The motion carried 4-0, Commissioner Sidley absent.

The Consent Calendar consisted of the following items:

- A. Previously Discussed Items
None.
- B. New Items
 - 1. Approval of Minutes – May 25, 2016
Staff recommendation: Approve minutes of the Public Works Commission Regular meeting of May 25, 2016.

ITEM 3 OLD BUSINESS

- A. Capital Improvement Projects Status Report
Recommended Action: Receive and file update on the City's current and upcoming Capital Improvement Projects.

Assistant Public Works Director DuBoux presented the report. He announced the Civic Center Wastewater Treatment Facility groundbreaking ceremony scheduled on Wednesday, June 29, 2016, at 10:00 a.m. at the facility site on Civic Center Way at Vista Pacifica. Public Works Director Brager announced some of the guest speakers. He invited the Commissioners to attend and be recognized.

Assistant Public Works Director DuBoux stated equipment for the project would be moving in over the next week with construction scheduled to begin after July 4. He stated the pipeline contractors would stage on the southwest corner Civic Center Way at Webb Way for storage of equipment and materials. He stated staff would provide a report on the pipeline construction schedule at the next Commission meeting and would provide monthly updates on construction work throughout the project.

Assistant Public Works Director DuBoux stated the Mayor, City Manager and staff met with Caltrans regarding right-of-way issues and construction standards related to the La Costa Pedestrian Improvements Project. He stated Caltrans would provide alternatives to help the project move forward.

Assistant Public Works Director DuBoux discussed the status of PCH median work and signal synchronization. He stated the City was working with Metro on memorandums of understanding for the projects. He reported Kimley-Horn had been selected as the consultant for the Civic Center Way Improvements Project. He stated the City was working with the County regarding placement of the Malibu Labor Exchange trailer and power. He reported that the City Council awarded the speed advisory signs contract to Crisp Company. He stated it would take four to six weeks for installation. He stated the City was working on concept designs for bus shelters. He stated the contract for the Paradise Cove Media Filters Project was scheduled for the June 27, 2016 Council agenda. He stated staff was recommending the contract be awarded to Oak Tree Construction, the same firm that installed the original filters. He explained the filters are recommended to be replaced every four to seven years.

Assistant Public Works Director DuBoux reported the Civic Center Storm Drain System Improvements Project was in the design phase and staff was working on details for connection points. He stated the design is expected to be completed in the next one to two months. In response to Chair Scott, Assistant Public Works Director DuBoux explained some connections in the existing system, such as the connection to Legacy Park, need to be corrected and fixed.

B. Update on Street Maintenance Work

Recommended Action: Receive and file report on the status of Street Maintenance Work.

Public Works Superintendent Aladjadjian presented the report. He reported the City's brush clearance for fire prevention was recently completed. He stated notices went out to residents advising that maintenance would be conducted on trees in the public right-of-way.

C. Update on Los Angeles County Waterworks District 29 Water System Master Plan

Staff recommendation: Receive and file update on the status of the Los Angeles County Waterworks District 29 Water System Master Plan.

Assistant Public Works Director DuBoux explained that District 29 had been working on a master plan since 2011. He stated the draft plan was recently completed and District 29 was working on a program environmental impact report (EIR). He discussed the process for publishing completed documents for public review. He stated the public meeting held at City Hall in April 2016 was very

contentious with numerous negative comments from the public. He stated District 29 pulled the Program EIR for re-evaluation of the EIR process for the project. He stated City staff met with District 29 representatives to discuss concerns that nothing has happened since April. He stated the District 29 plan for community outreach was expected to be completed by the end of July 2016.

Vice Chair Grisanti clarified that District 29 opened the April meeting by stating it had been inundated with emails and phone calls and the plan was going to be pulled, but the public would be allowed to vent. He stated Supervisor Kuehl's staff advised him the programmatic EIR covered five five-year plans. He stated District 29 would probably prepare a new EIR for just the first five years. He stated the main community concern was that new pipes would be installed where previously no pipes existed.

In response to Commissioner Merrick, Vice Chair Grisanti confirmed that District 29 supplies water to all of Malibu, as well as unincorporated Los Angeles County areas in Lancaster and Topanga. He stated the plan intends to provide more storage, but would not meet the recommended five-day supply.

Chair Scott discussed dysfunction within District 29.

Vice Chair Grisanti stated funds from three rate increases that were supposed to be used for this program were more likely used for ongoing operations.

ITEM 4 NEW BUSINESS

A. Civic Center Wastewater Treatment Facility Project Update

Staff recommendation: Receive and file update on the status of the Civic Center Wastewater Treatment Facility.

Assistant Public Works Director DuBoux referred the Commission to the update he provided in Item No. 3.A. He reiterated that detailed updates would be provided at each Commission meeting until the project was completed. He stated the pipeline contractors were expected to meet obligations within the project timeline.

B. Feasibility of Constructing a Sidewalk on Birdview Avenue

Staff recommendation: Discuss the feasibility of constructing a sidewalk on Birdview Avenue.

Assistant Public Works Director DuBoux made a presentation about a potential sidewalk on Birdview Avenue.

Commissioner Merrick stated the left side of the slope heading to Westward Beach would probably be the most optimal location with the least resistance from

homeowners. He discussed landscaping encroachments near the three homes closest to the slope. He suggested the City consider reaching out to those homeowners.

Vice Chair Grisanti expressed concern for the safety of people going up or down the hill with strollers and beach items.

In response to Commissioner Merrick, Assistant Public Works Director DuBoux stated decomposed granite (DG), even with stabilizers, would require maintenance when wet.

Commissioner Kerze stated the area where homes are located should be considered to enhance public safety.

Barry Wirt reported he walks the area often. He discussed unsafe conditions for pedestrians on Birdview Avenue. He stated the walkway did not need to extend the entire length of Birdview Avenue. He suggested it be installed from the turn above the slope down to the beach.

Commissioner Merrick stated one resident contacted him in opposition to a walkway, preferring it be returned to a one-way street. He stated he believes the Coastal Commission would not approve a one-way street because it restricted public beach access. He stated Birdview Avenue is a popular walking loop. He stated the encroachment issue was toxic at this time. He suggested future discussion refer to potential installations as pathways or walkways rather than sidewalks.

Vice Chair Grisanti asked about the cost of a boardwalk. Commissioner Kerze stated the wind would blow sand from the beach making it maintenance-intensive.

Assistant Public Works Director DuBoux stated staff would develop alternative concepts for future review.

Public Works Director Brager suggested possibly extending one side of the road and adding paving and striping similar to the Zuma Beach bike lane.

In response to Chair Scott, Public Works Superintendent Aladjajian estimated there was an approximately 50- to 60-foot right-of-way.

Commissioner Merrick discussed correspondence received in support of the walkway. He discussed a previous easement trail that had been overgrown with vegetation.

Commissioner Merrick suggested initially proposing the walkway be installed up to the first of the three houses.

Chair Scott stated it is imperative that something be done to prevent a future tragedy.

ADJOURNMENT

MOTION At 4:16 p.m., Commissioner Kerze moved and Vice Chair Grisanti seconded a motion to adjourn. The motion carried 4-0, Commissioner Sidley absent.

Approved and adopted by the Public Works Commission of the City of Malibu on July 27, 2016.

RICHARD SCOTT, Chair

ATTEST:

BRANDIE AYALA, Recording Secretary



Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Elizabeth Shavelson, Assistant to the City Manager

Approved by: Robert Brager, Public Works Director/City Engineer

Date prepared: July 20, 2016 Meeting date: July 27, 2016

Subject: Capital Improvement Projects Status Report

RECOMMENDED ACTION: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects.

DISCUSSION: Staff will provide a status update on the following active projects in the Fiscal Year 2016/2017 Capital Improvement Program:

- Annual Street Overlay
- Civic Center Wastewater Treatment Facility
- PCH Regional Traffic Messaging System
- PCH Intersection Improvements including:
 - PCH at La Costa Pedestrian Improvements Project
- PCH Median Improvements Project
- Civic Center Way Improvements
- Malibu Community Labor Exchange Trailer Replacement Project
- PCH Signal Synchronization
- Speed Advisory Signs
- Bus Stop Shelters
- Paradise Cove Media Filters Project
- Civic Center Storm Drain System Improvements
- PCH Shoulder Enhancements
- Marie Canyon Green Streets
- Storm Drain Trash Screens

ATTACHMENTS: None



Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Arthur Aladjajian, Public Works Superintendent

Approved by: Robert Brager, Public Works Director/City Engineer

Date prepared: July 20, 2016

Meeting date: July 27, 2016

Subject: Update on Street Maintenance Work

RECOMMENDED ACTION: Receive and file report on the status of Street Maintenance Work.

DISCUSSION: Staff will provide the status of maintenance work on City streets owned and maintained by the City of Malibu, and maintenance work on Pacific Coast Highway (PCH) owned and maintained by the State of California, Department of Transportation (Caltrans).

City of Malibu

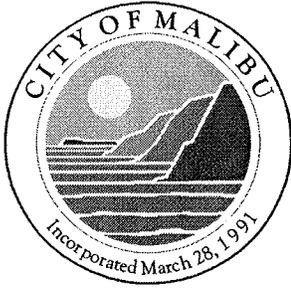
Public Works Department performed the following street maintenance work:

- Sidewalk Maintenance - Monthly sidewalk inspection is ongoing. Performed concrete sidewalk grinding near the intersection of Fernhill Drive and Grayfox Street.
- Street Sweeping - All City-owned public streets are swept once a month and PCH is swept once a week.
- Brush Clearance – City crews completed annual brush clearance along City roads.
- City's maintenance crew continues to perform daily, weekly, and monthly maintenance work citywide.
 - City crew is currently performing shoulder brush clearance along canyon roads.

Caltrans performed the following maintenance work:

- a) Caltrans Maintenance Work (PCH) – According to Caltrans, highway maintenance crews performed pothole repairs, delineators replacements and brush clearance along PCH within City of Malibu.

ATTACHMENTS: None



Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Rob Duboux, Assistant Public Works Director 

Approved by: Robert Brager, Public Works Director

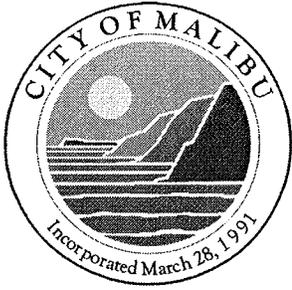
Date prepared: July 20, 2016 Meeting date: July 27, 2016

Subject: Civic Center Wastewater Treatment Facility Project Update

RECOMMENDED ACTION: Receive and file update on the status of the Civic Center Wastewater Treatment Facility.

DISCUSSION: At the May 23, 2016 Regular City Council Meeting, the City Council approved three construction contracts for the Civic Center Wastewater Treatment Facility. The construction contracts include the Treatment Plant, Injection Wells, and the Pipelines and Pump Stations. At the same time, the Council also approved professional service contracts for design services during construction and construction management. Public Works staff is responsible for managing these contracts and will provide a project update to the Commission on a regular basis.

ATTACHMENTS: None.



Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Rob Duboux, Assistant Public Works Director

Approved by: Robert Brager, Public Works Director

Date prepared: July 20, 2016 Meeting date: July 27, 2016

Subject: Operation, Maintenance and Management for the Civic Center
Wastewater Treatment Facility

RECOMMENDED ACTION: Receive and file update on the operation, maintenance and management for the Civic Center Wastewater Treatment Facility.

DISCUSSION: The City and the contractors for the Civic Center Wastewater Treatment Facility Projects are working expeditiously to construct the facility within the timeline established by the State and Regional Water Board. To this end, the City of Malibu is currently seeking proposals from qualified firms to provide operation, maintenance and management of the wastewater treatment facility, pipeline collection system, pump stations, recycled water system, and groundwater injection system. The City is seeking a qualified firm to join the project team and insure a smooth startup. The Request for Proposals/Qualifications was released on June 28, 2016 and proposals are due July 28, 2016.

ATTACHMENTS: None.