

# **Harry Barovsky Memorial Youth Commission**

## **Regular Meeting Agenda**

**Monday, November 21, 2016**

**7:00 P.M.**

**City Hall – Multipurpose Room  
23825 Stuart Ranch Road**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – November 17, 2016

### **1. Presentations**

- A. Administration of Oath appointed to Youth Commissioners

### **2. Written and Oral Communications from the Public and Commissioners**

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting.
- B. Commissioner reports, comments and inquiries.

### **3. Consent Calendar**

- A. Previously Discussed Items

None.

- B. New Items

- 1. Approval of Minutes

Recommended Action: Approve the minutes of the Youth Commission Regular meeting of October 17, 2016.

Staff contact: Recreation Supervisor Gallo, (310) 456-2489 ext. 363

**4. Old Business**

A. Youth Commission Assignments and Event Subcommittees

Recommended Action: Review assignments, event subcommittees and objectives.

Staff contact: Recreation Supervisor Gallo, (310) 456-2489 ext. 363

B. Youth Commission Haunted Maze and Movie

Recommended Action: 1) Discuss 2016 Haunted Maze and Movie event outcome and 2) Consider suggestions and improvements for the 2017 event.

Staff contact: Recreation Supervisor Gallo, (310) 456-2489 ext. 363

**5. New Business**

A. Malibu Teen Film Festival

Recommended Action: Discuss event elements and Commissioner assignments for the Malibu Teen Film Festival scheduled on January 13, 2017.

Staff contact: Recreation Supervisor Gallo, (310) 456-2489 ext. 363

B. Youth Commission Updates

Recommended Action: Receive and file updates on upcoming events and volunteer opportunities.

Staff contact: Recreation Supervisor Gallo, (310) 456-2489 ext. 363

**Adjournment**

**Future Meetings**

December 19, 2016	7:00 p.m.	Regular Meeting	City Hall Multipurpose Room
January 16, 2017	CANCELLED		
January 23, 2017	7:00 p.m.	Special Meeting	City Hall Multipurpose Room
February 20, 2017	CANCELLED		
February 27, 2017	7:00 p.m.	Special Meeting	City Hall Multipurpose Room

### **Guide to the City Commission Proceedings**

**The Oral Communication** portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Time may be surrendered by deferring (1) one minute to another speaker, not to exceed a total of (8) eight minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the beginning of the item being announced by the Chair (forms are available at the entrance to the meeting room). Speakers are taken in the order slips are submitted.

**Items in Consent Calendar Section A** have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

**Items in Consent Calendar Section B** have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

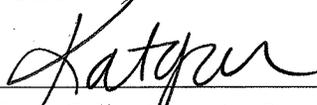
**Old Business** items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

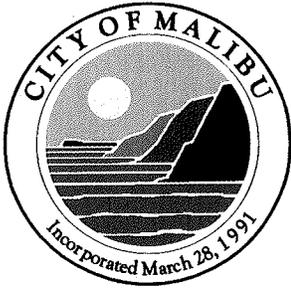
**Items in New Business** are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

*Copies of the staff reports or other written documentation relating to each item of business described above are on file in the Parks & Recreation Department, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California and are available for public inspection during regular office hours which are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m., Friday. Written materials distributed to the Commission within 72 hours of the Commission meeting are available for public inspection immediately upon distribution (Government Code Section 54957.5(b)(2)). Copies of staff reports and written materials may be purchased for \$0.10 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.*

*The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Craig George, (310) 456-2489, ext. 229. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or [amontano@malibucity.org](mailto:amontano@malibucity.org) before 12:00 p.m. on the day of the meeting.*

*I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 17<sup>th</sup> day of November 2016.*

  
Katie Gallo, Recreation Supervisor



# Youth Commission Agenda Report

Youth Commission  
Meeting  
11-21-16

**Item  
3.B.1**

To: Members of the Youth Commission  
Prepared by: Katie Gallo, Recreation Supervisor *KG*  
Approved by: Kristin Riesgo, Recreation Manager *KR*  
Date prepared: October 24, 2016 Meeting date: November 21, 2016  
Subject: Approval of Minutes

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**RECOMMENDED ACTION:** Approve the minutes of the Youth Commission Regular meeting of October 17, 2016

**DISCUSSION:** Staff has prepared draft minutes for the October 17, 2016 Youth Commission meeting and hereby submits the minutes for Commission approval.

**ATTACHMENTS:** October 17, 2016 Youth Commission Regular meeting draft minutes

MINUTES  
HARRY BAROVSKY MEMORIAL  
YOUTH COMMISSION  
REGULAR MEETING  
OCTOBER 17, 2016  
MALIBU CITY HALL MULTIPURPOSE ROOM  
7:00 P.M.

**CALL TO ORDER**

Chair Zita Surprenant called the meeting to order at 7:10 p.m.

**ROLL CALL**

The following persons were recorded in attendance by the Recording Secretary:

**PRESENT:** Commissioners Collette Aldrich, Abby Droeger, Miela Efriam, Brayden Ekman, Jaden Fisher, Quinn Graham, Katherine Hall, Ryan Janov, Grace Kinyon, William Kish, Lauren Maischoss, Luca Moore, Sorin Moore, Jennifer Orian, Morgan Perlmutter, Tripp Principe, Maximilian Roth, Lola Stanley, Zita Surprenant and Dunya Taylan

**ABSENT:** Commissioners Harry Culhane, Rachel DeAngelis, Crystal Graham, Russell Kish, Maximus O'Brien, Cheyenne O'Brien, Jade Soufer, Andrew Springer, Travis Springer, Alexandra Surprenant and Alana Witting

**ALSO PRESENT:** Katie Gallo, Recreation Supervisor; Kristin Riesgo, Recreation Manager; Adrianna Fiori, Interim Recreation Coordinator; Carl Randall, Parks and Recreation Commission Chair; Laurie Principe, Parks and Recreation Commissioner; and Lisa Soghor, Assistant City Manager

**PLEDGE OF ALLEGIANCE**

Chair Zita Surprenant led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

**MOTION** Chair Zita Surprenant moved and Commissioner Aldrich seconded a motion to hear agenda Item No. 5.A. before Item No. 3.A. The motion carried 20-0.

**MOTION** Vice Chair William Kish moved and Commissioner Orian seconded a motion to approve the amended agenda. The motion carried 20-0.

**REPORT ON POSTING OF AGENDA**

Recreation Supervisor Gallo reported that the agenda for the meeting was properly posted on October 13, 2016.

**ITEM 1 CEREMONIAL/PRESENTATIONS**

Recreation Supervisor Gallo administered the Oath of Office to Commissioners Quinn Graham, Principe and Roth.

**ITEM 2 WRITTEN AND ORAL COMMUNICATIONS FROM THE PUBLIC AND COMMISSIONERS**

A. Written and Oral Communications from the Public

None.

B. Commissioner Reports

None.

**ITEM 3 CONSENT CALENDAR**

**MOTION** Commissioner Zita Surprenant moved and Commissioner Orian seconded a motion to approve the Consent Calendar. The motion carried 20-0.

The Consent Calendar included the following items:

A. Previously Discussed Items

None.

B. New Items

1. Approval of Minutes – September 19, 2016

Recommended Action: Approve minutes of the Youth Commission Regular meeting of September 19, 2016.

**ITEM 5 NEW BUSINESS**

A. Trancas Field Workshop

Recommended Action: Discuss park concepts for Trancas Field and provide feedback to staff.

Recreation Manager Riesgo presented the report.

Jonathan Kaye made a presentation to the Commission asking them to consider a bike/pump track for the Trancas Field site. The presentation included information and a video from Velosolutions. Mr. Kaye disclosed he is on the board of directors for the Southern California High School Mountain Bike League and does not represent the company. Mr. Kaye stated that a

pump track is half the price of a skate park.

Recreation Manager Riesgo facilitated a workshop to acquire feedback from youth and teens about the potential future uses of Trancas Field, 35 acres of open space at Trancas Canyon Road and Pacific Coast Highway.

Commissioners provided staff with feedback that included their interest and disinterest for a variety of park elements. Commissioners were divided up into four groups to brainstorm design concepts and draw their proposed park design. Each group then presented their ideas.

Group #1 comprised of Chair Zita Surprenant, Commissioners Roth, Efraim, Fisher and Taylan indicated support for a pump track, bike track, outdoor pool, amphitheater for musical and theatrical productions and a community sculpture garden. They suggested preserving the western area of the park for hiking trails and a vista point.

Group #2 comprised of Commissioners Sorin Moore, Janov, Perlmutter, Droeger and Principe indicated support for an outdoor pool, multipurpose field, snack shack, adventure facility, skate park, pump track, mountain bike trails and a community garden. They suggested leaving some of the western area of the park preserved.

Group #3 comprised of Commissioners Quinn Graham, Orian, Luca Moore, Aldrich and Kinyon indicated support for an outdoor pool, trails, skate park, area for food trucks and picnics, jacuzzis and a grassy area for drive-in movies.

Group #4 comprised of Vice Chair William Kish, Commissioners Hall, Maischoss, Ekman and Stanley indicated support for a skate park, pump track, drive-in movie area and adventure course. They suggested leaving some of the western area of the park preserved.

Recreation Manager Riesgo encouraged Commissioners to participate in the online questionnaire available on the City website from October 12, 2016 to December 12, 2016.

#### **ITEM 4      OLD BUSINESS**

##### **A. Membership Structure and Appointment Process**

Recommended Action: Recommend a new structure and appointment process for the 2017-2018 term for City Council consideration.

Recreation Supervisor Gallo presented the report.

Chair Zita Surprenant summarized the Commission's discussion from the September 19, 2016 Youth Commission Regular meeting, which included a

maximum number of applicants to be appointed to the Commission. Chair Zita Surprenant discussed adding an interview process with a government official or requiring applicants to submit a short film answering specific interview questions.

Commissioner Perlmutter stated she agreed with the idea of having the applicants participate in an interview with government officials.

Commissioner William Kish agreed with Commissioner Perlmutter that the interview should be concise.

Commissioner Kinyon recommended that the questions be posted ahead of time for applicants to prepare.

Commissioner Droeger suggested there be a maximum number of 25 appointments and that anyone who was not appointed would become a teen volunteer. Chair Zita Surprenant agreed with Commissioner Droeger and stated it seemed arbitrary to appoint everyone that applied.

Commissioner Janov suggested changes to the absence policy and stressed the importance of attendance during the first three meetings.

Commissioner Perlmutter suggested requiring attendance at Commission events to be added to the absence policy. Commissioner Hall agreed that there should be a minimum number of events required for participation, as well as a maximum number of appointed Commissioners.

Commissioner Aldrich questioned whether absences from meetings could be excused for sports, sickness, etc.

#### CONSENSUS

By consensus, the Commissioners proposed the following membership structure and appointment process to be reviewed by City Council to go into effect for the 2017-2018 term.

- Appoint a maximum of 25 Commissioners from students grade seven through twelve.
- Require applicants to either participate in an in-person interview or submit a multi-media film.
- During a 12-month period, Commissioners may not miss more than three meetings.
- During a 12-month period, Commissioners must attend one Commission-sponsored event.

#### MOTION

Chair Zita Surprenant moved and Commissioner Ryan Janov seconded a motion to submit the proposed items for the Youth Commission Membership Structure and Appointment Process to the City Council for approval and implementation. The motion carried 20-0.

**B. Youth Commission Assignments and Event Subcommittees**

Recommended Action: Review assignments, event subcommittees and objectives.

Recreation Supervisor Gallo reported the Youth Commission event subcommittees' responsibilities and Commissioners assigned to each event subcommittee.

Recreation Supervisor Gallo requested that Commissioners Orian and Hall attend the Cultural Arts Commission meeting on October 25, 2016 to discuss the Malibu Teen Music and Art Festival.

**ITEM 5      NEW BUSINESS**

**B. Youth Commission Haunted Maze and Movie**

Recommended Action: Discuss event elements and Commissioner assignments.

Recreation Supervisor Gallo presented the report. She also reported that volunteers from Agoura and Calabasas High Schools were interested in participating in the event.

Commissioner Sorin Moore updated the Youth Commission on the event elements, including haunted maze themes, food vendors and event layout.

Commissioner Aldrich encouraged Commissioners to contact the local elementary schools to request that the event be placed in the morning announcements.

Commissioner Moore stated that the event was currently being included in the morning announcements at Malibu High School. She indicated support for staff contacting the volunteers from Agoura and Calabasas High welcoming their support of the event.

**C. Meeting Date Adjustments**

Recommended Action: Determine meeting dates for the months of January 2017 and February 2017 due to Regular meeting dates being held on observed holidays.

Commissioners discussed availability and rescheduled dates for Regular meetings that are scheduled on observed holidays.

**CONSENSUS**      By consensus, the Commission agreed that the Special Meetings will be held on January 23, 2017 and February 27, 2017 at 7:00 p.m.

D. Youth Commission Updates

Recommended Action: Receive and file.

Staff reported information on the Youth Commission's Regular schedule, volunteer opportunities, Youth Commission upcoming special events for the fall 2016 and winter 2017 seasons, and City-sponsored programs and events.

**ADJOURNMENT**

MOTION At 8:20 p.m., Chair Zita Surprenant moved and Commissioner Katherine Hall seconded a motion to adjourn. The motion carried 20-0.

Approved and adopted by the Harry Barovsky Memorial Youth Commission of the City of Malibu on November 21, 2016.

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ZITA SURPRENANT, Chair

ATTEST:

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KATIE GALLO, Recreation Supervisor



# Youth Commission Agenda Report

Youth Commission  
Meeting  
11-21-16

**Item  
4.A.**

To: Members of the Youth Commission  
Prepared by: Katie Gallo, Recreation Supervisor *KG*  
Approved by: Kristin Riesgo, Recreation Manager *KR*  
Date prepared: November 17, 2016 Meeting date: November 21, 2016  
Subject: Youth Commission Assignments and Event Subcommittees

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**RECOMMENDED ACTION:** Review assignments, event subcommittees and objectives.

**DISCUSSION:** The Commission is tasked by the City Council to complete various assignments during the 2016-2017 term. Event Subcommittees were established at the Youth Commission's Regular meeting on September 19, 2016.

The Haunted Maze and Movie Event Subcommittee comprised of Commissioners Ekman, Fisher, Janov, Maischoss, Sorin Moore, Andrew Springer, Travis Springer and Taylan will focus on the following assignments: provide 30 hours of volunteer service; coordinate a teen movie night to benefit a non-profit organization; review opportunities for teen outreach, communication, City projects and environmental awareness through social media.

The Teen Film Festival Event Subcommittee comprised of Commissioners DeAngelis, Efraim, Russell Kish, William Kish, Perlmutter, and Surprenant will focus on the following assignments: research opportunities for teens to engage in multimedia or arts programs through a Youth Commission-sponsored event; provide 30 hours of volunteer service; collaborate with Malibu community groups to organize opportunities for teen outreach programs; and evaluate methods of communication for youth-oriented programs.

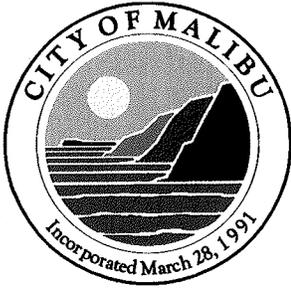
The Teen Music Festival Event Subcommittee comprised of Commissioners Aldrich, Culhane, Crystal Graham, Quinn Graham, Hall, Orian, Principe, Stanley and Witting will focus on the following assignments: provide 30 hours of volunteer service; coordinate and conduct the annual Teen Music Festival event, formerly named Battle of the Bands; and conduct an end of year review for each of the events.

The Teen Art Festival Event Subcommittee comprised of Commissioners Droeger,

Hall, Kinyon, Luca Moore, Cheyenne O'Brien, Maximus O'Brien, Orian, Roth and Soufer will focus on the following assignments: provide 30 hours of volunteer service; meet with members of the Cultural Arts Commission to showcase middle school and high school students artwork; coordinate and conduct the Art Festival in partnership with the Music Festival.

The Subcommittees may meet on their own terms and should report back to the Commission on their status and progress each month. Subcommittees will make recommendations to the Executive Board for final approval.

ATTACHMENTS: None.



# Youth Commission Agenda Report

Youth Commission  
Meeting  
11-21-16

**Item  
4.B.**

To: Members of the Youth Commission  
Prepared by: Katie Gallo, Recreation Supervisor *KG*  
Approved by: Kristin Riesgo, Recreation Manager *KR*  
Date prepared: November 17, 2016 Meeting date: November 21, 2016  
Subject: Youth Commission Haunted Maze and Movie

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**RECOMMENDED ACTION:** 1) Discuss 2016 Haunted Maze and Movie event outcome and 2) Consider suggestions and improvements for the 2017 event.

**DISCUSSION:** Since 2012, the Youth Commission has hosted the annual Haunted Maze and Movie event. This year, the Commission's organization of the event will fulfill the City Council's assignment to coordinate a teen movie night to benefit a nonprofit organization.

At the September 19, 2016 Youth Commission meeting, the Halloween Subcommittee was established to include Commissioners Ekman, Fisher, Janov, Maischoss, Sorin Moore, Andrew Springer, Travis Springer and Taylan.

The Haunted Maze and Movie was held on Friday, October 21, 2016 at Malibu Bluffs Park. Event elements included an inflatable maze from 5:00 to 6:30 p.m. and a screening of the movie "Frankenweenie" at sunset. Maze admission was \$5 per person. Attendees who brought three canned food items were granted free admission to the maze. Canned food donations were given to the Malibu Boys and Girls Club's Thanksgiving Baskets program. Admission to the movie was free. Approximately 125 people were in attendance. D'Amores food truck sold pizza and refreshments and Kind Bar representatives distributed snack samples.

Seven Commissioners assisted with event preparation on October 20, 2016 at Malibu Bluffs Park. Twenty Commissioners volunteered the day of the event, October 21, 2016 from 4:00 to 8:00 p.m. Commissioners selected their involvement from set-up, clean-up, marketing, costumes and props, and the design of the haunted maze.

**ATTACHMENTS:** None.



# Youth Commission Agenda Report

Youth Commission  
Meeting  
11-21-16

**Item  
5.A.**

To: Members of the Youth Commission  
Prepared by: Katie Gallo, Recreation Supervisor *KG*  
Approved by: Kristin Riesgo, Recreation Manager *KR*  
Date prepared: November 17, 2016 Meeting date: November 21, 2016  
Subject: Malibu Teen Film Festival

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**RECOMMENDED ACTION:** Discuss event elements and Commissioner assignments for the Malibu Teen Film Festival scheduled on January 13, 2017.

**DISCUSSION:** Since 2015, the Youth Commission has hosted the annual Teen Film Festival event. This year, the Commission's organization of the event will fulfill the City Council's assignment to engage teens in a multimedia program through a Youth Commission-sponsored event.

At the September 19, 2016 Youth Commission meeting, the Film Festival Subcommittee was established to include Commissioners Surprenant, William Kish, Russell Kish, Efraim, DeAngelis and Perlmutter.

The Teen Film Festival is scheduled to take place on Friday, January 13, 2017 at 6:00 p.m. at the Malibu Civic Theater. Event elements will include a red carpet, screening of short films, desserts and refreshments. The Subcommittee will meet on November 21, 2016 and December 19, 2016 to review film submissions that will fulfill a 1-hour and 45-minute screening. The judges will review the Committee's recommended films and will select the award-winning films.

The Commission may discuss Commissioner assignments, such as recruitment of judges, ushers, ticket sales, reception, emcee, set-up and clean-up.

**ATTACHMENTS:** None.



# Youth Commission Agenda Report

Youth Commission  
Meeting  
11-21-16

**Item  
5.B.**

To: Members of the Youth Commission  
Prepared by: Katie Gallo, Recreation Supervisor *KG*  
Approved by: Kristin Riesgo, Recreation Manager *KR*  
Date prepared: November 17, 2016 Meeting date: November 21, 2016  
Subject: Youth Commission Updates

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**RECOMMENDED ACTION:** Receive and file updates on upcoming events and volunteer opportunities.

**DISCUSSION:** The list below details upcoming events and volunteer opportunities for the Youth Commission or City:

- Youth Commission Regular meetings are held on the third Monday of each month at 7:00 p.m. from September through June. The next Regular meeting will be held on Monday, December 19, 2016, 7:00 p.m. at Malibu City Hall. Meetings are rescheduled during observed holidays or SMMUSD breaks.
- Youth Commission Events: Commissioners are requested to attend and assist with coordinating the Malibu Teen Film Festival scheduled for Friday, January 13, 2017, 6:00 to 8:30 p.m. at the Malibu Civic Theater.
- Volunteer Opportunities: Anyone interested in volunteering at any of the events listed should contact Kristin Riesgo at (310) 456-2489 ext. 350 or [kriesgo@malibucity.org](mailto:kriesgo@malibucity.org). All volunteers must have a registration card on file.
  - Winter Showcase: Friday, December 2, 5:00 to 9:00 p.m. at the Malibu Civic Theater
  - Breakfast with Santa: Set-Up Friday, December 9, 2016, 2:00 to 4:00 p.m. and Saturday, December 10, 2016, 7:30 a.m. to 12:30 p.m. at Point Dume Marine Science Elementary School
- City Programs and Events
  - Holiday Open House: Thursday, December 8, 2016, 4:00 to 7:00 p.m. at Malibu City Hall

**ATTACHMENTS:** None.