

Malibu City Council
Administration and Finance Subcommittee
Special Meeting Agenda

Tuesday, November 1, 2016

10:00 A.M.

City Hall – Zuma Room
23825 Stuart Ranch Road

Mayor Lou La Monte
Councilmember Joan House

Call to Order

Approval of Agenda

Report on Posting of the Agenda – October 31, 2016

Public Comment *This is the time for the public to comment on any items not appearing on this agenda. Each public speaker shall be allowed up to three (3) minutes for comments. The Subcommittee may not discuss or act on any matter not specifically identified on this agenda, pursuant to the Ralph M. Brown Act.*

Discussion Items

1. Approval of Minutes – September 6, 2016

Recommended action: Approve the minutes of the Administration and Finance Subcommittee Special meeting of September 6, 2016.

Staff contact: City Manager Feldman, 456-2489 ext. 226

2. Job Specifications

Recommended action: 1) Provide a recommendation to the City Council on adopting revised and additional job specifications; and 2) Provide direction to staff.

Staff contact: Lisa Soghor, 456-2489 ext. 224

3. Fiscal Year 2015-2016 Fourth Quarter Financial Report

Recommended action: Receive and file Fiscal Year 2015-2016 Fourth Quarter financial information.

Staff contact: Assistant City Manager Soghor, 456-2489 ext. 224

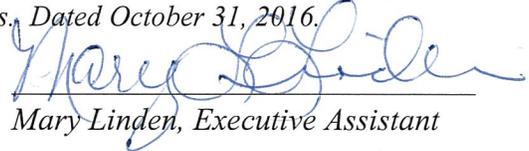
4. Fiscal Year 2016-2017 First Quarter Financial Report

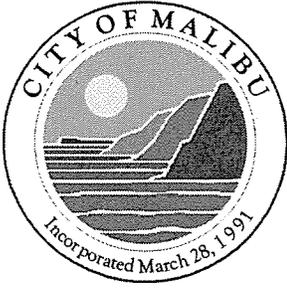
Recommended action: Receive and file Fiscal Year 2016-2017 First Quarter financial information.

Staff contact: Assistant City Manager Soghor, 456-2489 ext. 224

Adjournment

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated October 31, 2016.


Mary Linden, Executive Assistant



Administration and Finance Subcommittee Agenda Report

Administration &
Finance Subcommittee
Special Meeting
11-01-16

Item 1

To: Mayor La Monte and Councilmember House

Prepared by: Mary Linden, Executive Assistant *ML*

Approved by: Reva Feldman, City Manager *RF*

Date prepared: October 31, 2016 Meeting date: November 1, 2016

Subject: Approval of Minutes – September 6, 2016

RECOMMENDED ACTION: Approve the minutes of the Administration and Finance Subcommittee Special meeting of September 6, 2016.

DISCUSSION: Staff has prepared draft minutes for the Administration and Finance Subcommittee Special meeting September 6, 2016, and hereby submits the minutes to the Subcommittee for approval.

ATTACHMENTS: Draft Minutes of the September 6, 2016 Administration and Finance Subcommittee Special meeting

MINUTES
MALIBU ADMINISTRATION & FINANCE SUBCOMMITTEE
SPECIAL MEETING
SEPTEMBER 6, 2016
ZUMA ROOM
4:30 P.M.

CALL TO ORDER

Mayor La Monte called the meeting to order at 4:28 p.m.

ROLL CALL

The following persons were recorded in attendance:

PRESENT: Mayor Lou La Monte and Councilmember Joan House

ALSO PRESENT: Assistant City Manager Lisa Soghor; Finance Manager Ruth Piyaman; Emergency Services Coordinator Brad Davis; Recreation Manager Kristin Riesgo; and Executive Assistant Mary Linden

APPROVAL OF AGENDA

MOTION Councilmember House moved and Mayor La Monte seconded a motion to approve the agenda. The motion carried unanimously.

REPORT ON POSTING OF AGENDA

Assistant City Manager Soghor reported that the agenda for the meeting was properly posted on August 17, 2016.

DISCUSSION ITEMS

1. Approval of Minutes – July 26, 2016
Recommended Action: Approve the minutes of the Administration and Finance Subcommittee Special meeting of July 26, 2016.

MOTION Councilmember House moved and Mayor La Monte seconded a motion to approve the minutes of the Administration and Finance Subcommittee Special meeting of July 26, 2016. The motion carried unanimously.

2. Emergency Supplies and Equipment
Recommended Action: Provide a recommendation to the City Council to appropriate \$22,000 from the General Fund Undesignated Reserve to Emergency Preparedness Operating Supplies (Account No. 100-7021-6160) to fund the replacement of stolen and expired emergency supplies, replace and upgrade

outdated automated external defibrillators (AEDs), and replace the City's satellite communication system.

Emergency Services Coordinator Davis presented the report.

MOTION Councilmember House moved and Mayor La Monte seconded a motion to recommend that the City Council appropriate \$22,000 from the General Fund Undesignated Reserve to Emergency Preparedness Operating Supplies (Account No. 100-7021-6160) to fund the replacement of stolen and expired emergency supplies, replace and upgrade outdated automated external defibrillators (AEDs), and replace the City's satellite communication system.. The motion carried unanimously.

3. Legacy Park Maintenance

Recommended action: Provide a recommendation to the City Council to appropriate \$9,300 from the Legacy Park Fund to Legacy Park Operations – Park Maintenance (Account No. 500-7008-5130) for deferred maintenance in the park.

Recreation Manager Riesgo presented the report.

MOTION Mayor La Monte moved and Councilmember House seconded a motion to recommend that the City Council appropriate \$9,300 from the Legacy Park Fund to Legacy Park Operations – Park Maintenance (Account No. 500-7008-5130) for deferred maintenance in the park. The motion carried unanimously.

ADJOURNMENT

MOTION At 4:49 p.m., Mayor La Monte moved and Councilmember House seconded a motion to adjourn the meeting. The motion carried unanimously.

Approved and adopted by the Administration and Finance Subcommittee of the City of Malibu on _____.

LOU LA MONTE, Mayor

ATTEST:

MARY LINDEN, Executive Assistant



Administration and Finance Subcommittee Agenda Report

Administration &
Finance Subcommittee
Special Meeting
11-01-16

Item 2

To: Mayor La Monte and Councilmember House

Prepared by: Lisa Soghor, Assistant City Manager

Approved by: Reva Feldman, City Manager

Date prepared: October 17, 2016

Meeting date: November 1, 2016

Subject: Job Specifications

RECOMMENDED ACTION: 1) Provide a recommendation to the City Council on adopting revised and additional job specifications; and 2) Provide direction to staff.

FISCAL IMPACT: There is no fiscal impact associated with this action.

DISCUSSION: The City conducted a classification and compensation study in 2006. Approval of the study included the adoption of job specifications. Since 2006, the City has added several additional classifications and job specifications, each of which has been brought to Council for review and approval. In 2013, the City made minor revisions to many job specifications, all of which were reviewed by the Administration and Finance Subcommittee and then adopted by the Council.

Media Technician: Currently, the City has a job specification for a Media and Technology Technician. Staff is proposing re-titling the position and separating the duties of the Media Information Office and the Information Systems Division to more accurately reflect the needs of the City.

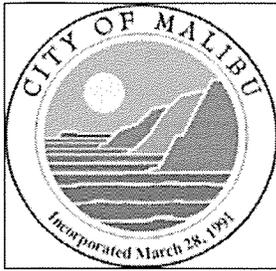
The proposed salary range for the Media Technician will remain at the same level as the previously titled position of Media and Technology Technician at \$49,494 to \$64,342. For Fiscal Year 2016-2017, the City has two budgeted positions of Media and Technology Technicians. One position is currently vacant. If the job specification is approved by Council, a recruitment will be conducted for a Media Technician.

Information Systems Technician: The Media and Technology Technician has previously provided support to both the Information Systems Division and the Media Information Office. As the City's information systems have expanded, it is now necessary to establish

a position that provides support to just the Information Systems Division. The proposed salary for the Information Systems Technician is \$49,494 to \$64,342. These services are currently being provided by contract personnel. There is sufficient funding in the Adopted Budget for Fiscal Year 2016-2017 if staff determines that it is necessary to fill this position.

ATTACHMENTS:

1. Media Technician Job Specification
2. Information Systems Technician



CITY OF MALIBU

MEDIA TECHNICIAN

Class Description

November 2016

FLSA: Non-exempt

DEFINITION

Under general supervision, assists with the City's Media Information Office, including television broadcasting, website, and social media programs; implements and produces the City's television activities; assists with information dissemination, public relation activities, website and municipal cable television channel content, telecommunications activities; and performs related duties as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision by the Assistant City Manager. May exercise functional supervision over technical staff.

CLASS CHARACTERISTICS

This position assists with the City's cable television activities and media information programs as needed. The incumbent must be able to work closely with all operating departments of the City, representatives of other organizations, and be able to work independently in a productive and efficient manner without direct supervision. The incumbent is accountable for accomplishing unit planning and operational goals and objectives and for furthering City goals and objectives within general policy guidelines. Assignments allow for a high degree of administrative discretion in the day-to-day operations of the assigned function.

EXAMPLES OF ESSENTIAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Assists with the development and implementation of City television production facilities, activities and services
- Assists with recording City-sponsored and community events, including City Council, Commissions and School District meetings
- Assists with the broadcasts on the City's government television station
- Monitors technical, operational and other performance standards pursuant to franchise agreements between the City and cable corporations
- Monitors programs on the City's government cable channel, website and social media outlets for technical and/or production problems
- Creates, updates and maintains community calendar, station identification announcements and the graphic programming portion of the City's government cable channel and website
- Programs County and State public service announcements, and creates public service announcements for Malibu-related public service for the City's government television channel, website and social media outlets
- Promotes television, website and social media outlets to residents, non-profit organizations, educators, businesses, potential users and viewers

- Performs digital duplication services for public requests of City meetings or public hearings and collects duplication fees payable to the City
- Helps maintain digital archive library of City meetings
- Responds to and investigates citizen and subscriber complaints and inquiries
- Assists with broadcasting for Emergency Alert System and content for City's Emergency Notification System
- Represents the City in meetings with members of the City Council, various governmental agencies and local public and private organizations
- Maintains and cleans video, audio and other equipment as needed
- Assists with the City's media information program including website design, development and analytics
- Prepares and creates a variety of written correspondence, detailed reports, procedures, and other written materials
- Attends training and professional development seminars related to the work
- Monitors changes in laws, regulations and technology that may affect unit operations; implements policy and procedural changes as required
- Maintains on-call status for emergency situations
- Performs other duties as assigned

QUALIFICATIONS

Knowledge of:

- Principles and practices of television production, camera systems, editing systems, web page design, FTP, computer graphics and digital photography
- Operation of audio, video and a variety of related equipment
- Current principles, techniques and objectives of public information and media relations programs including social networking
- English usage, spelling, grammar and punctuation
- Computer operation and software programs, including graphic design programs
- Techniques for effectively representing the City in contacts with governmental agencies, community groups and various business, professional, educational and governmental organizations
- Techniques for dealing effectively with the public, vendors, contractors and City staff, in person and over the telephone
- Techniques for providing a high level of customer service to the public and City staff, in person and over the telephone

Skill in:

- Developing, implementing and evaluating comprehensive cable television and telecommunications programs, websites and operations
- Performing difficult cable television and telecommunication system and computer operation, installation, repair, and maintenance work involving the use of independent judgment and personal initiative
- Knowledge of computer technology
- Wireless network management including mobile devices
- Operating, installing, maintaining, configuring, and troubleshooting a variety of highly technical computer equipment and peripherals
- Preparing and maintaining accurate and complete records

- Preparing clear and concise reports
- Effectively representing the department and the City in meetings with governmental agencies, community groups and various business, professional, educational and governmental organizations
- Exercising good judgment, flexibility, creativity, and sensitivity in response to changing situations and needs
- Using English effectively to communicate in person, over the telephone and in writing
- Using tact, initiative, prudence and independent judgment within general policy, procedural and legal guidelines
- Establishing and maintaining effective working relationships with those contacted in the course of the work

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

Bachelor of Arts degree in journalism, public relations, public affairs, communications, television, information technology or related field, and three (3) years of experience performing information systems support, television production or media operations.

License:

Must possess and maintain a valid California Class C driver's license and have a satisfactory driving record.

PHYSICAL DEMANDS

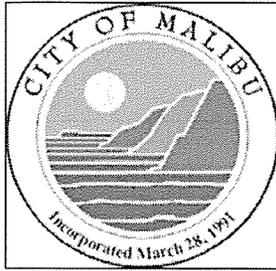
Must possess mobility to work in a production/office setting and use standard office and cable television equipment, including a computer; to operate a motor vehicle and to visit various City sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups and over the telephone. This is primarily a sedentary office classification, although standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter and retrieve data using a computer keyboard, typewriter keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push and pull drawers open and closed to retrieve and file information. Positions in this classification occasionally lift and carry office and production materials, cable, telecommunications and other equipment, reports and records that typically weigh less than 50 pounds.

ENVIRONMENTAL ELEMENTS

Employees work in an office environment with moderate noise levels, controlled temperature conditions and no direct exposure to hazardous physical substances. May work out-of-doors in all weather conditions to direct the operation of telecasts and operate equipment. May travel to sites outside of the City. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

WORKING CONDITIONS

May be required to work evening, weekend and holiday hours, special events and overtime.



CITY OF MALIBU

INFORMATION SYSTEMS TECHNICIAN

Class Description

November 2016

FLSA: Non-exempt

DEFINITION

Under general supervision, plans, coordinates and implements the activities, operations and duties in support of the City's information systems and networking infrastructure; coordinates assigned activities with other departments and divisions, outside agencies, and the general public; provides complex professional staff assistance in areas of expertise; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision by the Information Systems Manager. May exercise functional supervision over technical and clerical staff.

CLASS CHARACTERISTICS

This single-position class assists with the implementation and maintenance of the City's computer network infrastructure, including hardware, operating systems, and desktop/network applications. Responsibilities include assisting with the maintenance of network firewalls, routers and switches, administering the e-mail system, and providing technical support to City staff and City Councilmembers.

EXAMPLES OF ESSENTIAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Under direction from the Information Systems Manager, provides support to the City's information systems program
- Assists with the day-to-day operations of the City's technology needs; implements system upgrades; installs new and additional hardware and software as required; replaces, repairs, upgrades, and maintains system hardware and software
- Assists with the administration and management of the City's Windows and Linux base network environment, such as the MS Exchange 2000 server, SQL2000 server, ColdFusion Server, MySQL, Apache server, MS Project 2000 server, Intranet, SpringBrook (finance application server that runs on PROGRESS V9 SQL server), print server, and fax server; provides direct support and training for network users
- Provides support and training for remote users (VPN)
- Provides support for firewall appliances, web server, mail server, VPN connections, and wireless network
- Assists with disaster recovery plans and procedures

- Monitors the performance of the information systems; tracks possible problem areas affecting response time, and provides for correction of problems and improvement in performance
- Assists with administering and maintaining City-wide telephone system, including cellular and wireless phones, and a variety of other office automation, communications, and equipment; performs diagnostic testing and analysis in troubleshooting and repair of the City phone system (PBX), voicemail server and phone extensions
- Assists in developing and implementing back-up policies and procedures; performs system back-ups
- Assists in developing, implementing, maintaining, and enforcing policies and procedures for information technology operations
- Assists with the configuration, installation and maintenance of personal computers, cabling, and peripherals
- Conducts formal and informal training programs on the use and operation of various telecommunications and computer systems hardware and software
- Maintains and compiles an electronic documentation library of user procedures manuals, technical references, training manuals, handbooks and guides; maintains logs, charts, diagrams and testing data for City's data, voice and video networks
- Responds to and resolves difficult inquiries and complaints
- Attends and participates in professional group meetings; stays abreast of new trends, innovations, equipment, and languages used in computer systems, information technology, word processing, spreadsheets, databases, graphics, and desktop publishing
- Provides emergency response to reduce downtime, corrects errors, monitors vendor activity, off-hours scheduled maintenance and system failures or on as-needed basis
- Provides support consistent with IEEE 802.16 standards
- Assists in developing, planning, implementing and administering division goals, objectives, policies and procedures; assists with the preparation and implementation of the IS budget
- Performs other duties as assigned

QUALIFICATIONS

Knowledge of:

- Enterprise systems, including engineering and administration
- Operational characteristics, services, and activities of information systems
- Modern and complex principles and practices of computer systems management, analysis, design, programming, and maintenance
- Design, operations, properties, and capabilities of networks and network cabling
- Various software packages, including word processing, spreadsheet, data processing, graphics and desktop publishing applications and programs
- Principles of telecommunications, including basic telephone wiring and telephone configurations, database, data communication, and operating systems
- Operation and care of computer equipment
- Procedures for repairing microcomputers, computer networks, peripheral devices, and telecommunications equipment
- Data processing management and general administration practices and techniques
- Operating characteristics, capabilities, capacities, and limitations of computer-related peripheral equipment

- Modern office practices, methods, and equipment
- Principles and procedures of recordkeeping and reporting
- Research techniques, methods, and procedures
- Occupational hazards and standard safety practices necessary in the area of computer operations
- Techniques for dealing effectively with the public, vendors, contractors and City staff, in person and over the telephone
- Techniques for providing a high level of customer service to public and City staff, in person and over the telephone

Skill in:

- Implementing comprehensive computer and telecommunications operations-related projects and training programs
- Performing telecommunications and computer information system operation, installation, repair, and maintenance work involving the use of independent judgment and personal initiative
- Computer technology awareness and evaluations
- Wireless network management, including mobile devices
- Operating, installing, maintaining, configuring, and troubleshooting a variety of technical computer equipment and peripherals
- Training individuals or groups in using computer system hardware and software in an easy-to-understand manner
- Monitoring and supporting networks
- Responding to requests and inquiries from end-users
- Exercising good judgment, flexibility, creativity, and sensitivity in response to changing situations and needs
- Using English effectively to communicate in person, over the telephone and in writing
- Using tact, initiative, prudence and independent judgment within general policy, procedural and legal guidelines
- Establishing and maintaining effective working relationships with those contacted in the course of the work

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to graduation from an accredited four-year college or university with major coursework in computer science, information technology, business administration, or a related field, and three (3) years of recent related responsible computer systems, systems analysis, network management, or related experience.

License:

Must possess and maintain a valid California Class C driver's license and have a satisfactory driving record. Microsoft Certified Software Engineer or Certified Network Engineer is desirable.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to operate a motor vehicle and to visit various City sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups and over the telephone. This is primarily a sedentary office classification, although standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter and retrieve data using a computer keyboard, typewriter keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push and pull drawers open and closed to retrieve and file information. Positions in this classification occasionally lift and carry computer and other equipment, reports and records that typically weigh less than 40 pounds.

ENVIRONMENTAL ELEMENTS

Employees work in an office environment with moderate noise levels, controlled temperature conditions and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

WORKING CONDITIONS

May be required to work on evenings, weekends and holidays.



Administration and Finance Subcommittee Agenda Report

Administration &
Finance Subcommittee
Special Meeting
11-01-16

Item 3

To: Mayor La Monte and Councilmember House

Prepared by: Lisa Soghor, Assistant City Manager *LS*

Approved by: Reva Feldman, City Manager *RF*

Date prepared: October 27, 2016

Meeting date: November 1, 2016

Subject: Fiscal Year 2015-2016 Fourth Quarter Financial Report

RECOMMENDED ACTION: Receive and file Fiscal Year 2015-2016 Fourth Quarter financial information.

DISCUSSION: The attached report provides revenue, expenditure and fund balance totals for the fourth quarter of Fiscal Year 2015-2016.

The Revenues by Fund Report (pages A1 - A4) reflects General Fund revenues of \$28.9 million or 113.7% of the annual budgeted amount for the fiscal year. Total revenue of all funds received through the fourth quarter is \$36.2 million or 43% of the annual budgeted amount. The Adopted Budget was amended mid-year to include the Civic Center Wastewater Treatment Facility, however construction did not commence until Fiscal Year 2016-2017. General Fund revenue exceeded budget expectations in most revenue categories. The City continues to experience strong General Fund Revenues indicating the City's financial stability and growth.

The Expenditures by Fund Report (pages A5 – A8) reflects budget carryovers from Fiscal Year 2014-2015, as well as budget changes approved by the City Council for the current fiscal year in the Amended Budget column. Budget Carryovers, Corrections and Council Appropriations total \$53,938,602. General Fund expenditures for the fiscal year total \$24.2 million or 98.5% of the annual budgeted amount. Expenditures for all funds total \$29.9 million or 35% of the annual budgeted amount. Pursuant to City policies, unexpended capital project funds have been re-budgeted in Fiscal Year 2016-2017.

Projected Fund Balances for the fiscal year end are reflected on page A-9. The unaudited Undesignated General Fund Balance at June 30, 2016 includes all expenses appropriated

as of June 30, 2016 by the Council. The City ended Fiscal Year 2015-2016 with \$23.3 million (unaudited) in the Undesignated General Fund Reserve. This amount is \$140,000 more than previously anticipated during the budget process for Fiscal Year 2016-2017.

The Projected Fund Balance report reflects \$239,320 in the CIP Designated Reserve, \$1.1 million in the Deferred Maintenance Reserve, \$250,000 in the Water Quality Settlement Reserve and \$1 million in the Landon Center Reserve.

The Treasurer's Cash and Investment Report is attached on page A-10.

The Fiscal Year 2015-2016 Fourth Quarter Financial Report will be presented to the Council on November 14, 2016.

ATTACHMENTS:

1. Revenues by Fund Report
2. Expenditures by Fund Report
3. Schedule of Projected Fund Balances
4. Treasurer's Cash and Investment Report

REVENUES BY FUND

June 30, 2016

Object	Description	2015-2016 Adopted	Amended Budget	Received 6/30/2016	Percentage Received	2015-2016 Actual
100, 101 & 103 General Fund						
3111	Current Year Secured Property Tax	\$ 8,300,000	\$ 8,300,000	\$ 9,056,287	109.1%	\$ 9,056,287
3112	Current Year Unsecured Property Tax	300,000	300,000	375,052	125.0%	375,052
3113	Homeowner's Exemption	60,000	60,000	62,925	104.9%	62,925
3114	Prior Year Secured Property Tax	20,000	20,000	-	0.0%	-
3115	Prior Year Unsecured Property Tax	10,000	10,000	-	0.0%	-
3118	Property Tax In-Lieu	1,525,000	1,525,000	1,640,580	107.6%	1,640,580
	Revenue from Property Taxes	10,215,000	10,215,000	11,134,844	109.00%	11,134,844
3131	Documentary Transfer Tax	600,000	600,000	706,613	117.8%	706,613
3132	Utility User's Tax	2,485,000	2,485,000	2,389,237	96.1%	2,389,237
3133	Transient Occupancy Tax	1,250,000	1,250,000	1,268,840	101.5%	1,268,840
3133-01	Transient Occupancy Tax - Private Rentals	550,000	550,000	1,351,017	245.6%	1,351,017
3134	Franchise Fees	775,000	775,000	777,545	100.3%	777,545
3137	Sales and Use Tax	3,690,000	3,690,000	3,723,057	100.9%	3,723,057
3138	Parking Tax	310,000	310,000	390,892	126.1%	390,892
	Revenue From Other Taxes	9,660,000	9,660,000	10,607,201	109.8%	10,607,201
3201	Alarm Permits	25,000	25,000	33,626	134.5%	33,626
3202	Film Permits	450,000	450,000	549,364	122.1%	549,364
3203	Building Permits	500,000	500,000	614,697	122.9%	614,697
3203-01	Code Enforcement - Special Investigations	15,000	15,000	15,418	102.8%	15,418
3204	Wastewater Treatment System Permits	30,000	30,000	28,379	94.6%	28,379
3205	Plumbing Permits	80,000	80,000	96,804	121.0%	96,804
3207	Mechanical Permits	60,000	60,000	67,653	112.8%	67,653
3208	Electrical Permit Fees	110,000	110,000	131,826	119.8%	131,826
3209	Grading/Drainage Permit Fees	45,000	45,000	55,664	123.7%	55,664
3210	Misc. Permits	30,000	30,000	27,489	91.6%	27,489
3418	OWTS Operating Permit Fees	230,000	230,000	358,730	156.0%	358,730
3420	Parking Permits	2,300	2,300	1,920	83.5%	1,920
3421	Planning Review Fees	950,000	950,000	1,142,754	120.3%	1,142,754
	Revenue From Licenses and Permits	2,527,300	2,527,300	3,124,324	123.6%	3,124,324
3250	Parking Citations Fines	400,000	400,000	525,747	131.4%	525,747
	Revenue From Fines and Forfeitures	400,000	400,000	525,747	131.4%	525,747
3314	State Mandated Cost Reimbursement	10,000	78,540	78,540	100.0%	78,540
3316	Motor Vehicle License Fees	-	-	5,219	0.0%	5,219
3318	Street Sweeping Reimbursements	40,000	40,000	51,678	129.2%	51,678
3373	Proposition A Recreation	25,000	65,625	65,625	100.0%	65,625
	Revenue From Other Governments	75,000	184,165	201,062	109.2%	201,062
3408	Biology Review Fees	80,000	80,000	97,925	122.4%	97,925
3409	Document Retention Fees	12,000	12,000	13,336	111.1%	13,336
3410	Building Plan Check Fees	250,000	250,000	553,159	221.3%	553,159
3410-01	Administrative Plan Check Processing Fee	15,000	15,000	26,036	173.6%	26,036
3411	Inspector Plan Check Fees	210,000	210,000	225,125	107.2%	225,125
3412	Geo Soils Engineering Fees	425,000	425,000	546,082	128.5%	546,082
3413	Other Plan Check Fees	30,000	30,000	49,289	164.3%	49,289
3414	Environmental Health Review Fees	210,000	210,000	332,922	158.5%	332,922
3415	Grading/Drainage Plan Review Fees	35,000	35,000	41,492	118.5%	41,492
3416	Code Enforcement Investigation Fees	5,000	5,000	11,191	223.8%	11,191
3419	Credit Card Fees	15,000	15,000	21,992	146.6%	21,992
3422	OWTS Practitioners Fees	2,500	2,500	17,765	710.6%	17,765
3425	CA Building Standards Surcharge	1,000	1,000	315	31.5%	315
3426	EIR Review Fees	50,000	50,000	26,267	52.5%	26,267
3427	Technology Enhancement Fee	8,500	8,500	10,069	118.5%	10,069
3431	Public Works/Engineering Fees	185,000	185,000	354,078	191.4%	354,078
3432	SUSMP Fees	13,000	13,000	15,776	121.4%	15,776
3433	Banner Hanging Fees	500	500	460	92.0%	460
3434	TOT Registration Fees	750	750	650	86.7%	650
3435	Admin Permit Processing Fees	65,000	65,000	73,825	113.6%	73,825
3436	Electric Vehicle Charger Fees	15,000	15,000	-	0.0%	-
3441	Sale of Publications and Materials	9,000	9,000	7,232	80.4%	7,232

Object	Description	2015-2016 Adopted	Amended Budget	Received 6/30/2016	Percentage Received	2015-2016 Actual
General Fund (Continued)						
3443	Emergency Preparedness Charges	1,500	1,500	2,035	135.7%	2,035
3444	Returned Check Service Fees	250	250	345	138.0%	345
3446	Vehicle Release Impound Fees	30,000	30,000	9,510	31.7%	9,510
3447	Election Fees	2,500	65,500	63,000	96.2%	63,000
3448	Subpoena Fees	2,500	2,500	2,831	113.2%	2,831
3449	False Alarm Service Charge	10,000	10,000	16,558	165.6%	16,558
3450	Residential Decals	1,000	1,000	610	61.0%	610
3451	Passport Processing Fees	40,000	40,000	44,175	110.4%	44,175
3461	Municipal Facility Use Fees	63,000	63,000	77,849	123.6%	77,849
3464	Youth Sports Program	78,000	78,000	91,893	117.8%	91,893
3465	Teen Program	11,000	11,000	8,930	81.2%	8,930
3466	Aquatics Program	125,000	125,000	137,778	110.2%	137,778
3467	Day Camp	85,000	85,000	84,322	99.2%	84,322
3468	Senior Adult Program	20,000	20,000	24,797	124.0%	24,797
3463/3470	Recreation/Community Class Registration	100,000	100,000	98,242	98.2%	98,242
3472	Special Events	13,000	13,000	13,028	100.2%	13,028
	Revenue From Service Charges	2,220,000	2,283,000	3,100,889	135.8%	3,100,889
3501	Interest Earnings	50,000	50,000	122,057	244.1%	122,057
3505	City Hall Use Fees	15,000	15,000	21,517	143.4%	21,517
	Use of Money and Property	65,000	65,000	143,574	220.9%	143,574
3600	Proceeds from Grants	50,000	50,000	-	0.0%	-
3901	Settlements	5,000	5,000	10,150	203.0%	10,150
3902	Legal Fees	2,500	2,500	-	0.0%	-
3904	TOT Private Rental Penalties	5,000	5,000	5,955	119.1%	5,955
3905	Miscellaneous Reimbursements	5,000	5,000	32,935	658.7%	32,935
3940	Sale of Surplus Property	500	500	6,649	1329.8%	6,649
3943	Miscellaneous Revenue	5,000	5,000	4,926	98.5%	4,926
	Miscellaneous Revenue	73,000	73,000	60,615	83.0%	60,615
Total General Fund		25,235,300	25,407,465	28,898,256	113.7%	28,898,256
201 Gas Tax Fund						
3315	Highway User's Fees	301,356	301,356	284,026	94.2%	284,026
	Interest Earnings	100	100	1,155	1155.0%	1,155
	Total Gas Tax Fund	301,456	301,456	285,181	94.6%	285,181
202 Traffic Safety Fund						
3312	Fines & Forfeitures	350,000	350,000	242,573	69.3%	242,573
	Interest Earnings	200	200	1,093	546.5%	1,093
	Total Traffic Safety Fund	350,200	350,200	243,666	69.6%	243,666
203 Proposition A Fund						
3371	Prop A Funds	215,000	215,000	254,489	118.4%	254,489
3501	Interest Earnings	100	100	1,479	1479.0%	1,479
	Total Proposition A Fund	215,100	215,100	255,968	119.0%	255,968
204 Proposition C Fund						
3372	Prop C Funds	175,000	175,000	193,087	110.3%	193,087
3501	Interest Earnings	200	200	904	452.0%	904
	Total Proposition C Fund	175,200	175,200	193,991	110.7%	193,991
205 Measure R Fund						
3374	Measure R Funds	130,000	130,000	144,550	111.2%	144,550
3501	Interest Earnings	250	250	603	241.2%	603
	Total Measure R fund	130,250	130,250	145,153	111.4%	145,153
206 Air Quality Management Fund						
3377	AQMD Funds	15,000	15,000	16,345	109.0%	16,345
3501	Interest Earnings	50	50	190	380.0%	190
	Total Air Quality Management Fund	15,050	15,050	16,535	109.9%	16,535

Object	Description	2015-2016 Adopted	Amended Budget	Received 6/30/2016	Percentage Received	2015-2016 Actual
Special Revenue Funds (Continued)						
207 Solid Waste Management Fund						
3311	Solid Waste Management Surcharge	120,000	120,000	115,434	96.2%	115,434
3434	Recycling Fees	15,000	15,000	16,936	112.9%	16,936
3501	Interest Earnings	100	100	84	84.0%	84
3600	Grant Proceeds	5,000	5,000	5,000	100.0%	5,000
	Total Solid Waste Management Fund	140,100	140,100	137,454	98.1%	137,454
208 Parkland Development Fund						
3135	Parkland Development Fees	15,000	15,000	18,858	125.7%	18,858
3501	Interest Earnings	250	250	143	57.2%	143
	Total Park Development Fund	15,250	15,250	19,001	124.6%	19,001
209 Quimby Fund						
3501	Interest Earnings	100	100	21	21.0%	21
	Total Quimby Fund	100	100	21	21.0%	21
211 COPS (Brulte) Grant Fund						
3600	Proceeds From Grants (Brulte)	100,000	114,618	114,618	100.0%	114,618
	Total COPS (Brulte) Fund	100,000	114,618	114,618	100.0%	114,618
215 Community Development Block Grant Fund						
3600	Proceeds From Grants	106,935	106,935	6,935	6.5%	6,935
	Total Comm. Dev. Block Grant Fund	106,935	106,935	6,935	6.5%	6,935
217 Traffic Safety Grant Funds						
3600	Proceeds From Grants	27,000	35,550	35,550	100.0%	35,550
	Total ARRA Fund	27,000	35,550	35,550	100.0%	35,550
225 Grants Fund						
3376	TDA	-	-	-	0.0%	-
3600	Proceeds From Grants	2,290,834	11,440,834	55,153	0.5%	55,153
	Total Grants Fund	2,290,834	11,440,834	55,153	0.5%	55,153
290 Big Rock LMD Fund						
3116	Big Rock Mesa Assessment	281,014	281,014	278,876	99.2%	278,876
3501	Interest Earnings	300	300	1,228	409.3%	1,228
	Total Big Rock LMD Fund	281,314	281,314	280,104	99.6%	280,104
291 Malibu Road LMD Fund						
3116	Malibu Road Assessment	50,951	50,951	47,945	94.1%	47,945
3501	Interest	10	10	74	740.0%	74
	Total Malibu Road LMD Fund	50,961	50,961	48,019	94.2%	48,019
292 Calle Del Barco LMD Fund						
3116	Calle Del Barco Assessment	31,982	31,982	31,797	99.4%	31,797
3501	Interest	200	200	610	305.0%	610
	Total Calle Del Barco LMD Fund	32,182	32,182	32,407	100.7%	32,407
712 Carbon Beach Undergrounding CFD Fund						
3915	Carbon Beach Undergrounding Assessment	287,139	287,244	286,480	99.7%	286,480
	Total Carbon Beach Undergrounding CFD	287,139	287,244	286,480	99.7%	286,480
713 Broad Beach Assessment District						
3915	Broad Beach Undergrounding Assessment	154,167	154,163	159,343	103.4%	159,343
	Total Broad Beach Undergrounding AD	154,167	154,163	159,343	103.4%	159,343
714 Civic Center Wastewater Treatment Facility CFD						
3915	Civic Center Wastewater Treatment CFD	-	-	-	0.0%	-
	Total Civic Center Wastewater Treatment	-	-	-	0.0%	-
715 Civic Center Wastewater Treatment Facility AD						
3915	Civic Center Wastewater Treatment AD	-	42,472,466	375,000	0.9%	375,000
	Total Civic Center Wastewater Treatment	-	42,472,466	375,000	0.9%	375,000
Total Special Revenue Funds		4,673,238	56,318,973	2,690,579	4.8%	2,690,579

Object	Description	2015-2016 Adopted	Amended Budget	Received 6/30/2016	Percentage Received	2015-2016 Actual
500 Legacy Park Project Fund						
3501	Interest Earnings	2,500	2,500	11,040	441.6%	11,040
3505	Proceeds from Rent	1,931,735	1,931,735	2,103,900	108.9%	2,103,900
3905	Miscellaneous Revenue	40,000	40,000	78,888	197.2%	78,888
Total Legacy Park Project Fund		1,974,235	1,974,235	2,193,828	111.1%	2,193,828
Total Legacy Park Project Fund		1,974,235	1,974,235	2,193,828	111.1%	2,193,828
515 Civic Center Wastewater Treatment Facility (CCWWTF)						
3915	Contributions - City and County Share	-	-	1,921,642	0.0%	1,921,642
3510	Sewer Service Fees	-	-	-	0.0%	-
Total CCWWTF Fund		-	-	1,921,642	0.0%	1,921,642
Total Civic Center Wastewater Treatment Facility Fund		-	-	1,921,642	0.0%	1,921,642
Internal Service Funds						
601 Vehicle Fund						
3951	Vehicle Charges	60,000	60,000	60,000	100.0%	60,000
Total Vehicle Fund		60,000	60,000	60,000	100.0%	60,000
602 Information Technology Fund						
3952	Information Technology Charges	423,500	475,500	475,500	100.0%	475,500
Total Information Technology Fund		423,500	475,500	475,500	100.0%	475,500
Total Internal Service Funds		483,500	535,500	535,500	100.0%	535,500
Total Revenue - All Funds		\$ 32,366,273	\$ 84,236,173	\$ 36,239,805	43.0%	\$ 36,239,805

Reconciliation of adopted to amended budget

Total 2015-2016 Adopted budget: **\$ 32,366,273**

Account	Description	Amount	
100-0000-3447	Election Fees	63,000	Budget Adjustment
100-0000-3314	Mandated Cost Reimbursements	68,540	Budget Adjustment
217-0000-3600	Office of Traffic Safety Federal Grant	8,550	Budget Adjustment
602-0000-3952	Information Technology Charges	52,000	Budget Adjustment
712-0000-3915	Carbon Beach Undergrounding Assessment	105	Budget Adjustment
713-0000-3915	Broad Beach Undergrounding Assessment	(4)	Budget Adjustment
211-0000-3600	Enhancing Law Enforcement Services (14/15)	14,618	Budget Adjustment
100-0000-3373	Proposition A - Recreation (Pool Office Trailer)	40,625	Budget Adjustment
225-9066-3600	PCH Signal Synchronization - Measure R Grt	150,000	Budget Adjustment
225-9049-3600	State Revolving Fund CCWWTF Grants	9,000,000	Budget Adjustment
715-0000-3915	State Revolving Fund Loan Recycled Water	3,000,000	Budget Adjustment
715-0000-3915	State Revolving Fund Loan Wastewater	39,472,466	Budget Adjustment
Total Amendments		51,869,900	
Total Amendment Budget		84,236,173	

EXPENDITURES BY FUND

June 30, 2016

		Adopted Budget	Amended Budget (1)	YTD Actual	% Spent	2015-16 Actual
General Fund						
Management Services						
7001	City Council	\$ 516,842	\$ 530,342	\$ 487,389	91.9%	\$ 487,389
7003	City Manager	581,761	581,761	655,204	112.6%	655,204
7005	Legal Counsel	649,777	649,777	780,562	120.1%	780,562
7007	City Clerk	556,958	556,958	514,237	92.3%	514,237
Total Management Services		2,305,338	2,318,838	2,437,392	105.1%	2,437,392
Public Safety Services						
7021	Emergency Preparedness	209,417	209,417	207,662	99.2%	207,662
7031	Public Safety Services	6,706,272	6,706,272	6,557,110	97.8%	6,557,110
Total Public Safety		6,915,689	6,915,689	6,764,772	97.8%	6,764,772
Administrative Services						
3010	Civic Center Wastewater Treatment Facility	206,000	206,000	109,993	53.4%	109,993
7002	Media Operations	289,056	289,056	274,568	95.0%	274,568
7054	Finance	1,098,130	1,132,030	1,194,659	105.5%	1,194,659
7058	Human Resources	154,591	154,591	145,623	94.2%	145,623
7059	Non Departmental Services	1,591,503	1,708,649	1,949,756	114.1%	1,949,756
103-9050	City Hall	2,352,664	2,352,664	2,221,960	94.4%	2,221,960
Total Administrative Services		5,691,944	5,842,990	5,896,559	100.9%	5,896,559
Recreation Services						
4001	General Recreation	888,688	888,688	721,702	81.2%	721,702
4002	Aquatics	253,875	271,475	258,475	95.2%	258,475
4003	Outdoor Recreation	43,995	43,995	24,471	55.6%	24,471
4004	Day Camps	95,798	95,798	90,137	94.1%	90,137
4006	Youth Sports	124,004	124,004	121,264	97.8%	121,264
4007	Community Programs	158,892	158,892	118,598	74.6%	118,598
4008	Senior Adult Programs	136,471	136,471	146,277	107.2%	146,277
4009	Teen Programs	68,340	68,340	63,902	93.5%	63,902
4010	Park Maintenance	687,155	736,155	725,569	98.6%	725,569
4011	Special Events	199,241	199,241	194,736	97.7%	194,736
Total Recreation Services		2,656,459	2,723,059	2,465,131	90.5%	2,465,131
Environmental & Sustainability Development						
2004	Environmental & Building Safety	1,570,994	1,578,494	1,963,648	124.4%	1,963,648
2010	Wastewater Management	692,630	742,630	699,759	94.2%	699,759
3003	Clean Water Program	170,715	186,881	200,221	107.1%	200,221
Total Env. & Community Development		2,434,339	2,508,005	2,863,628	114.2%	2,863,628
Planning Department						
2001	Planning	2,284,813	2,359,813	1,814,092	76.9%	1,814,092
2012	Code Enforcement	217,768	217,768	191,868	88.1%	191,868
Total Planning Department		2,502,581	2,577,581	2,005,960	77.8%	2,005,960
Public Works/Engineering						
3001	Street Maintenance	596,578	631,578	811,324	128.5%	811,324
3007	City Facilities	94,000	44,000	-	0.0%	-
3008	Public Works	827,539	1,016,385	966,060	95.0%	966,060
Total Public Works		1,518,117	1,691,963	1,777,384	105.0%	1,777,384
Total General Fund		24,024,467	24,578,125	24,210,826	98.5%	24,210,826

(1) The amended budget column includes the original budget amount plus encumbrance carryovers and any additional appropriations.

EXPENDITURES BY FUND

June 30, 2016

		Adopted Budget	Amended Budget (1)	YTD Actual	% Spent	2015-16 Projected
Special Revenue Funds						
3001	Street Maintenance	720,000	720,000	522,000	72.5%	522,000
3004	Solid Waste Management	145,779	147,363	140,183	95.1%	140,183
3005	Fleet Operations	20,000	20,000	-	0.0%	-
3008	Public Works	85,000	93,550	93,550	100.0%	93,550
3009	Transportation Services	208,000	208,000	191,382	92.0%	191,382
6002	Big Rock Mesa LMD	308,706	308,706	284,131	92.0%	284,131
6003	Malibu Road LMD	52,970	52,970	48,952	92.4%	48,952
6004	Calle del Barco LMD	66,604	66,604	53,505	80.3%	53,505
9048	Carbon Beach Undergrounding CFD	287,244	287,244	286,480	99.7%	286,480
9052	Broad Beach Undergrounding AD	154,163	154,163	159,343	103.4%	159,343
7031	Public Safety	100,000	114,618	114,618	100.0%	114,618
7070	Community	6,935	6,935	6,935	100.0%	6,935
Total Special Revenue Funds		2,155,401	2,180,153	1,901,079	87.2%	1,901,079
Capital Project Funds						
310	Capital Improvement Fund					
	9002 Annual Street Overlay	650,000	699,469	642,292	91.8%	642,292
	9025 Las Flores Creek Restoration	-	473,082	44,326	9.4%	44,326
	9049 Civic Center Wastewater Improvements	-	51,497,466	369,108	0.7%	369,108
	9053 Broad Beach Bioinfiltration Project	-	108,118	47,842	44.2%	47,842
	9054 Wildlife Road Treatment	10,213	83,329	-	0.0%	-
	9055 PCH Bike Route Improvements	-	425,548	7,376	1.7%	7,376
	9057 PCH Regional Traffic Messaging System	275,000	300,000	-	0.0%	-
	9058 PCH Intersection Improvements	610,117	656,185	12,794	1.9%	12,794
	9059 PCH Median Improvements	400,000	400,000	-	0.0%	-
	9060 PCH Bus Stop Improvements	-	19,066	-	0.0%	-
	9061 Civic Center Way Improvements	375,000	375,000	5,747	1.5%	5,747
	9063 Biofiltration Devices-Las Flores and Malibu	-	156,259	70,261	45.0%	70,261
	9065 Malibu Community Labor Exchange	100,000	100,000	-	0.0%	-
	9066 PCH Sign Synchronization Improvements	-	150,000	-	0.0%	-
	9067 Speed Advisory Signs	-	100,000	5,484	5.5%	5,484
	9068 Bus Stop Shelters	-	60,000	5,057	8.4%	5,057
	9069 Paradise Cove Equipment	-	75,000	6,524	8.7%	6,524
	9070 Stormwater Treatment Facilities	-	25,000	6,422	25.7%	6,422
Total Capital Project Funds		2,420,330	55,703,522	1,223,233	2.2%	1,223,233
Legacy Park Project Fund						
500	3003 Clean Water Program	375,000	375,000	375,000	100.0%	375,000
	3007 Stormwater Treatment Facilities	275,000	300,000	189,207	63.1%	189,207
	7004 Legacy Park Debt Service	1,099,220	1,099,220	1,099,220	100.0%	1,099,220
	7008 Legacy Park Operations	443,750	443,750	406,124	91.5%	406,124
Total Legacy Park Project Fund		2,192,970	2,217,970	2,069,551	93.3%	2,069,551
Civic Center Wastewater Treatment Facility Fund						
515	3010 CCWWTF Sewer Services	-	-	-	0.0%	-
Total Legacy Park Project Fund		-	-	-	0.0%	-

(1) The amended budget column includes the original budget amount plus encumbrance carryovers and any additional appropriations.

EXPENDITURES BY FUND

June 30, 2016

		Adopted Budget	Amended Budget (1)	YTD Actual	% Spent	2015-16 Projected
Internal Service Funds						
3005	Vehicle	51,000	51,000	39,913	78.3%	39,913
7060	Information Technology	419,758	471,758	447,236	94.8%	447,236
Total Internal Service Funds		470,758	522,758	487,149	93.2%	487,149
Total All Funds		\$ 31,263,926	\$ 85,202,528	\$ 29,891,838	35.1%	\$ 29,891,838

(1) The amended budget column includes the original budget amount plus encumbrance carryovers and any additional appropriations.

EXPENDITURES BY FUND

June 30, 2016

Reconciliation of adopted to amended budget

Total 2015-2016 Adopted budget: 31,263,926

Account	Description	Project	Amount	Comment	Date
310-9002-7901	Annual Street Overlay	CIP Project	49,469	Budget Carryover	7/1/2015
310-9025-7902	Las Flores Creek Restoration Project	CIP Project	473,082	Budget Carryover	7/1/2015
310-9053-5100	Broad Beach Biofiltration Project	CIP Project	108,118	Budget Carryover	7/1/2015
310-9054-5100	Wildlife Road Treatment Project	CIP Project	73,116	Budget Carryover	7/1/2015
310-9055-5100	PCH Bike Route Improvements	CIP Project	425,548	Budget Carryover	7/1/2015
310-9057-5100	PCH Regional Traffic Message System	CIP Project	25,000	Budget Carryover	7/1/2015
310-9058-5100	PCH Intersection Improvements	CIP Project	46,068	Budget Carryover	7/1/2015
310-9060-5100	PCH Bus Stop Improvements	CIP Project	19,066	Budget Carryover	7/1/2015
310-9063-5100	Biofiltration Devices-Las Flores and Malibu Rd	CIP Project	156,259	Budget Carryover	7/1/2015
217-3008-5100	Portable Message Signs - Professional Svcs	OTS Fed Grant	8,550	Budget Carryover	7/1/2015
217-3008-5100	Public Works - Professional Services	OTS Fed Grant	27,000	Budget Carryover	7/1/2015
100-7059-4218	Non-Departmental - CalPERS	CalPERS	124,646	Budget Correction	7/1/2015
100-3007-7800	Stormwater Facilities - Equipment	Paradise Cove	(75,000)	Budget Correction	7/1/2015
310-9069-5100	Paradise Cove Equipment	Paradise Cove	75,000	Budget Correction	7/1/2015
602-7060-6120	Information Technology - Software	LARIAC	52,000	Budget Carryover	7/1/2015
100-7001-6201	Community Rewards	Council Rewards	5,000	Budget Carryover	7/1/2015
207-3004-5850	Solid Waste Management - Recycling Supplies	Supplies	1,584	Budget Carryover	7/1/2015
100-7054-5100	Finance - Professional Services	Fee Study	26,400	Budget Carryover	7/1/2015
100-3008-5125	Public Works - Traffic Engineering	Traffic Eng.	66,000	Budget Carryover	7/1/2015
100-3008-5100	Public Works - Professional Services	Trancas AD 2014	45,846	Budget Carryover	7/1/2015
310-9049-5100	Civic Center Wastewater Improvements	CCWWTF	25,000	Council Appropriation	9/16/2015
101-3003-5100	Clean Water - Professional Services	IRWM Grant	16,166	Council Appropriation	9/28/2015
101-2004-5100	Building Safety - Professional Services	Solar RFP	7,500	Council Appropriation	10/27/2015
101-2010-4101	Wastewater Management - FT Salaries	Move to 5100	(40,000)	Budget Adjustment	12/31/2015
101-2010-4101	Wastewater Management - Prof Services	From 4101	40,000	Budget Adjustment	12/31/2015
100-7059-5510	Non-Departmental - Insurance Premiums	Insurance	(7,500)	Budget Adjustment	12/31/2015
100-7054-5300	Finance - Travel and Training	Training	6,000	Budget Adjustment	12/31/2015
100-7054-5330	Finance - Dues	Dues	1,500	Budget Adjustment	12/31/2015
100-3001-5120	Public Works - Street Maintenance	El Nino Prep	30,000	Mid Year Budget	2/8/2016
100-3001-6160	Street Maintenance - Operating Supplies	El Nino Prep	5,000	Mid Year Budget	2/8/2016
100-3007-5656	Stormwater Treatment Facilities - Monitoring	El Nino Prep	50,000	Mid Year Budget	2/8/2016
100-3008-5107	Public Works/Engineering - Contract Personnel	Temp Staff	25,000	Mid Year Budget	2/8/2016
100-3008-5125	Public Works/Engineering - Traffic Engineering	Pt. Dume	25,000	Mid Year Budget	2/8/2016
100-4010-5130	Park Maintenance - Maintenance	Bluffs Park	49,000	Mid Year Budget	2/8/2016
100-4002-7800	Aquatics - Equipment	New Pool Trailer	17,600	Mid Year Budget	2/8/2016
100-7001-6170	City Council - Events/Advertising	25th Anniversary	7,500	Mid Year Budget	2/8/2016
101-2001-5100	Planning - Professional Services	Contract Staff	75,000	Mid Year Budget	2/8/2016
101-2010-5100	Wastewater Management - Prof Services	WW Review	50,000	Mid Year Budget	2/8/2016
310-9066-5100	PCH Signal Synchronization Syst. Imp.	Measure R Fund	150,000	Mid Year Budget	2/8/2016
310-9067-5100	Speed Advisory Signs	Pt Dume/Busch	100,000	Mid Year Budget	2/8/2016
310-9068-5100	Bus Stop Shelters	Bus Stop Shelters	60,000	Mid Year Budget	2/8/2016
310-9070-5100	Stormwater Treatment Facilities - Equipment	Storm Drains	25,000	Mid Year Budget	2/8/2016
211-7031-5115	Law Enforcement Services - SLESF	Brulte	14,618	Budget Adjustment	4/1/2016
100-7001-5930	Community Grants	SMMUSD	1,000	Budget Adjustment	4/1/2016
310-9049-5100	State Revolving Fund CCWWTF Grants	CCWWTF	9,000,000	Budget Adjustment	4/1/2016
310-9049-5100	State Revolving Fund Loan Recycled Water	CCWWTF	3,000,000	Budget Adjustment	4/1/2016
310-9049-5100	State Revolving Fund Loan Wastewater	CCWWTF	39,472,466	Budget Adjustment	4/1/2016
			<u>53,938,602</u>		
Total 2015-2016 current amended budget:			<u>\$ 85,202,528</u>		

PROJECTED FUND BALANCES

June 30, 2016

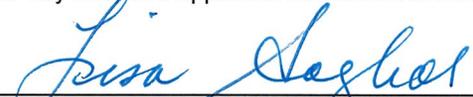
FUND	Fund Balance July 1, 2015 (Audited)	Revenues Projected 6/30/2016	Expenditures Projected 6/30/2016	Transfers Budgeted 2015-2016	Fund Balance Projected (Unaudited)
General Fund - Undesignated	\$ 20,824,288	\$ 28,898,256	\$ 24,210,826	\$ (2,224,941)	23,286,777
General Fund - Designated for CIPs	958,530	-	-	(719,210)	239,320
Designated for Deferred Maintenance	1,126,016	-	-	(70,000)	1,056,016
Designated for Landon Center	1,000,000	-	-	-	1,000,000
Designated for Water Quality Settlement	250,000	-	-	-	250,000
Total General Fund	24,158,834	28,898,256	24,210,826	(3,014,151)	25,832,113
Gas Tax Fund	34,411	285,181	310,000	-	9,592
Traffic Safety Fund	44,789	243,666	270,000	-	18,455
Proposition A Fund	204,570	255,968	191,382	-	269,156
Proposition C Fund	38,988	193,991	-	(200,000)	32,979
Measure R Fund	16,775	145,153	-	(125,000)	36,928
Air Quality Management Fund	27,970	16,535	-	-	44,505
Solid Waste Management Fund	38,074	137,454	140,183	-	35,345
Parkland Development In-Lieu Fund	10,516	19,001	-	-	29,517
Quimby Fund	3,498	21	-	-	3,519
COPS Brulte Grant Fund	-	114,618	114,618	-	-
CDBG	-	6,935	6,935	-	-
Traffic Safety Grant Fund	-	35,550	35,550	-	-
Grants Fund	-	55,153	-	(55,153)	-
CCWWTF - CFD & AD	-	375,000	-	(375,000)	-
Big Rock LMD	215,380	280,104	284,131	-	211,353
Malibu Road LMD	14,262	48,019	48,952	-	13,329
Calle Del Barco LMD	114,763	32,407	53,505	-	93,665
Carbon Beach Undergrounding CFD	-	286,480	286,480	-	-
Broad Beach Assessment District	-	159,343	159,343	-	-
Total Special Revenue Funds	763,996	2,690,579	1,901,079	(755,153)	798,343
Capital Improvements	-	-	1,223,233	1,223,233	-
Total Cap. Imp. Funds	-	-	1,223,233	1,223,233	-
Legacy Park Project Fund	2,744,455	2,193,828	2,069,551	(1,978,628)	890,104
Total Legacy Fund	2,744,455	2,193,828	2,069,551	(1,978,628)	890,104
Civic Center Wastewater Treatment Facility Fund	-	1,921,642	-	4,524,699	6,446,341
Total Civic Center Wastewater Treatment Fac.	-	1,921,642	-	4,524,699	6,446,341
Vehicle	17,003	60,000	39,913	-	37,090
Information Technology	(7,259)	475,500	447,236	-	21,005
Total Internal Service Funds	9,744	535,500	487,149	-	58,095
Total All Funds	\$ 27,677,029	\$ 36,239,805	\$ 29,891,838	\$ -	\$ 34,024,996

CITY OF MALIBU

**CITY TREASURER'S CASH AND INVESTMENTS REPORT
FOR THE QUARTER ENDING JUNE 30, 2016**

<u>ACCOUNT</u>	<u>ISSUER</u>	<u>TYPE</u>	<u>AMOUNT</u>	<u>CURRENT YIELD</u>	<u>EARNINGS TO DATE*</u>	<u>MATURITY DATE</u>
Cash Operating	Wells Fargo Bank	Checking	\$ 1,518,207	N/A		N/A
Revolving Cash Fund	Internal	Petty Cash	700	N/A	N/A	N/A
Investments	Local Agency Investment Fund (LAIF)	State of CA	28,854,214	0.55%	\$ 38,853	1 day
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	2.05%		11/13/2018
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	1.90%		5/16/2019
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	2.20%		11/16/2020
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	2.30%		11/18/2020
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	1.75%		5/11/2021
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	0.70%		3/6/2017
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	1.05%		3/6/2018
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	1.20%		3/6/2018
Investments	Wells Fargo Advisors	Federal Home Loan	<u>250,000</u>	1.05%		3/7/2018
TOTAL CASH AND INVESTMENTS			<u>\$ 32,623,121</u>		<u>\$ 38,853</u>	

In compliance with Government Code Section 53646, the Treasurer hereby certifies that sufficient cash and anticipated revenues are available to meet the City's expenditure requirements for the next six months, and further, that all investments comply with the City Council's approved investment ordinances.

Prepared by: 
 Lisa Soghor, Assistant City Manager

10/28/2016
Date

Reviewed by: 
 Reva Feldman, City Manager

10/28/2016
Date



Administration and Finance Subcommittee Agenda Report

Administration &
Finance Subcommittee
Special Meeting
11-01-16

Item 4

To: Mayor La Monte and Councilmember House

Prepared by: Lisa Soghor, Assistant City Manager 

Approved by: Reva Feldman, City Manager 

Date prepared: October 27, 2016

Meeting date: November 1, 2016

Subject: Fiscal Year 2016-2017 First Quarter Financial Report

RECOMMENDED ACTION: Receive and file Fiscal Year 2016-2017 First Quarter financial information.

DISCUSSION: The attached report provides revenue, expenditure and fund balance totals for the first quarter of Fiscal Year 2016-2017.

The Revenues by Fund Report (pages A1 - A4) reflects General Fund revenues of \$3.6 million or 13.4% of the annual budgeted amount for the fiscal year. General Fund revenues are meeting budget estimates to date. Total revenue of all funds received during the first quarter is \$4.4 million or 5.4% of the annual budgeted amount for the fiscal year. Many revenue sources are received on a quarterly or annual basis and as such, will be reflected when the year-end report is presented.

The Expenditures by Fund Report (pages A5 – A8) reflects appropriations approved by the City Council for the current fiscal year in the Amended Budget column. Budget Carryovers and Corrections total \$287,221 and Council appropriations total \$196,300 as of September 30, 2016. General Fund expenditures for the first quarter total \$5.5 million or 20.6% of the annual budgeted amount. Expenditures for all funds total \$8.7 million or 10.6% of the annual budgeted amount.

Projected Fund Balances for the fiscal year end are reflected on page A-9. The projected Undesignated Fund Balance at June 30, 2017 includes all expenses appropriated as of September 30, 2016 by the Council. The City ended Fiscal Year 2015-2016 with \$23.3 million (unaudited) in the Undesignated General Fund Reserve. As of September 30,

2016, the projected General Fund Undesignated Reserve at June 30, 2017 is \$23.2 million.

The Treasurer's Cash and Investment Report is attached on page A-10.

The Fiscal Year 2016-2017 First Quarter Financial Report will be presented to the City Council on November 14, 2016.

ATTACHMENTS:

1. Revenues by Fund Report
2. Expenditures by Fund Report
3. Schedule of Projected Fund Balances
4. Treasurer's Cash and Investment Report

REVENUES BY FUND

September 30, 2016

Object	Description	2016-2017 Adopted	Amended Budget	Received 9/30/2016	Percentage Received	2016-2017 Projected
100, 101 & 103 General Fund						
3111	Current Year Secured Property Tax	\$ 8,900,000	\$ 8,900,000	\$ -	0.0%	\$ 8,900,000
3112	Current Year Unsecured Property Tax	350,000	350,000	273,866	78.2%	350,000
3113	Homeowner's Exemption	60,000	60,000	-	0.0%	60,000
3114	Prior Year Secured Property Tax	10,000	10,000	-	0.0%	10,000
3115	Prior Year Unsecured Property Tax	10,000	10,000	-	0.0%	10,000
3118	Property Tax In-Lieu	1,660,000	1,660,000	-	0.0%	1,660,000
	Revenue from Property Taxes	10,990,000	10,990,000	273,866	2.5%	10,990,000
3131	Documentary Transfer Tax	650,000	650,000	130,769	20.1%	650,000
3132	Utility User's Tax	2,500,000	2,500,000	357,264	14.3%	2,500,000
3133	Transient Occupancy Tax	1,250,000	1,250,000	288,198	23.1%	1,250,000
3133-01	Transient Occupancy Tax - Private Rentals	900,000	900,000	11,843	1.3%	900,000
3134	Franchise Fees	775,000	775,000	81,758	10.5%	775,000
3137	Sales and Use Tax	3,600,000	3,600,000	259,435	7.2%	3,600,000
3138	Parking Tax	350,000	350,000	58,411	16.7%	350,000
	Revenue From Other Taxes	10,025,000	10,025,000	1,187,678	11.8%	10,025,000
3201	Alarm Permits	30,000	30,000	7,579	25.3%	30,000
3202	Film Permits	475,000	475,000	99,709	21.0%	475,000
3203	Building Permits	550,000	550,000	216,411	39.3%	550,000
3203-01	Code Enforcement - Special Investigations	20,000	20,000	6,078	30.4%	20,000
3204	Wastewater Treatment System Permits	35,000	35,000	12,794	36.6%	35,000
3205	Plumbing Permits	90,000	90,000	23,208	25.8%	90,000
3207	Mechanical Permits	60,000	60,000	15,582	26.0%	60,000
3208	Electrical Permit Fees	120,000	120,000	45,087	37.6%	120,000
3209	Grading/Drainage Permit Fees	60,000	60,000	21,427	35.7%	60,000
3210	Misc. Permits	30,000	30,000	6,048	20.2%	30,000
3418	OWTS Operating Permit Fees	320,000	320,000	58,171	18.2%	320,000
3420	Parking Permits	2,000	2,000	366	18.3%	2,000
3421	Planning Review Fees	950,000	950,000	254,837	26.8%	950,000
	Revenue From Licenses and Permits	2,742,000	2,742,000	767,297	28.0%	2,742,000
3250	Parking Citations Fines	475,000	475,000	174,806	36.8%	475,000
	Revenue From Fines and Forfeitures	475,000	475,000	174,806	36.8%	475,000
3314	State Mandated Cost Reimbursement	10,000	10,000	-	0.0%	10,000
3318	Street Sweeping Reimbursements	40,000	40,000	-	0.0%	40,000
3373	Proposition A Recreation	25,000	25,000	-	0.0%	25,000
	Revenue From Other Governments	75,000	75,000	-	0.0%	75,000
3408	Biology Review Fees	80,000	80,000	19,169	24.0%	80,000
3409	Document Retention Fees	12,000	12,000	3,627	30.2%	12,000
3410	Building Plan Check Fees	340,000	340,000	139,720	41.1%	340,000
3410-01	Administrative Plan Check Processing Fee	20,000	20,000	5,918	29.6%	20,000
3411	Inspector Plan Check Fees	210,000	210,000	42,624	20.3%	210,000
3412	Geo Soils Engineering Fees	450,000	450,000	142,096	31.6%	450,000
3413	Other Plan Check Fees	30,000	30,000	8,732	29.1%	30,000
3414	Environmental Health Review Fees	250,000	250,000	117,653	47.1%	250,000
3415	Grading/Drainage Plan Review Fees	35,000	35,000	4,702	13.4%	35,000
3416	Code Enforcement Investigation Fees	10,000	10,000	3,207	32.1%	10,000
3419	Credit Card Fees	15,000	15,000	6,520	43.5%	15,000
3422	OWTS Practinioners Fees	2,500	2,500	846	33.8%	2,500
3425	CA Building Standards Surcharge	1,000	1,000	885	88.5%	1,000
3426	EIR Review Fees	50,000	50,000	-	0.0%	50,000
3427	Technology Enhancement Fee	8,500	8,500	3,250	38.2%	8,500
3431	Public Works/Engineering Fees	250,000	250,000	50,946	20.4%	250,000
3432	SUSMP Fees	13,000	13,000	7,191	55.3%	13,000
3433	Banner Hanging Fees	500	500	-	0.0%	500
3434	TOT Registration Fees	500	500	275	55.0%	500
3435	Admin Permit Processing Fees	65,000	65,000	21,638	33.3%	65,000
3436	Electric Vehicle Charger Fees	15,000	15,000	-	0.0%	15,000
3441	Sale of Publications and Materials	9,000	9,000	2,042	22.7%	9,000

Object	Description	2016-2017 Adopted	Amended Budget	Received 9/30/2016	Percentage Received	2016-2017 Projected
General Fund (Continued)						
3443	Emergency Preparedness Charges	1,500	1,500	1,100	73.3%	1,500
3444	Returned Check Service Fees	250	250	250	100.0%	250
3446	Vehicle Release Impound Fees	20,000	20,000	1,860	9.3%	20,000
3447	Election Fees	2,500	2,500	2,508	100.3%	2,500
3448	Subpoena Fees	2,500	2,500	681	27.2%	2,500
3449	False Alarm Service Charge	12,000	12,000	2,172	18.1%	12,000
3450	Residential Decals	500	500	250	50.0%	500
3451	Passport Processing Fees	40,000	40,000	9,040	22.6%	40,000
3461	Municipal Facility Use Fees	63,000	63,000	14,206	22.5%	63,000
3464	Youth Sports Program	80,000	80,000	26,084	32.6%	80,000
3465	Teen Program	11,500	11,500	2,055	17.9%	11,500
3466	Aquatics Program	140,000	140,000	79,260	56.6%	140,000
3467	Day Camp	84,000	84,000	17,664	21.0%	84,000
3468	Senior Adult Program	21,000	21,000	6,442	30.7%	21,000
3463/3470	Recreation/Community Class Registration	100,000	100,000	19,738	19.7%	100,000
3472	Special Events	13,000	13,000	507	3.9%	13,000
	Revenue From Service Charges	2,458,750	2,458,750	764,858	31.1%	2,458,750
3501	Interest Earnings	60,000	60,000	-	0.0%	60,000
3505	City Hall Use Fees	20,000	20,000	9,278	46.4%	20,000
	Use of Money and Property	80,000	80,000	9,278	11.6%	80,000
3600	Proceeds from Grants	50,000	50,000	425,436	850.9%	50,000
3901	Settlements	5,000	5,000	-	0.0%	5,000
3902	Legal Fees	2,500	2,500	-	0.0%	2,500
3904	TOT Private Rental Penalties	5,000	5,000	198	4.0%	5,000
3905	Miscellaneous Reimbursements	5,000	5,000	857	17.1%	5,000
3940	Sale of Surplus Property	500	500	-	0.0%	500
3943	Miscellaneous Revenue	5,000	5,000	1,147	22.9%	5,000
	Miscellaneous Revenue	73,000	73,000	427,638	585.8%	73,000
Total General Fund		26,918,750	26,918,750	3,605,421	13.4%	26,918,750
201 Gas Tax Fund						
3315	Highway User's Fees	275,216	275,216	69,169	25.1%	275,216
	Interest Earnings	500	500	-	0.0%	500
	Total Gas Tax Fund	275,716	275,716	69,169	25.1%	275,716
202 Traffic Safety Fund						
3312	Fines & Forfeitures	300,000	300,000	32,441	10.8%	300,000
	Interest Earnings	500	500	-	0.0%	500
	Total Traffic Safety Fund	300,500	300,500	32,441	10.8%	300,500
203 Proposition A Fund						
3371	Prop A Funds	220,000	220,000	58,162	26.4%	220,000
3501	Interest Earnings	400	400	-	0.0%	400
	Total Proposition A Fund	220,400	220,400	58,162	26.4%	220,400
204 Proposition C Fund						
3372	Prop C Funds	175,000	175,000	48,248	27.6%	175,000
3501	Interest Earnings	400	400	-	0.0%	400
	Total Proposition C Fund	175,400	175,400	48,248	27.5%	175,400
205 Measure R Fund						
3374	Measure R Funds	130,000	130,000	36,280	27.9%	130,000
3501	Interest Earnings	300	300	-	0.0%	300
	Total Measure R fund	130,300	130,300	36,280	27.8%	130,300
206 Air Quality Management Fund						
3377	AQMD Funds	15,000	15,000	-	0.0%	15,000
3501	Interest Earnings	50	50	-	0.0%	50
	Total Air Quality Management Fund	15,050	15,050	-	0.0%	15,050

Object	Description	2016-2017 Adopted	Amended Budget	Received 9/30/2016	Percentage Received	2016-2017 Projected
Special Revenue Funds (Continued)						
207 Solid Waste Management Fund						
3311	Solid Waste Management Surcharge	120,000	120,000	4,244	3.5%	120,000
3434	Recycling Fees	15,000	15,000	-	0.0%	15,000
3501	Interest Earnings	100	100	-	0.0%	100
3600	Grant Proceeds	5,000	5,000	-	0.0%	5,000
	Total Solid Waste Management Fund	140,100	140,100	4,244	3.0%	140,100
208 Parkland Development Fund						
3135	Parkland Development Fees	15,000	15,000	21,404	142.7%	15,000
3501	Interest Earnings	500	500	-	0.0%	500
	Total Park Development Fund	15,500	15,500	21,404	138.1%	15,500
209 Quimby Fund						
3501	Interest Earnings	100	100	-	0.0%	100
	Total Quimby Fund	100	100	-	0.0%	100
211 COPS (Brulte) Grant Fund						
3600	Proceeds From Grants (Brulte)	100,000	129,324	-	0.0%	129,324
	Total COPS (Brulte) Fund	100,000	129,324	-	0.0%	129,324
215 Community Development Block Grant Fund						
3600	Proceeds From Grants	106,979	106,979	-	0.0%	106,979
	Total Comm. Dev. Block Grant Fund	106,979	106,979	-	0.0%	106,979
225 Grants Fund						
3376	TDA	-	-	-	0.0%	-
3600	Proceeds From Grants	11,604,894	11,604,894	-	0.0%	11,604,894
	Total Grants Fund	11,604,894	11,604,894	-	0.0%	11,604,894
290 Big Rock LMD Fund						
3116	Big Rock Mesa Assessment	284,311	284,311	-	0.0%	284,311
3501	Interest Earnings	300	300	-	0.0%	300
	Total Big Rock LMD Fund	284,611	284,611	-	0.0%	284,611
291 Malibu Road LMD Fund						
3116	Malibu Road Assessment	51,549	51,549	-	0.0%	51,549
3501	Interest	50	50	-	0.0%	50
	Total Malibu Road LMD Fund	51,599	51,599	-	0.0%	51,599
292 Calle Del Barco LMD Fund						
3116	Calle Del Barco Assessment	41,961	41,961	-	0.0%	41,961
3501	Interest	200	200	-	0.0%	200
	Total Calle Del Barco LMD Fund	42,161	42,161	-	0.0%	42,161
712 Carbon Beach Undergrounding CFD Fund						
3915	Carbon Beach Undergrounding Assessment	240,657	240,657	-	0.0%	240,657
	Total Carbon Beach Undergrounding CFD	240,657	240,657	-	0.0%	240,657
713 Broad Beach Assessment District						
3915	Broad Beach Undergrounding Assessment	140,755	140,755	-	0.0%	140,755
	Total Broad Beach Undergrounding AD	140,755	140,755	-	0.0%	140,755
714 Civic Center Wastewater Treatment Facility CFD						
3915	Bond Proceeds CFD 2012-1	-	-	-	0.0%	-
	Total CCWTF CFD	-	-	-	0.0%	-
715 Civic Center Wastewater Treatment Facility AD						
3915	AD Proceeds 2015-1	37,815,757	37,815,757	-	0.0%	37,815,757
	Total CCWTF AD	37,815,757	37,815,757	-	0.0%	37,815,757
Total Special Revenue Funds		51,660,479	51,689,803	269,948	0.5%	51,689,803

Object	Description	2016-2017 Adopted	Amended Budget	Received 9/30/2016	Percentage Received	2016-2017 Projected
500 Legacy Park Project Fund						
3501	Interest Earnings	5,000	5,000	-	0.0%	5,000
3505	Proceeds from Rent	2,096,219	2,096,219	461,450	22.0%	2,096,219
3905	Miscellaneous Revenue	50,000	50,000	-	0.0%	50,000
Total Legacy Park Project Fund		2,151,219	2,151,219	461,450	21.5%	2,151,219
Total Legacy Park Project Fund		2,151,219	2,151,219	461,450	21.5%	2,151,219
515 Civic Center Wastewater Treatment Facility (CCWWTF)						
3501	Interest Earning	-	-	-	0.0%	-
3510	Sewer Service Fees	-	-	39,794	0.0%	39,794
Total Capital Improvements Fund		-	-	39,794	0.0%	39,794
Total Capital Projects Funds		-	-	39,794	0.0%	39,794
Internal Service Funds						
601 Vehicle Fund						
3951	Vehicle Charges	60,000	60,000	-	0.0%	60,000
Total Vehicle Fund		60,000	60,000	-	0.0%	60,000
602 Information Technology Fund						
3952	Information Technology Charges	470,500	470,500	-	0.0%	470,500
Total Information Technology Fund		470,500	470,500	-	0.0%	470,500
Total Internal Service Funds		530,500	530,500	-	0.0%	530,500
Total Revenue - All Funds		\$ 81,260,948	\$ 81,290,272	\$ 4,376,613	5.4%	\$ 81,330,066

Reconciliation of adopted to amended budget

Total 2015-2016 Adopted budget: \$ 81,260,948

Account	Description	Amount	
211-0000-3600	Enhancing Law Enforcement Services (15/16) Brulte	29,324	Budget Adjustment

Total Amendments 29,324

Total Amendment Budget **81,290,272**

EXPENDITURES BY FUND

September 30, 2016

		Adopted Budget	Amended Budget (1)	YTD Actual	% Spent	2016-17 Projected
General Fund						
Management Services						
7001	City Council	\$ 526,550	\$ 526,550	\$ 248,321	47.2%	\$ 526,550
7003	City Manager	710,362	705,362	134,916	19.1%	705,362
7005	Legal Counsel	705,273	705,273	102,266	14.5%	705,273
7007	City Clerk	578,089	578,089	68,942	11.9%	578,089
Total Management Services		2,520,274	2,515,274	554,445	22.0%	2,515,274
Public Safety Services						
7021	Emergency Preparedness	212,008	234,008	35,140	15.0%	234,008
7031	Public Safety Services	7,193,949	7,193,949	1,217,916	16.9%	7,193,949
Total Public Safety		7,405,957	7,427,957	1,253,056	16.9%	7,427,957
Administrative Services						
3010	Civic Center Wastewater Treatment Facility	126,000	126,000	4,222	3.4%	126,000
7002	Media Operations	335,785	335,785	47,632	14.2%	335,785
7054	Finance	1,164,675	1,164,675	207,497	17.8%	1,164,675
7058	Human Resources	251,193	251,193	36,241	14.4%	251,193
7059	Non Departmental Services	2,041,614	2,041,614	593,611	29.1%	2,041,614
103-9050	City Hall	2,376,743	2,376,743	1,168,535	49.2%	2,376,743
Total Administrative Services		6,296,010	6,296,010	2,057,738	32.7%	6,296,010
Recreation Services						
4001	General Recreation	848,620	855,620	117,792	13.8%	855,620
4002	Aquatics	265,326	265,326	64,888	24.5%	265,326
4003	Outdoor Recreation	41,624	41,624	6,567	15.8%	41,624
4004	Day Camps	94,979	94,979	39,450	41.5%	94,979
4006	Youth Sports	127,677	127,677	15,492	12.1%	127,677
4007	Community Programs	153,371	153,371	18,448	12.0%	153,371
4008	Senior Adult Programs	148,984	148,984	30,821	20.7%	148,984
4009	Teen Programs	69,322	69,322	12,082	17.4%	69,322
4010	Park Maintenance	832,252	832,252	125,338	15.1%	832,252
4011	Special Events	219,622	219,622	34,929	15.9%	219,622
Total Recreation Services		2,801,777	2,808,777	465,807	16.6%	2,808,777
Environmental & Sustainability Development						
2004	Environmental & Building Safety	1,790,105	1,790,105	367,650	20.5%	1,790,105
2010	Wastewater Management	669,091	832,091	164,034	19.7%	832,091
3003	Clean Water Program	245,159	245,159	65,674	26.8%	245,159
Total Env. & Community Development		2,704,355	2,867,355	597,358	20.8%	2,867,355
Planning Department						
2001	Planning	2,592,536	2,592,536	313,173	12.1%	2,592,536
2012	Code Enforcement	225,486	225,486	39,904	17.7%	225,486
Total Planning Department		2,818,022	2,818,022	353,077	12.5%	2,818,022
Public Works/Engineering						
3001	Street Maintenance	875,961	875,961	86,753	9.9%	875,961
3007	City Facilities	13,000	13,000	11,049	85.0%	13,000
3008	Public Works	937,510	937,510	99,747	10.6%	937,510
Total Public Works		1,826,471	1,826,471	197,549	10.8%	1,826,471
Total General Fund		26,372,866	26,559,866	5,479,030	20.6%	26,559,866

(1) The amended budget column includes the original budget amount plus encumbrance carryovers and any additional appropriations.

EXPENDITURES BY FUND

September 30, 2016

		Adopted Budget	Amended Budget (1)	YTD Actual	% Spent	2016-17 Projected
Special Revenue Funds						
3001	Street Maintenance	530,000	530,000	132,500	25.0%	530,000
3004	Solid Waste Management	133,190	133,190	15,005	11.3%	133,190
3008	Public Works	270,000	270,000	67,500	25.0%	270,000
3009	Transportation Services	209,000	209,000	31,553	15.1%	209,000
6002	Big Rock Mesa LMD	416,361	416,361	26,141	6.3%	416,361
6003	Malibu Road LMD	60,122	60,122	4,177	6.9%	60,122
6004	Calle del Barco LMD	81,638	81,638	4,673	5.7%	81,638
6005	Carbon Beach Undergrounding CFD	240,657	240,657	5,485	2.3%	240,657
6006	Broad Beach Undergrounding AD	140,755	140,755	4,628	3.3%	140,755
9049	Civic Center Wastewater	-	-	-	0.0%	-
7031	Public Safety	100,000	129,324	32,106	24.8%	129,324
7070	Community	6,979	6,979	1,164	16.7%	6,979
Total Special Revenue Funds		2,188,702	2,218,026	324,932	14.6%	2,218,026
Capital Project Funds						
310	Capital Improvement Fund					
	9002 Annual Street Overlay	625,000	646,384	-	0.0%	646,384
	9049 Civic Center Wastewater Improvements	47,372,466	47,372,466	2,679,840	5.7%	47,372,466
	9057 PCH Regional Traffic Messaging System	300,000	300,000	-	0.0%	300,000
	9058 PCH Intersection Improvements	631,185	631,185	-	0.0%	631,185
	9059 PCH Median Improvements	350,000	350,000	-	0.0%	350,000
	9061 Civic Center Way Improvements	300,000	300,000	-	0.0%	300,000
	9065 Malibu Community Labor Exchange	125,000	125,000	-	0.0%	125,000
	9066 PCH Signal Synchronization Imp.	180,000	180,000	-	0.0%	180,000
	9067 Speed Advisory Signs	50,000	144,516	-	0.0%	144,516
	9068 Bus Stop Shelters	30,000	84,943	238	0.3%	84,943
	9069 Paradise Cove Media Filters	45,000	113,476	-	0.0%	113,476
	9070 Civic Center Stormdrain Improvements	100,000	118,578	-	0.0%	118,578
	9071 PCH Shoulder Enhancements	75,000	75,000	-	0.0%	75,000
	9072 Marie Canyon Green Streets	25,000	25,000	-	0.0%	25,000
	9073 Stormdrain Trash Screens	35,000	35,000	-	0.0%	35,000
Total Capital Project Funds		50,243,651	50,501,548	2,680,078	5.3%	50,501,548
Legacy Park Project Fund						
500	3003 Clean Water Program	300,000	300,000	-	0.0%	300,000
	3007 Stormwater Treatment Facilities	300,000	300,000	-	0.0%	300,000
	7004 Legacy Park Debt Service	1,094,135	1,094,135	-	0.0%	1,094,135
	7008 Legacy Park Operations	384,750	394,050	148,217	37.6%	394,050
Total Legacy Park Project Fund		2,078,885	2,088,185	148,217	7.1%	2,088,185
Civic Center Wastewater Treatment Facility Fund						
515	3010 CCWWTF Sewer Services	-	-	233	0.0%	233
Total Legacy Park Project Fund		-	-	233	0.0%	233

(1) The amended budget column includes the original budget amount plus encumbrance carryovers and any additional appropriations.

EXPENDITURES BY FUND

September 30, 2016

	Adopted Budget	Amended Budget (1)	YTD Actual	% Spent	2016-17 Projected
Internal Service Funds					
3005 Vehicle	86,000	86,000	9,006	10.5%	86,000
7060 Information Technology	488,294	488,294	82,664	16.9%	488,294
Total Internal Service Funds	574,294	574,294	91,670	16.0%	\$ 574,294
Total All Funds	\$ 81,458,398	\$ 81,941,919	\$ 8,724,160	10.6%	\$ 81,942,152

(1) The amended budget column includes the original budget amount plus encumbrance carryovers and any additional appropriations.

EXPENDITURES BY FUND

September 30, 2016

Reconciliation of adopted to amended budget

Total 2016-2017 Adopted budget: 81,458,398

Account	Description	Project	Amount	Comment	Date
310-9002-7901	Annual Street Overlay	CIP Project	21,384	Budget Carryover	7/1/2016
310-9067-5100	Speed Advisory Signs	Pt Dume/Busch	94,516	Budget Carryover	7/1/2016
310-9068-5100	Bus Stop Shelters	CIP Project	54,943	Budget Carryover	7/1/2016
310-9069-5100	Paradise Cover Equipment	Paradise Cove	68,476	Budget Carryover	7/1/2016
310-9070-5100	Stormwater Treatment Facilities-Equipment	Use Legacy Pk Fc	18,578	Budget Carryover	7/1/2016
211-7031-5115	Law Enforcement Services	Brulte Adjustment	29,324	Budget Adjustment	7/1/2016
101-2010-5100	WW Management - Professional Services	IWIMS	163,000	Council Appropriation	8/22/2016
100-4001-6170	General Recreation - Events	Ward Event	2,000	Council Appropriation	9/13/2016
500-7008-5130	Legacy Park Operations - Maintenance	Benches	9,300	Council Appropriation	9/26/2016
100-7021-6160	Emergency Preparedness - Supplies	Emergency Bins	22,000	Council Appropriation	9/26/2016
100-7003-5100	City Manager - Professional Services	Trancas Field	(5,000)	Budget Correction	9/12/2016
100-4001-6160	General Recreation - Operating Supplies	Trancas Field	5,000	Budget Correction	9/12/2016

483,521

Total 2015-2016 current amended budget: \$81,941,919

PROJECTED FUND BALANCES

September 30, 2016

FUND	Fund Balance July 1, 2016 (Unaudited)	Revenues Projected 9/30/2016	Expenditures Projected 9/30/2016	Transfers Budgeted 2016-2017	Fund Balance Projected (Unaudited)
General Fund - Undesignated	\$ 23,286,777	\$ 26,918,750	\$ 26,559,866	\$ (410,000)	\$ 23,235,661
General Fund - Designated for CIPs	239,320	-	-	(239,320)	-
Designated for Deferred Maintenance	1,056,016	-	-	(70,000)	986,016
Designated for Landon Center	1,000,000	-	-	-	1,000,000
Designated for Water Quality Settlement	250,000	-	-	-	250,000
Total General Fund	25,832,113	26,918,750	26,559,866	(719,320)	25,471,677
Gas Tax Fund	9,592	275,716	285,000	-	308
Traffic Safety Fund	18,455	300,500	273,000	(50,000)	(4,045)
Proposition A Fund	269,156	220,400	209,000	-	280,556
Proposition C Fund	32,979	175,400	-	(175,000)	33,379
Measure R Fund	36,928	130,300	-	(130,000)	37,228
Air Quality Management Fund	44,505	15,050	-	-	59,555
Solid Waste Management Fund	35,345	140,100	163,190	-	12,255
Parkland Development In-Lieu Fund	29,517	15,500	-	-	45,017
Quimby Fund	3,519	100	-	-	3,619
COPS Brulte Grant Fund	-	129,324	129,324	-	-
CDBG	-	106,979	6,979	(100,000)	-
Grants Fund	-	11,604,894	212,000	(11,392,894)	-
Civic Center Wastewater Treatment Facility CFD	-	-	-	-	-
Civic Center Wastewater Treatment Facility AD	-	37,815,757	-	(37,815,757)	-
Big Rock LMD	211,353	284,611	416,361	-	79,603
Malibu Road LMD	13,329	51,599	60,122	-	4,806
Calle Del Barco LMD	93,665	42,161	81,638	-	54,188
Carbon Beach Undergrounding CFD	-	240,657	240,657	-	-
Broad Beach Assessment District	-	140,755	140,755	-	-
Total Special Revenue Funds	798,343	51,689,803	2,218,026	(49,663,651)	606,469
Capital Improvements	-	-	50,501,548	50,501,548	-
Total Cap. Imp. Funds	-	-	50,501,548	50,501,548	-
Legacy Park Project Fund	890,104	2,151,219	2,088,185	(118,577)	834,561
Total Legacy Fund	890,104	2,151,219	2,088,185	(118,577)	834,561
Civic Center Wastewater Treatment Facility	6,446,341	39,794	233	-	6,485,902
Total Civic Center Wastewater Treatment Fac.	6,446,341	39,794	233	-	6,485,902
Vehicle	37,090	60,000	86,000	-	11,090
Information Technology	21,005	470,500	488,294	-	3,211
Total Internal Service Funds	58,095	530,500	574,294	-	14,301
Total All Funds	\$ 34,024,996	\$ 81,330,066	\$ 81,942,152	\$ -	\$ 33,412,910

CITY OF MALIBU

**CITY TREASURER'S CASH AND INVESTMENTS REPORT
FOR THE QUARTER ENDING SEPTEMBER 30, 2016**

<u>ACCOUNT</u>	<u>ISSUER</u>	<u>TYPE</u>	<u>AMOUNT</u>	<u>CURRENT YIELD</u>	<u>EARNINGS TO DATE*</u>	<u>MATURITY DATE</u>
Cash Operating	Wells Fargo Bank	Checking	\$ 1,624,827	N/A		N/A
Revolving Cash Fund	Internal	Petty Cash	700	N/A	N/A	N/A
Investments	Local Agency Investment Fund (LAIF)	State of CA	24,893,067	0.60%	\$ 42,662	1 day
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	2.05%		11/13/2018
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	1.90%		5/16/2019
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	2.20%		11/16/2020
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	1.05%		11/18/2020
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	1.20%		5/11/2021
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	0.70%		3/6/2017
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	1.05%		3/6/2018
Investments	Wells Fargo Advisors	Federal Home Loan	250,000	1.20%		3/6/2018
Investments	Wells Fargo Advisors	Federal Home Loan	<u>250,000</u>	1.05%		3/7/2018
TOTAL CASH AND INVESTMENTS			<u>\$ 28,768,594</u>		<u>\$ 42,662</u>	

* LAIF Interest amount and yield for the quarter was not available as of the date of this report.

In compliance with Government Code Section 53646, the Treasurer hereby certifies that sufficient cash and anticipated revenues are available to meet the City's expenditure requirements for the next six months, and further, that all investments comply with the City Council's approved investment ordinances.

Prepared by: 
Lisa Soghor, Assistant City Manager

10/28/2016
Date

Reviewed by: 
Reva Feldman, City Manager

10/28/16
Date