



CITY OF MALIBU
ADOPTED BUDGET
FISCAL YEAR 2016 - 2017



City of Malibu, California

Adopted Budget

Fiscal Year 2016-2017



City Officials

Lou La Monte, Mayor
Skylar Peak, Mayor Pro Tem
John Sibert, Councilmember
Joan House, Councilmember
Laura Rosenthal, Councilmember

Reva Feldman, City Manager
Lisa Soghor, Assistant City Manager
Christi Hogin, City Attorney
Heather Glaser, City Clerk
Bonnie Blue, Planning Director
Robert Brager, Public Works Director
Craig George, Environmental Sustainability Director

CITY OF MALIBU
ADOPTED BUDGET
Fiscal Year 2016-2017

TABLE OF CONTENTS

INTRODUCTION

City Manager's Budget Message..... i
Organization Chart vi

SUMMARIES

Schedule of Fund Balances.....viii
Schedule of Transfers ix
Revenue Summary by Fund..... x
Revenue Detail by Fund xi
Expenditure Summary by Fundxvi
Expenditure Summary by Department.....xvii
General Fund Revenues by Source Chart..... xx
General Fund Expenditures by Department Chart.....xxi
Breakdown of Total Expenditures Chartxxii
Breakdown of General Fund Expenditures Chartxxiii

OPERATING BUDGET

Management Services 1
 City Council.....2
 Media Operations.....4
 City Manager6
 Legal Counsel.....8
 City Clerk10
 Human Resources 12

Public Safety 15
 Emergency Preparedness 16
 Law Enforcement 18

Administrative Services21
 Civic Center Wastewater Treatment Facility22
 Legacy Park24
 Finance28
 Non-Departmental Services30
 Information Systems32
 Community Development Block Grant34
 City Hall Operations36
 Carbon Beach Undergrounding CFD38
 Broad Beach Undergrounding AD40
 Civic Center Wastewater Treatment CFD42

CITY OF MALIBU
ADOPTED BUDGET
Fiscal Year 2016-2017

TABLE OF CONTENTS

Parks and Recreation.....	45
Transportation Services	46
General Recreation.....	48
Aquatics.....	50
Outdoor Recreation.....	52
Day Camp.....	54
Youth Sports.....	56
Community Classes/Tiny Tots.....	58
Senior Adults	60
Teens.....	62
Park Maintenance	64
Special Events.....	66
Environmental Sustainability Department.....	69
Environmental and Building Safety Inspections	70
Wastewater Management.....	72
Clean Water Program.....	74
Solid Waste Management	76
Planning.....	79
Planning Division.....	80
Code Enforcement	82
Public Works	85
Street Maintenance	86
Fleet Operations.....	88
Stormwater Treatment Facilities	90
Public Works/Engineering.....	92
Landslide Maintenance Districts	94

CAPITAL BUDGET

Capital Improvement Projects	99
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APPENDIX

Budget Guide	A-1
Appropriations Limit Calculations	A-3
Resolutions	A-4
Glossary of Terms.....	A-6

INTRODUCTION





City of Malibu

MEMORANDUM

Date: June 27, 2016

To: Mayor Rosenthal and Honorable Members of the City Council

From: Reva Feldman, City Manager 

Subject: Fiscal Year 2016-2017 Budget

I am pleased to present the Annual Budget for Fiscal Year 2016-2017. This document outlines specific programs, together with a financial plan, to meet the City's service goals for the community over the next twelve months. Incorporated into this budget is the City Council's Work Plan for the upcoming fiscal year. The Work Plan is itemized by department and identifies priorities for improving services and meeting the community's needs. To the extent that the Work Plan requires designated staffing levels and have associated costs, they have been incorporated into the budgeted amounts of the individual departments responsible for their implementation.

The Annual Budget for Fiscal Year 2016-2017 is based on achieving the high priority goals established by the City Council which include: enhancing public safety, maintaining fiscal stability, maintaining and enhancing City services and programs, and improving the City's infrastructure.

The Fiscal Year 2016-2017 budget presents a prudent financial plan, with total budgeted revenues of \$81.2 million and total budgeted appropriations of \$81.4 million, including a balanced General Fund budget with \$26.9 million of General Fund Revenue and \$26.3 million of General Fund Expenditures.

Budget Highlights

The City of Malibu continues its practice of being fiscally conservative and is fortunate to have had many years of consistent revenue growth, as well as the ability to increase City reserves. As a result of steady General Fund revenues, as well as sound and prudent financial planning over the past decade, the City's General Fund Undesignated Reserve is over \$23 million. The City's strong financial position has been acknowledged by Standard and Poors and has consistently received the highest municipal credit rating of AA+ with an implied AAA rating.

At the end of Fiscal Year 2016-2017, the City expects to have \$23.3 million in undesignated reserves. Commencing in Fiscal Year 2011-2012, the City Council implemented a new policy

that establishes the City's General Fund Undesignated Reserve at 50% of the annual General Fund operating budget. The General Fund Undesignated Reserve for Fiscal Year 2016-2017 is budgeted at 88% of the annual operating budget and exceeds the City Council policy.

The City's General Fund revenues for Fiscal Year 2016-2017 remain strong. The City's major General Fund revenue source of Property Taxes continues to be steady and provides over 41% of the General Fund revenue. Certain major tax revenue sources, including Sales Tax and Transient Occupancy Tax, are budgeted to increase from the prior year and overall General Fund revenues are projected to increase over \$1.5 million from the Adopted Budget for Fiscal Year 2015-2016.

As in years past, the City developed the upcoming year budget with the continued approach of maintaining current levels of service, reducing expenses where possible, and preserving a strong General Fund reserve. The City will continue to provide outstanding service to the Malibu community and the 2016-17 Work Plan goals are attached to the budget.

Public safety, enhanced City services, water quality improvements and environmental sustainability continue to be high priorities for the City. The City continues to proactively seek out grant funding for water quality projects. The construction of the \$60 million Civic Center Wastewater Treatment Facility (CCWWTF) project is expected to commence in Fiscal Year 2016-2017. Funding for this project will be provided through an Assessment District (AD) with a combination of loans and grants from the State Revolving Funds (SRF) and bond financing issued by the AD. The City will be responsible for payments to the contractors and will be reimbursed by the SRF on a regular basis.

In the past ten years, the City has undertaken and accomplished multiple major capital projects and acquisitions, including: the purchase of Bluffs Park; the purchases and improvements to Legacy Park and City Hall; the development of the Civic Center Stormwater Treatment Facility, Trancas Canyon Park, Paradise Cove Stormwater Treatment Facility, Las Flores Creek Restoration Phase I and Phase II, Cross Creek Road Improvements, the Winter Canyon and Corral Canyon Traffic Signals, Solstice Creek Improvements and the design of the Civic Center Wastewater Treatment Facility. The City has spent over \$100 million on capital projects over the past decade. As a result of grants, donations, community support, and prudent budgeting, the City has been able to maintain a consistent and strong General Fund reserve while still accomplishing these major capital projects.

Major Projects: The Council goals for the upcoming fiscal year maintain the City's aggressive Capital Improvement Project (CIP) schedule that reflects the City's environmental focus. The budget includes \$50.2 million of public improvements in the upcoming year.

- Annual Street Overlay: \$625,000 has been included for the City's annual street overlay projects. Priorities for street overlay projects are established in the City's Pavement Management Program.

- PCH Regional Traffic Messaging System: The Messaging System project will enable the City of Malibu and other agencies to notify travelers of critical regional traffic and safety information and facilitate traffic flow throughout the region. Changeable Message Signs will be installed at strategic locations along the Malibu Pacific Coast Highway (PCH) corridor. In addition, the Los Angeles County Measure R-funded project includes the procurement of mobile signs to be deployed throughout the City as needed.
- PCH Intersection Improvements: The PCH Intersection Improvement project is funded by Los Angeles County Measure R and will improve key intersections along the PCH Corridor in Malibu. Specific improvement projects will be identified as a result of the PCH Safety Study and implemented over the course of several fiscal years.
- PCH Median Improvements: The PCH Median Improvement project will promote traffic safety by channelizing the highway, regulating turn movements and improving traffic operations. The project will rehabilitate the existing medians and install new raised medians along PCH from Webb Way to Puerco Canyon Road. The preliminary design for this project began in Fiscal Year 2013-2014 with funding from Los Angeles County Measure R.
- Civic Center Way Improvements: This improvement project consists of widening and improving Civic Center Way from Webb Way to Malibu Canyon Road. With funding from Los Angeles County Measure R, the project will improve horizontal and vertical sight distances, create additional space for motorists, pedestrians, cyclists, and public transit to travel, and improve traffic safety and operational flow.
- Malibu Community Labor Exchange Trailer: This project will remove and replace the existing office trailer used by the Malibu Community Labor Exchange. Improvements will be funded by Community Development Block Grant funds.
- Civic Center Wastewater Treatment Facility Improvements: On June 27, 2011, the City entered into a Memorandum of Understanding (MOU) between the City, the Los Angeles Regional Water Quality Control Board and the State Water Resources Control Board regarding the implementation of the Basin Plan Amendment for the Malibu Civic Center Area Prohibition. The MOU requires that commercial properties in the Civic Center Prohibition Area be connected to a centralized wastewater treatment facility by 2017 and residential properties by 2022. The City will be requesting an extension to the MOU for one additional year in order to reflect the anticipated construction timeline for Phase One.

The Civic Center Wastewater Improvements Project is part of the City's Integrated Water Quality Management Plan that will improve water quality in Malibu Creek, Malibu Lagoon, and Surfrider Beach. The development of a community wastewater collection, treatment, reuse, and dispersal facility will replace existing, individual onsite

wastewater treatment systems in the City's Civic Center area. The construction began in July 2016. Funding for the project will be funded from an Assessment District comprised of property owners via a State Revolving Fund Loan and Grant and bond financing.

Zoning and General Plan Updates: Planning and Environmental Sustainability Departments related program updates that will either commence or be completed this fiscal year include a Citywide Lighting Ordinance, a Sign Ordinance Update and Comprehensive Zoning and General Plan Map Code update as well as other Local Coastal Program amendments. All of these major revisions will entail substantial public review and comments.

Local Coastal Program: The budget anticipates that the City will continue to process Coastal Development Permits (CDPs) and assist with other high priority projects.

Emergency Services: The City contracts with the Los Angeles County Sheriff's Department for law enforcement activity. Personnel service levels will remain constant with the previous year. The Beach Team will be deployed during the Memorial Day to Labor Day period in order to provide service to the millions that visit Malibu beaches during the summer. The Volunteers on Patrol program remains an important part of the City's public safety efforts. City staff will continue to update the City's Emergency Operations Plan and carry out simulated training. Fire services are provided by the Los Angeles County Fire Department.

Media Information: The City's media information efforts to provide timely and easily accessible information to the community will continue in Fiscal Year 2016-2017 with website, social media and City TV enhancements.

Public Works: The budget for Fiscal Year 2016-2017 includes the City's Tree Maintenance Program and Sidewalk Maintenance Program, and also carries out the City's mission of environmental programs and water quality monitoring at existing water treatment facilities.

Environmental Services: The budget for the upcoming year includes funding to continue the City's priority on developing programs that clean our waters, as well as protect and enhance the environment. The City continues to work with other governmental and private agencies in an effort to enact changes to improve the environment. Water conservation and reuse efforts are a major focus.

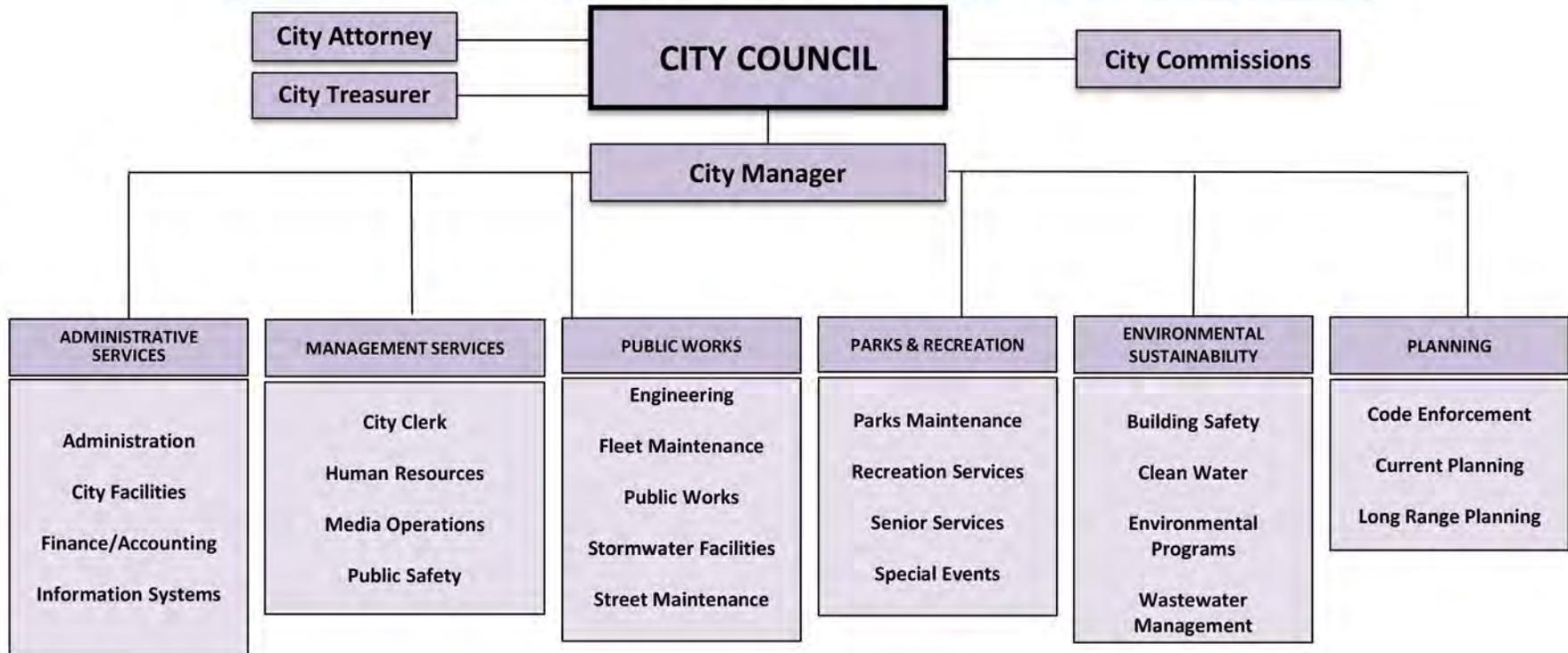
Parks and Recreation: The City has initiated the conceptual design for the 83 acres of Bluffs Parkland. The design will include extensive outreach to obtain valuable input on community and regional needs to ensure park amenities are enhanced.

This budget was prepared using maintenance of effort from Fiscal Year 2015-2016. Staff has attempted to anticipate those issues that can impact the City financially. The result is a balanced and fiscally conservative plan that is sustainable while being focused on the highest

priorities of the community. City staff is proud to assist the community in achieving the objectives set out by the City Council.

Finally, I would like to acknowledge and thank the Department Heads for their efforts in producing this document, including the many extra hours they worked and their attention to detail. The result is a comprehensive financial plan that will guide us through the next fiscal year as we implement the City Council's goals and objectives.

Fiscal Year 2016-17 Adopted Organizational Chart





SUMMARIES



SCHEDULE OF FUND BALANCES FY 2016-2017

Fund	Fund Balance July 1, 2016 (Projected)	Projected Revenues	Projected Expenditures	Transfers In/(Out)	Fund Balance June 30, 2017 (Projected)
General Fund - Undesignated	23,140,360	26,918,750	26,372,864	(355,000)	23,331,246
Designated for CIPs	125,000	-	-	(125,000)	-
Designated for Deferred Maintenance - City Facilities	1,056,016	-	-	-	1,056,016
Designated for Bluffs Park	1,000,000	-	-	-	1,000,000
Designated for Water Quality Settlement	250,000	-	-	-	250,000
Designated for CCWWTF - City Share	-	-	-	-	-
Designated for CCWWTF Phase II - Reimbursable	1,799,533	-	-	-	1,799,533
Total General Fund	\$ 27,370,909	\$ 26,918,750	\$ 26,372,864	\$ (480,000)	\$ 27,436,795
Gas Tax Fund	22,787	275,716	285,000	-	13,503
Traffic Safety Fund	32,289	300,500	273,000	(50,000)	9,789
Proposition A Fund	243,832	220,400	209,000	-	255,232
Proposition C Fund	14,388	175,400	-	(175,000)	14,788
Measure R Fund	22,025	130,300	-	(130,000)	22,325
Air Quality Management Fund	23,020	15,050	-	-	38,070
Solid Waste Management Fund	43,152	140,100	163,190	-	20,062
Parkland Development Fund	25,850	15,500	-	-	41,350
Quimby Fund	3,598	100	-	-	3,698
COPS (Brulte) Grant Fund	-	100,000	100,000	-	-
Community Development Block Grant	-	106,979	6,979	(100,000)	-
Grants Fund	-	11,604,894	212,000	(11,392,894)	-
Civic Center Wastewater Treatment Facility CFD	-	-	-	-	-
Civic Center Wastewater Treatment Facility AD	-	37,815,757	-	(37,815,757)	-
Big Rock Mesa LMD Fund	232,982	284,611	416,361	-	101,232
Malibu Road LMD Fund	20,852	51,599	60,122	-	12,329
Calle Del Barco LMD Fund	98,327	42,161	81,638	-	58,850
Carbon Beach Undergrounding CFD Fund	-	240,657	240,657	-	-
Broad Beach Assessment District	-	140,755	140,755	-	-
Total Special Revenue Funds	\$ 783,102	\$ 51,660,479	\$ 2,188,702	\$ (49,663,651)	\$ 591,228
Capital Improvements Fund	-	-	50,243,651	50,243,651	-
Capital Improvements Fund	\$ -	\$ -	\$ 50,243,651	\$ 50,243,651	\$ -
Legacy Park Project Fund	781,290	2,151,219	2,078,885	(100,000)	753,624
Total Legacy Fund	\$ 781,290	\$ 2,151,219	\$ 2,078,885	\$ (100,000)	\$ 753,624
Vehicle Fund	38,556	60,000	86,000	-	12,556
Information Technology Fund	22,224	470,500	488,294	-	4,430
Total Internal Service Funds	\$ 60,780	\$ 530,500	\$ 574,294	\$ -	\$ 16,985
Total All Funds	\$ 28,996,081	\$ 81,260,948	\$ 81,458,396	\$ -	\$ 28,798,633

SCHEDULE OF TRANSFERS 2016-2017

Fund	Transfers In	Transfers (Out)	Description	Reference
<i>General Fund - CIP Designated</i>				
Capital Improvements	270,000		Annual Street Overlay	9002
Capital Improvements	25,000		Malibu Community Labor Exchange Trailer	9065
Capital Improvements	50,000		Speed Advisory Signs	9067
Capital Improvements	30,000		Bus Stop Shelters	9068
Capital Improvements	45,000		Paradise Cove Media Filters	9069
Capital Improvements	25,000		Marie Canyon Green Streets	9072
Capital Improvements	35,000		Stromdrain Trash Screen Improvements	9073
<hr/>				
<i>Traffic Safety Fund</i>				
		(50,000)		
<i>Measure R Fund</i>				
		(130,000)		
<i>Proposition C</i>				
Capital Improvements	355,000	(175,000)	Annual Street Overlay	9002
<hr/>				
<i>Grants Fund</i>				
		(11,604,894)		
AD 2015-1 State Revolving Fund Loan Grant	9,556,709		CCWWTF Phase II - Reimbursable	9049
Measure R Highway Operational Improvements Funds	1,836,185		Capital Improvements	310
Measure R Highway Operational Improvements Funds	212,000		General Fund - Salaries and Benefits	3008
<hr/>				
<i>CDBG Fund</i>				
Capital Improvements	100,000	(100,000)	Malibu Community Labor Exchange Trailer	9065
<hr/>				
<i>AD 2015-1 State Revolving Fund Loan Wastewater</i>				
Capital Improvements	37,815,757	(37,815,757)	CCWWTF Phase II - Reimbursable	9049
<hr/>				
<i>Legacy Park Project Fund</i>				
Capital Improvements	100,000	(100,000)	Civic Center Stormdrain System Improvements	9070
<hr/>				
Totals	\$50,455,651	\$(50,455,651)		

REVENUE SUMMARY BY FUND

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
100 and 101 General Fund					
	Revenue From Property Taxes	10,349,624	10,215,000	10,972,776	10,990,000
	Revenue From Other Taxes	10,001,004	9,660,000	9,900,047	10,025,000
	Revenue From Licenses and Permits	2,775,538	2,527,300	3,086,764	2,742,000
	Revenue From Fines and Forfeitures	499,502	400,000	491,156	475,000
	Revenue From Other Governments	409,674	184,165	189,384	75,000
	Revenue From Service Charges	2,428,878	2,283,000	3,039,229	2,458,750
	Use of Money and Property	100,486	65,000	94,107	80,000
	Miscellaneous Revenue	300,466	73,000	26,402	73,000
Total General Fund		\$ 26,865,172	\$ 25,407,465	\$ 27,799,866	\$ 26,918,750
201 Gas Tax Fund					
202 Traffic Safety Fund					
203 Proposition A Fund					
204 Proposition C Fund					
205 Measure R Fund					
206 Air Quality Management Fund					
207 Solid Waste Management Fund					
208 Parkland Development Fund					
209 Quimby Fund					
211 COPS (Brulte) Grant Fund					
215 Community Development Block Grant Fund					
217 Office of Traffic Safety Grant Fund					
225 Grants Fund					
290 Big Rock Mesa LMD Fund					
291 Malibu Road LMD Fund					
292 Calle Del Barco LMD Fund					
712 Carbon Beach Undergrounding CFD Fund					
713 Broad Beach Assessment District					
714 Civic Center Wastewater Treatment Facility CFD					
715 Civic Center Wastewater Treatment Facility AD					
Total Special Revenue Funds		\$ 6,488,242	\$ 53,318,973	\$ 7,188,126	\$ 51,660,479
500 Legacy Park Fund					
Total Legacy Park Project Fund		\$ 2,039,705	\$ 1,974,235	\$ 2,146,562	\$ 2,151,219
601 Vehicle Fund					
602 Information Technology Fund					
Total Internal Service Funds		\$ 445,007	\$ 535,500	\$ 535,500	\$ 530,500
Total Revenue - All Funds		\$ 35,838,126	\$ 81,236,173	\$ 37,670,054	\$ 81,260,948

REVENUE DETAIL BY FUND

Object	Description	2014-15	2015-16	2015-16	2016-17
		Actual	Adopted	Projected	Adopted
100 and 101 General Fund					
3111	Current Year Secured Property Tax	8,403,232	8,300,000	8,900,000	8,900,000
3112	Current Year Unsecured Property Tax	351,389	300,000	352,196	350,000
3113	Homeowner's Exemption	62,455	60,000	60,000	60,000
3114	Prior Year Secured Property Tax	-	20,000	10,000	10,000
3115	Prior Year Unsecured Property Tax	10,039	10,000	10,000	10,000
3118	Property Tax In-Lieu	1,522,509	1,525,000	1,640,580	1,660,000
	Revenue From Property Taxes	10,349,624	10,215,000	10,972,776	10,990,000
3131	Documentary Transfer Tax	824,812	600,000	594,542	650,000
3132	Utility User's Tax	2,577,494	2,485,000	2,500,000	2,500,000
3133	Transient Occupancy Tax - Hotels and Motels	1,277,269	1,250,000	1,011,363	1,250,000
3133-01	Transient Occupancy Tax - Private Rentals	706,214	550,000	1,015,859	900,000
3134	Franchise Fees	795,141	775,000	775,000	775,000
3137	Sales and Use Tax	3,453,822	3,450,000	3,450,000	3,600,000
3137-01	Sales and Use Tax - One Time Triple Flip Payment	-	240,000	240,000	-
3138	Parking Tax	366,252	310,000	313,283	350,000
	Revenue From Other Taxes	10,001,004	9,660,000	9,900,047	10,025,000
3201	Alarm Permits	30,772	25,000	32,559	30,000
3202	Film Permits	535,071	450,000	529,191	475,000
3203	Building Permits	484,853	500,000	591,311	550,000
3203-01	Special Investigation Fees	19,019	15,000	14,433	20,000
3204	Wastewater Treatment System Permits	33,375	30,000	27,112	35,000
3205	Plumbing Permits	86,199	80,000	96,269	90,000
3207	Mechanical Permits	59,098	60,000	69,453	60,000
3208	Electrical Permit Fees	111,822	110,000	130,336	120,000
3209	Grading/Drainage Permit Fees	59,838	45,000	52,549	60,000
3210	Miscellaneous Permits	28,552	30,000	26,768	30,000
3418	OWTS Operating Permit Fees	328,430	230,000	348,739	320,000
3420	Parking Permits	2,614	2,300	1,754	2,000
3421	Planning Review Fees	995,895	950,000	1,166,290	950,000
	Revenue From Licenses and Permits	2,775,538	2,527,300	3,086,764	2,742,000
3250	Parking Citation Fines	499,502	400,000	491,156	475,000
	Revenue From Fines and Forfeitures	499,502	400,000	491,156	475,000
3314	State Mandated Cost Reimbursement	330,191	78,540	78,540	10,000
3316	Motor Vehicle In-Lieu Fees	5,641	-	5,219	-
3318	Street Sweeping Reimbursements	51,678	40,000	40,000	40,000
3373	Proposition A Recreation	22,164	65,625	65,625	25,000
	Revenue From Other Governments	409,674	184,165	189,384	75,000
3408	Biology Review Fees	83,056	80,000	98,639	80,000
3409	Document Retention Fees	12,205	12,000	13,053	12,000
3410	Building Plan Check Fees	304,924	250,000	499,031	340,000
3410-01	Administrative Plan Check Processing Fee	17,507	15,000	23,885	20,000
3411	Inspector Plan Check Fees	218,440	210,000	218,030	210,000
3412	Geo Soils Engineering Fees	467,514	425,000	533,749	450,000
3413	Other Plan Check Fees	29,734	30,000	47,687	30,000
3414	Environmental Health Review Fees	206,664	210,000	326,153	250,000
3415	Grading/Drainage Plan Review Fees	41,652	35,000	37,392	35,000
3416	Code Enforcement Investigation Fees	10,474	5,000	11,055	10,000
3419	Credit Card Fees	17,172	15,000	20,786	15,000
3422	OWTS Practitioners Fees	2,717	2,500	19,152	2,500
3425	CA Building Standards Commission Fee	229	1,000	529	1,000

REVENUE DETAIL BY FUND

Object	Description	2014-15	2015-16	2015-16	2016-17
		Actual	Adopted	Projected	Adopted
General Fund (Continued)					
3426	EIR Review Fee	3,306	50,000	28,655	50,000
3427	Technology Enhancement Fee	8,736	8,500	9,763	8,500
3431	Public Works/Engineering Fees	190,260	185,000	365,159	250,000
3432	SUSMP Fees	13,421	13,000	15,315	13,000
3433	Banner Hanging Fees	170	500	502	500
3434	TOT Registration Fees	1,125	750	682	500
3435	Administrative Permit Processing Fees	69,454	65,000	72,661	65,000
3436	Electric Vehicle Charger Fees	-	15,000	-	15,000
3441	Sale of Publications and Materials	9,979	9,000	6,747	9,000
3443	Emergency Preparedness Charges	1,910	1,500	2,220	1,500
3444	Returned Check Service Fees	288	250	224	250
3446	Vehicle Release Impound Fees	16,200	30,000	8,149	20,000
3447	Election Fees	20,371	65,500	68,727	2,500
3448	Subpoena Fees	4,649	2,500	2,788	2,500
3449	False Alarm Service Charge	12,642	10,000	16,065	12,000
3450	Residential Decals	475	1,000	665	500
3451	Passport Processing Fees	50,905	40,000	43,653	40,000
3461	Municipal Facility Use Fees	103,193	63,000	76,008	63,000
3464	Youth Sports Program	94,754	78,000	99,134	80,000
3465	Teen Program	13,202	11,000	9,693	11,500
3466	Aquatics Program	138,396	125,000	137,054	140,000
3467	Day Camp	118,642	85,000	88,657	84,000
3468	Senior Adult Program	19,295	20,000	24,712	21,000
3470	Recreation/Community Class Registration	111,689	100,000	98,396	100,000
3472	Special Events	13,528	13,000	14,458	13,000
	Revenue From Service Charges	2,428,878	2,283,000	3,039,229	2,458,750
3501	Interest Earnings	76,152	50,000	64,604	60,000
3505	City Hall Use Fees	24,334	15,000	29,504	20,000
	Use of Money and Property	100,486	65,000	94,107	80,000
3600	Proceeds From Grants	192,811	50,000	-	50,000
3901	Settlements	72,481	5,000	6,767	5,000
3902	Legal Fees	100	2,500	2,500	2,500
3904	TOT Private Rental Penalties	18,111	5,000	5,917	5,000
3905	Miscellaneous Reimbursements	13,424	5,000	5,718	5,000
3940	Sale of Surplus Property	-	500	500	500
3943	Miscellaneous Revenue	3,539	5,000	5,000	5,000
	Miscellaneous Revenue	300,466	73,000	26,402	73,000
Total General Fund		\$ 26,865,172	\$ 25,407,465	\$ 27,799,866	\$ 26,918,750

REVENUE DETAIL BY FUND

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
Special Revenue Funds					
201 Gas Tax Fund					
3315	Highway User's Fees	348,896	301,356	297,876	275,216
3501	Interest Earning	1,382	100	500	500
	Total Gas Tax Fund	350,278	301,456	298,376	275,716
202 Traffic Safety Fund					
3312	Fines & Forfeitures	301,595	350,000	350,000	300,000
3501	Interest Earnings	1,676	200	500	500
	Total Traffic Safety Fund	303,271	350,200	350,500	300,500
203 Proposition A Fund					
3371	Prop A Funds	249,281	215,000	215,000	220,000
3501	Interest Earnings	696	100	400	400
	Total Proposition A Fund	249,977	215,100	215,400	220,400
204 Proposition C Fund					
3372	Prop C Funds	187,841	175,000	175,000	175,000
3501	Interest Earnings	449	200	400	400
	Total Proposition C Fund	188,290	175,200	175,400	175,400
205 Measure R Fund					
3374	Measure R Annual Allocation	140,496	130,000	130,000	130,000
3501	Interest Earnings	600	250	250	300
	Total Measure R Fund	141,096	130,250	130,250	130,300
206 Air Quality Management Fund					
3377	AQMD Funds	15,962	15,000	15,000	15,000
3501	Interest Earnings	60	50	50	50
	Total Air Quality Management Fund	16,022	15,050	15,050	15,050
207 Solid Waste Management Fund					
3311	Solid Waste Management Surcharge	120,678	120,000	120,000	120,000
3434	Recycling Fees	17,173	15,000	15,000	15,000
3501	Interest Earnings	68	100	100	100
3600	Grant Proceeds	12,419	5,000	5,000	5,000
	Total Solid Waste Management Fund	150,338	140,100	140,100	140,100
208 Parkland Development Fund					
3135	Parkland Development Fees	18,850	15,000	15,084	15,000
3501	Interest Earnings	1,027	250	250	500
	Total Parkland Development Fund	19,877	15,250	15,334	15,500
209 Quimby Fund					
3501	Interest Earnings	112	100	100	100
	Total Quimby Fund	112	100	100	100
211 COPS (Brulte) Grant Fund					
3600	Proceeds From Grants (Brulte)	106,230	114,618	114,618	100,000
	Total COPS (Brulte) Fund	106,230	114,618	114,618	100,000

REVENUE DETAIL BY FUND

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
Special Revenue Funds (Continued)					
215 Community Development Block Grant Fund					
3600	Proceeds From Grants	7,043	106,935	6,935	106,979
	Total Comm. Dev. Block Grant Fund	7,043	106,935	6,935	106,979
217 Traffic Safety Grant Fund					
3600	Proceeds From Grants	88,700	35,550	35,550	-
	Office of Traffic Safety Grant Fund	88,700	35,550	35,550	-
225 Grants Fund					
3376	TDA	13,598	-	-	-
3600	Proceeds From Grants	4,063,263	11,440,834	784,649	11,604,894
	Total Grants Fund	4,076,861	11,440,834	784,649	11,604,894
290 Big Rock LMD Fund					
3116	Big Rock Mesa Assessment	276,089	281,014	281,014	284,311
3501	Interest Earnings	869	300	300	300
	Total Big Rock LMD Fund	276,958	281,314	281,314	284,611
291 Malibu Road LMD Fund					
3116	Malibu Road Assessment	46,864	50,951	50,951	51,549
3501	Interest Earnings	61	10	10	50
	Total Malibu Road LMD Fund	46,925	50,961	50,961	51,599
292 Calle Del Barco LMD Fund					
3116	Calle Del Barco Assessment	42,795	31,982	31,982	41,961
3501	Interest Earnings	492	200	200	200
	Total Calle Del Barco LMD Fund	43,287	32,182	32,182	42,161
712 Carbon Beach Undergrounding CFD					
3915	Carbon Beach Undergrounding Assessment	288,887	287,244	287,244	240,657
3501	Interest Earnings	21	-	-	-
	Total Carbon Beach Undergrounding CFD	288,908	287,244	287,244	240,657
713 Broad Beach Assessment District					
3915	Broad Beach Undergrounding Assessment	134,056	154,163	154,163	140,755
3501	Interest Earnings	13	-	-	-
	Total Broad Beach Undergrounding AD	134,069	154,163	154,163	140,755
714 Civic Center Wastewater Treatment Facility CFD					
3915	Bond Proceeds CFD 2012-1	-	-	-	-
	Total Civic Ctr Wastewater Treatment Facility CFD	-	-	-	-
715 Civic Center Wastewater Treatment Facility AD					
3915	AD Proceeds 2015-1	-	39,472,466	4,100,000	37,815,757
	Total Civic Ctr Wastewater Treatment Facility AD	-	39,472,466	4,100,000	37,815,757
Total Special Revenue Funds		\$ 6,488,242	\$ 53,318,973	\$ 7,188,126	\$ 51,660,479

REVENUE DETAIL BY FUND

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
500 Legacy Park Project Fund					
3501	Interest Earnings	9,676	2,500	5,000	5,000
3505	Proceeds From Rent	1,958,960	1,931,735	2,101,562	2,096,219
3903	Donations	-	-	-	-
3905	Miscellaneous Revenue	71,069	40,000	40,000	50,000
Total Legacy Park Project Fund		2,039,705	1,974,235	2,146,562	2,151,219
Total Legacy Park Project Fund		\$ 2,039,705	\$ 1,974,235	\$ 2,146,562	\$ 2,151,219
601 Vehicle Fund					
3501	Interest Earnings	7	-	-	-
3951	Vehicle Charges	60,000	60,000	60,000	60,000
Total Vehicle Fund		60,007	60,000	60,000	60,000
602 Information Technology Fund					
3952	Information Technology Charges	385,000	475,500	475,500	470,500
Total Information Technology Fund		385,000	475,500	475,500	470,500
Total Internal Service Funds		\$ 445,007	\$ 535,500	\$ 535,500	\$ 530,500
Total Revenue - All Funds		\$ 35,838,126	\$ 81,236,173	\$ 37,670,054	\$ 81,260,948

EXPENDITURE SUMMARY BY FUND

Fund	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
General Fund	\$ 23,998,593	\$ 25,805,505	\$ 24,880,051	\$ 26,852,864
Special Revenue Funds				
Gas Tax Fund	500,000	335,000	310,000	285,000
Traffic Safety Fund	528,000	463,000	363,000	323,000
Proposition A Fund	181,436	208,000	176,138	209,000
Proposition C Fund	160,000	200,000	200,000	175,000
Measure R Fund	200,000	125,000	125,000	130,000
Air Quality Management Fund	-	20,000	20,000	-
Solid Waste Management Fund	132,745	167,363	135,022	163,190
Parkland Development In-Lieu Fund	260,000	-	-	-
Quimby Fund	25,000	-	-	-
COPS (Brulte) Fund	106,230	114,618	114,618	100,000
Community Development Block Grant Fund	7,043	106,935	6,935	106,979
Office of Traffic Safety Grant Fund	88,700	35,550	35,550	-
Grants Fund	4,275,431	11,440,834	784,649	11,604,894
Big Rock Mesa LMD Fund	266,922	308,707	263,712	416,361
Malibu Road LMD Fund	43,195	52,971	44,371	60,122
Calle Del Barco LMD Fund	56,891	66,605	48,618	81,638
Carbon Beach Undergrounding CFD Fund	283,023	287,244	287,244	240,657
Broad Beach Undergrounding AD	392,952	154,163	154,163	140,755
Civic Center Wastewater CFD	-	-	-	-
Civic Center Wastewater AD	-	39,472,466	4,100,000	37,815,757
Total Special Revenue Funds	\$ 7,507,568	\$ 53,558,456	\$ 7,169,020	\$ 51,852,353
Legacy Park Project Fund				
Legacy Park Project Fund	1,947,406	2,242,970	2,137,521	2,178,885
Legacy Park Project Fund	\$ 1,947,406	\$ 2,242,970	\$ 2,137,521	\$ 2,178,885
Internal Service Funds				
Vehicle Fund	37,926	51,000	38,447	86,000
Information Technology Fund	404,820	471,759	446,017	488,294
Total Internal Service Funds	\$ 442,746	\$ 522,759	\$ 484,464	\$ 574,294
Total All Funds	\$ 33,896,313	\$ 82,129,690	\$ 34,671,056	\$ 81,458,396

EXPENDITURE SUMMARY BY DEPARTMENT

Department	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
General Fund				
Management Services				
7001 City Council	435,308	530,344	525,366	526,550
7002 Media Operations	217,658	289,058	293,420	335,785
7003 City Manager	607,161	581,760	561,548	710,362
7005 Legal Counsel	982,290	649,777	808,080	705,273
7007 City Clerk	382,016	556,960	492,508	578,089
7058 Human Resources	145,384	154,590	152,922	251,193
Total Management Services	\$ 2,769,817	\$ 2,762,489	\$ 2,833,844	\$ 3,107,252
Public Safety				
7021 Emergency Preparedness	207,812	209,416	207,521	212,008
7031 Public Safety	6,422,577	6,706,272	6,705,456	7,193,949
Total Public Safety	\$ 6,630,389	\$ 6,915,688	\$ 6,912,977	\$ 7,405,958
Administrative Services				
3010 Civic Center Wastewater Treatment Facility	-	206,000	62,557	126,000
7054 Finance	1,146,310	1,132,030	1,151,922	1,164,675
7059 Non-Departmental Services	1,508,267	1,708,649	1,639,411	2,041,614
9050 City Hall	2,510,888	2,352,664	2,257,792	2,376,743
Total Administrative Services	\$ 5,165,465	\$ 5,399,343	\$ 5,111,682	\$ 5,709,031
Parks and Recreation				
4001 General Recreation	647,131	888,689	689,348	848,620
4002 Aquatics	226,063	271,477	258,300	265,326
4003 Outdoor Recreation	48,688	43,994	43,125	41,624
4004 Day Camp	111,676	95,793	94,150	94,979
4006 Youth Sports	120,025	124,004	127,480	127,677
4007 Tiny Tots	133,385	158,893	138,725	153,371
4008 Senior Adults	136,200	136,471	133,962	148,984
4009 Teens	64,004	68,340	63,863	69,322
4010 Park Maintenance	655,519	736,155	677,153	832,252
4011 Special Events	196,626	199,242	202,044	219,622
Total Parks & Recreation	\$ 2,339,317	\$ 2,723,058	\$ 2,428,149	\$ 2,801,776
Environmental Sustainability Department				
2004 Environmental & Building Safety	1,696,555	1,578,494	1,716,167	1,790,105
2010 Wastewater Management	599,506	742,631	706,377	669,091
3003 Clean Water Program	304,373	186,881	148,041	245,159
Total Environmental Sustainability	\$ 2,600,434	\$ 2,508,006	\$ 2,570,586	\$ 2,704,355
Planning Department				
2001 Planning	1,921,807	2,359,812	2,090,752	2,592,536
2012 Code Enforcement	200,462	217,770	209,787	225,486
Total Planning Department	\$ 2,122,269	\$ 2,577,582	\$ 2,300,539	\$ 2,818,022
Public Works				
3001 Street Maintenance	450,141	631,579	626,289	875,961
3007 City Facilities	18,548	44,000	14,412	13,000
3008 Public Works	690,554	943,538	906,352	937,510
Total Public Works	\$ 1,159,243	\$ 1,619,117	\$ 1,547,054	\$ 1,826,471
Total General Fund	\$ 22,786,934	\$ 24,505,283	\$ 23,704,829	\$ 26,372,864

EXPENDITURE SUMMARY BY DEPARTMENT

Department	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
Special Revenue Funds				
3001 Street Maintenance	815,000	720,000	595,000	530,000
3004 Solid Waste Management	132,745	147,363	115,022	133,190
3005 Fleet Operations - AQMD	-	20,000	20,000	-
3008 Public Works	146,700	93,550	93,550	270,000
3009 Transportation Services	181,436	208,000	176,138	209,000
6002 Big Rock Mesa LMD	266,922	308,707	263,712	416,361
6003 Malibu Road LMD	43,195	52,971	44,371	60,122
6004 Calle Del Barco LMD	56,891	66,605	48,618	81,638
9048 Carbon Beach Undergrounding CFD	283,023	287,244	287,244	240,657
9052 Broad Beach Undergrounding AD	392,952	154,163	154,163	140,755
9049 Civic Center Wastewater Treatment CFD	-	-	-	-
7031 Public Safety	106,230	114,618	114,618	100,000
7070 Community Development Block Grant (CDBG)	7,043	6,935	6,935	6,979

Total Special Revenue Funds	\$	2,432,137	\$	2,180,156	\$	1,919,371	\$	2,188,702
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Capital Project Funds

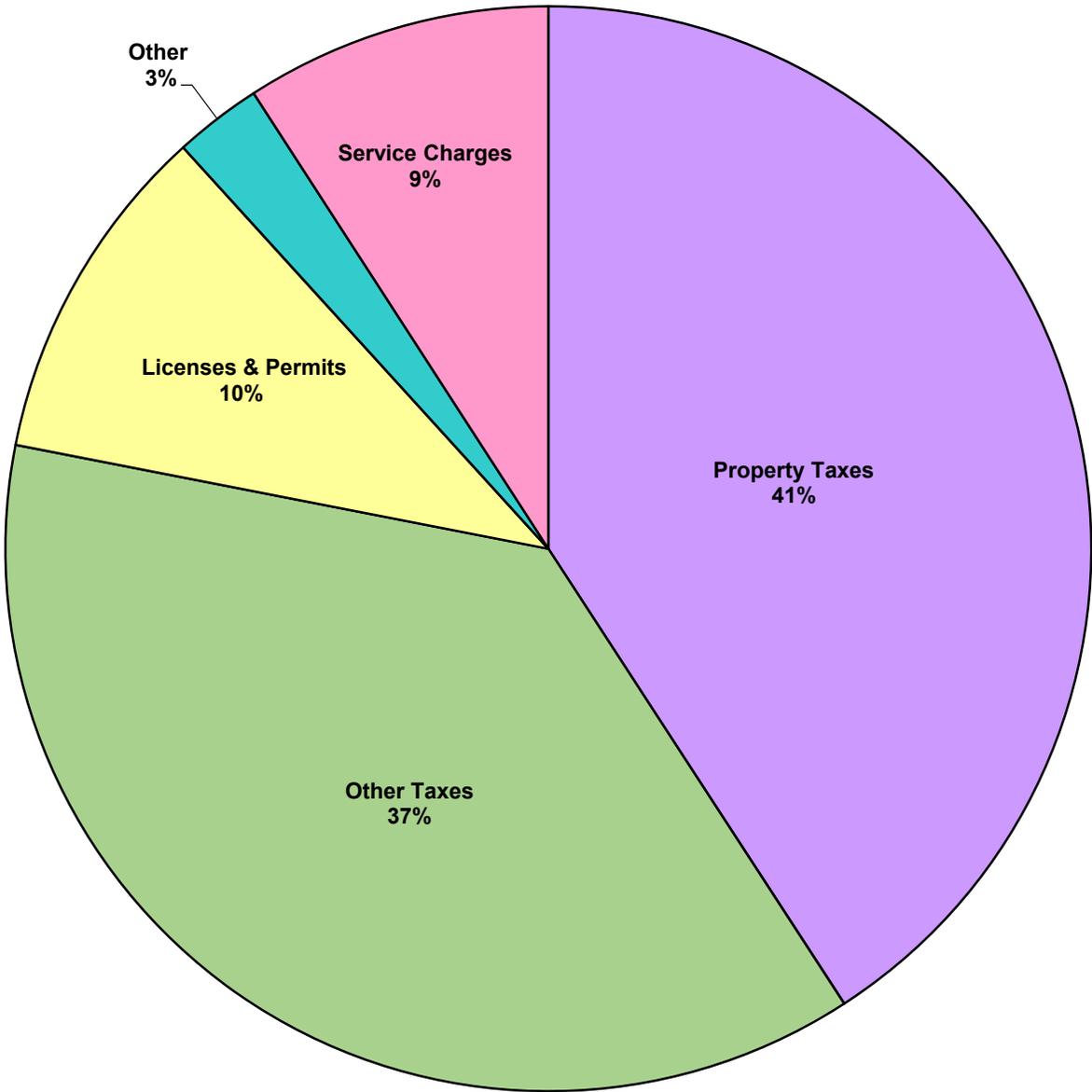
9002 Annual Street Overlay	724,147	699,469	699,469	625,000
9025 Las Flores Creek Restoration	794,135	473,082	473,082	-
9049 Civic Center Wastewater Treatment Facility	866,055	48,497,466	4,125,000	47,372,466
9053 Broad Beach Biofiltration Project	1,766,648	108,118	108,118	-
9054 Wildlife Road Treatment	146,884	83,329	83,329	-
9055 PCH Bike Route Improvements	1,099,995	425,548	425,548	-
9056 Kanan Dume Arrester Bed Improvements	424,583	-	-	-
9057 PCH Regional Traffic Messaging System	-	300,000	-	300,000
9058 PCH Intersection Improvements	98,932	656,185	25,000	631,185
9059 PCH Median Improvements	-	400,000	50,000	350,000
9060 PCH Bus Stop Improvements	316,480	19,066	19,066	-
9061 Civic Center Way Improvements	-	375,000	75,000	300,000
9062 Civic Center Pump Station Improvements	5,490	-	-	-
9063 Biofiltration Devices-Las Flores Cyn & Malibu Road	43,741	156,259	156,259	-
9065 Malibu Community Labor Exchange Trailer	-	100,000	-	125,000
9066 PCH Signal Synchronization System Improvements	-	150,000	75,000	180,000
9067 Speed Advisory Signs	-	100,000	50,000	50,000
9068 Bus Stop Shelters	-	60,000	30,000	30,000
9069 Paradise Cove Media Filters	-	75,000	30,000	45,000
9070 Civic Center Stormdrain Improvements	-	25,000	25,000	100,000
9071 PCH Shoulder Enhancements	-	-	-	75,000
9072 Marie Canyon Green Streets	-	-	-	25,000
9073 Stormdrain Trash Screens	-	-	-	35,000

Total Capital Project Funds	\$	6,287,090	\$	52,703,522	\$	6,449,871	\$	50,243,651
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EXPENDITURE SUMMARY BY DEPARTMENT

Department	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
Legacy Park Fund				
3003 Clean Water Program	330,000	375,000	375,000	300,000
3007 Stormwater Treatment Facilities	175,000	300,000	220,000	300,000
7004 Legacy Park Debt Service	1,139,995	1,099,220	1,099,220	1,094,135
7008 Legacy Park Operations	302,411	443,750	418,301	384,750
Total Legacy Park Project Fund	\$ 1,947,406	\$ 2,217,970	\$ 2,112,521	\$ 2,078,885
Internal Service Funds				
601 Vehicle Fund	37,926	51,000	38,447	86,000
602 Information Systems Fund	404,820	471,759	446,017	488,294
Total Internal Service Funds	\$ 442,746	\$ 522,759	\$ 484,464	\$ 574,294
Total All Funds	\$ 33,896,313	\$ 82,129,690	\$ 34,671,056	\$ 81,458,396

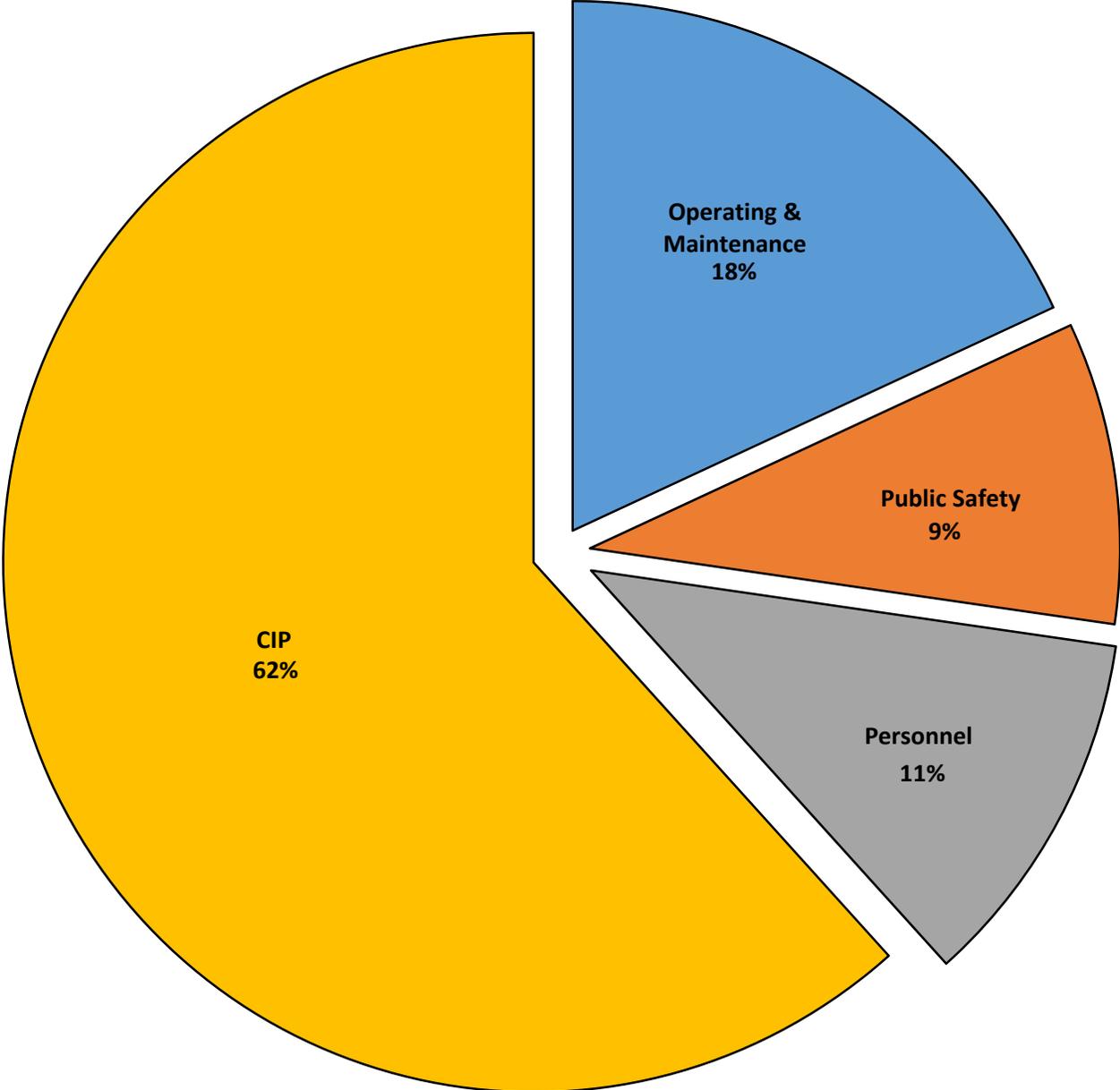
General Fund Revenues by Source



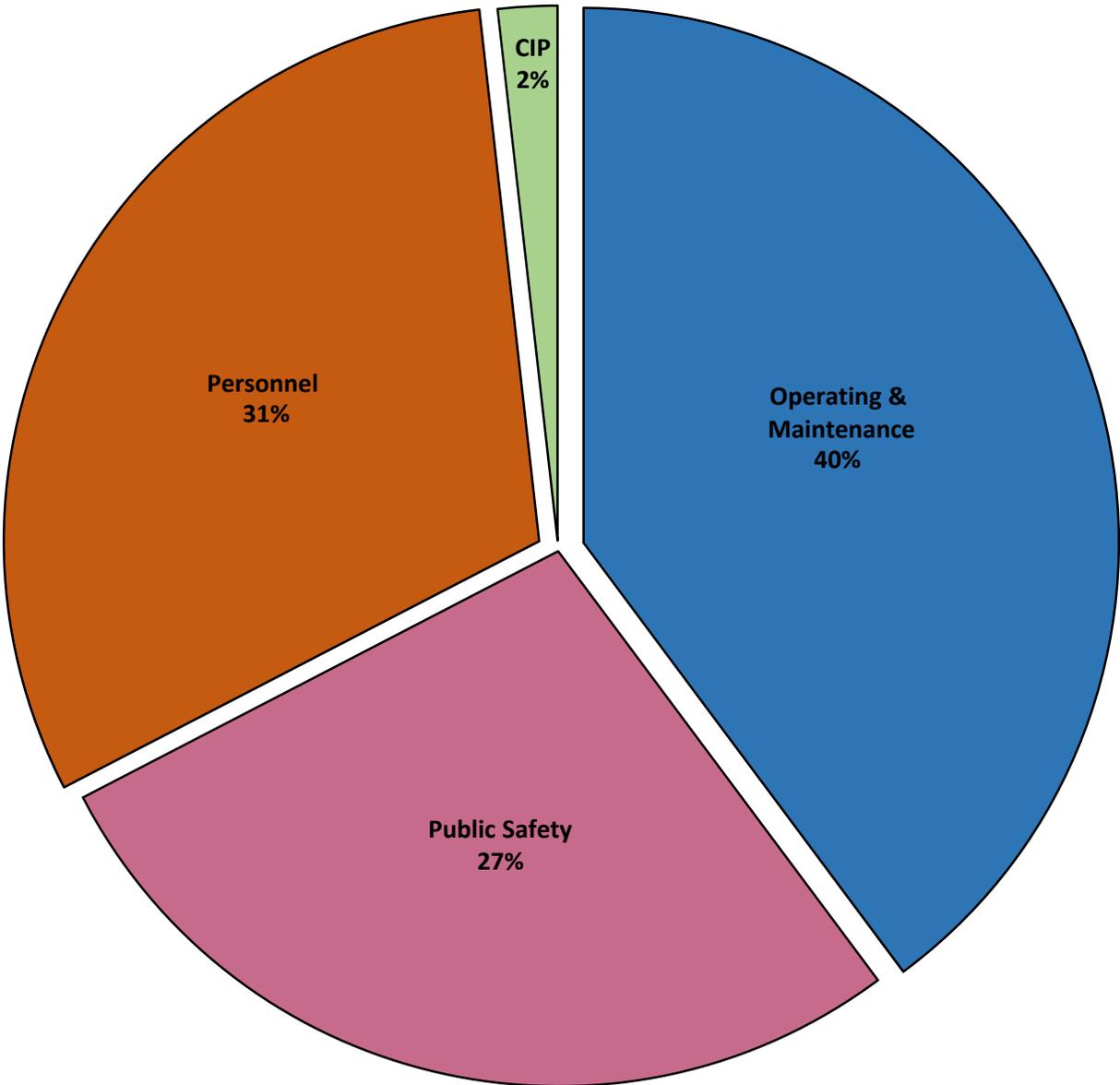
General Fund Expenditures by Department



Breakdown of Total Expenditures



Breakdown of General Fund Expenditures





OPERATING BUDGET



MANAGEMENT SERVICES

Department Expenditures by Program

Department	Program	2014-15 Actual	2015-16 Budgeted	2015-16 Projected	2016-17 Adopted
7001	City Council	435,308	530,344	525,366	526,550
7002	Media Operations	217,658	289,058	293,420	335,785
7003	City Manager	607,161	581,760	561,548	710,362
7005	City Attorney	982,290	649,777	808,080	705,273
7007	City Clerk	382,016	556,960	492,508	578,089
7058	Human Resources	145,384	154,590	152,922	251,193
Total		\$ 2,769,817	\$ 2,762,489	\$ 2,833,844	\$ 3,107,252

CITY COUNCIL

The City of Malibu is a general law city and operates under the Council-Manager form of government. The five-member City Council is elected at-large to serve four-year terms. The Mayor's office is rotated among all Councilmembers. As elected officials, the City Councilmembers represent the citizens of Malibu in the governing process and act on their behalf with regards to regional and local issues, as well as state and federal legislation.

The City Council is the legislative authority and sets the policies under which the City operates. Duties of the City Council include enacting legislation, such as local laws and ordinances, approving City programs, adopting the City's budget and appropriating the funds necessary to provide service to the City's residents, businesses and visitors. The City Council provides leadership through policy development regarding the current practices and future direction of the City.

The City Council convenes regular meetings on the second and fourth Mondays of each month and holds occasional special meetings. The City Council appoints the City Manager, City Attorney and City Treasurer, as well as the members of the City's Boards, Commissions and Committees.

In Fiscal Year 2016-2017, the City Council's budget contains \$150,000 for legislative consulting services. The Community Grants line item is budgeted at \$175,000 for the General Fund Grants program awarded by the City Council to non-profit community groups providing services for the benefit of Malibu residents.

The Council's travel budget of \$30,000 consists of \$10,000 for the Mayor and \$5,000 for each of the four Councilmembers. City Councilmembers are increasing their presence and influence on several state issues that affect Malibu. Currently, Councilmembers sit on several state and local committees, including the League of California Cities Community and Economic Development Committee, the Environmental Quality Policy Committee, the Water Task Force, and the Coastal Cities Issue Group, as well as the Contract Cities of California Governing Board and the Santa Monica Bay Restoration Commission Governing Board. This increasing presence required additional funding in the line item for travel and training.

The Memberships and Dues budget includes costs related to the City's membership in the Las Virgenes-Malibu Council of Governments (COG), the League of California Cities, the California Contract Cities Association, the Southern California Association of Governments (SCAG) and the California Coastal Coalition.

The Events budget covers expenses related to City Council events including the Council reorganization, ribbon cuttings and the holiday open house.

EXPENDITURE DETAIL

Fund 100 - General
Program 7001 - City Council

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4102	Part-Time Salaries	35,239	33,941	33,941	33,941
4201	Retirement	3,937	3,330	3,330	3,372
4202	Health Insurance	46,898	50,560	50,560	51,732
4203	Vision Insurance	1,046	1,050	1,050	1,067
4204	Dental Insurance	5,844	5,844	5,844	5,844
4205	Life Insurance	830	772	772	772
4209	Disability Insurance	332	333	333	333
4210	Other	640	1,014	1,014	991
Total Salaries & Benefits		\$ 94,766	\$ 96,844	\$ 96,844	\$ 98,050
5104	Legislative Services	150,000	150,000	150,000	150,000
5300	Travel & Training	16,101	30,000	30,000	30,000
5330	Dues & Memberships	32,323	34,000	34,000	34,000
5721	Cellular Data	-	2,000	912	2,000
5930	Community Grants	115,000	126,000	126,000	175,000
6160	Operating Supplies	2,658	2,500	3,610	5,000
6170	Events	3,349	66,500	66,500	10,000
6201	Community Rewards	-	5,000	-	5,000
Total Operating & Maintenance		\$ 319,431	\$ 416,000	\$ 411,022	\$ 411,000
7800	Equipment	3,611	-	-	-
Total Capital Outlay		\$ 3,611	\$ -	\$ -	\$ -
8500	Information Systems Allocation	17,500	17,500	17,500	17,500
Total Internal Service Charges		\$ 17,500	\$ 17,500	\$ 17,500	\$ 17,500
Total Expenditures		\$ 435,308	\$ 530,344	\$ 525,366	\$ 526,550
Source of Funds					
General Fund 100		435,308	530,344	525,366	526,550
Total Source of Funds		\$ 435,308	\$ 530,344	\$ 525,366	\$ 526,550

MEDIA OPERATIONS

Media Operations is responsible for the management and development of the City's communications and public relations through the use of traditional media outlets, the internet and social media. This division also oversees the City's website, filming and coordinates special events.

The City of Malibu maintains Malibu City TV, which is also available for viewing on the City's website. Programming includes live and tape-delay broadcasts of City Council and Planning Commission meetings, Mayor and City Councilmember programming and information regarding community events.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
Media Information Officer	1.00	1.00	1.00
Media and Technology Technician	1.50	1.50	2.00
Graphic Design Intern	0.00	0.50	0.50
Total	2.50	3.00	3.50

EXPENDITURE DETAIL

Fund 100 - General
Program 7002 - Media Operations

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	135,221	149,452	149,452	183,268
4102	Part-Time Salaries	4,799	9,646	13,879	13,092
4104	Overtime	1,628	1,000	1,000	1,000
4201	Retirement	15,177	15,286	15,286	18,234
4202	Health Insurance	22,429	24,578	24,578	28,740
4203	Vision Insurance	246	255	255	306
4204	Dental Insurance	2,098	2,174	2,174	2,490
4205	Life Insurance	313	321	321	376
4209	Disability Insurance	1,378	1,465	1,465	1,796
4210	Other	4,953	7,381	7,381	8,982
Total Salaries & Benefits		\$ 188,242	\$ 211,558	\$ 215,791	\$ 258,285
5100	Professional Services	634	5,000	6,425	5,000
5107	Contract Personnel	-	2,000	1,000	2,000
5300	Travel & Training	90	2,500	2,500	2,500
5330	Dues & Memberships	160	500	200	500
5340	Transportation & Mileage	-	500	500	500
5401	Advertising & Noticing	114	3,500	3,500	3,500
5405	Printing	-	3,000	3,000	3,000
5640	Equipment Maintenance	290	4,000	2,000	4,000
6160	Operating Supplies	2,052	5,000	4,000	5,000
6165	Website Services	11,476	11,000	14,790	11,000
6170	Events	-	1,000	1,000	1,000
6200	Publications	-	500	500	500
Total Operating & Maintenance		\$ 14,816	\$ 38,500	\$ 39,415	\$ 38,500
7600	Other Equipment	600	10,000	11,214	10,000
7800	Equipment	-	15,000	13,000	15,000
Total Capital Outlay		\$ 600	\$ 25,000	\$ 24,214	\$ 25,000
8500	Information Systems Allocation	14,000	14,000	14,000	14,000
Total Internal Service Charges		\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000
Total Expenditures		\$ 217,658	\$ 289,058	\$ 293,420	\$ 335,785
Source of Funds					
General Fund 100		217,658	289,058	293,420	335,785
Total Source of Funds		\$ 217,658	\$ 289,058	\$ 293,420	\$ 335,785

CITY MANAGER

The City Manager is appointed by the City Council to carry out its policies and ensure that the community is served in a responsive manner. Responsible for oversight of all City operations and delivery of public services, the City Manager provides leadership and direction to the City's management team in developing policy recommendations and responding to directives of the City Council.

In addition to performing the day-to-day activities associated with management of the organization, the City Manager's office implements special projects authorized by the City Council, oversees implementation of the Council's legislative agenda, provides direction of the annual budget process and supports the City Council in the development and adoption of City policy.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
City Manager	1.00	1.00	1.00
Assistant to the City Manager	0.00	0.00	1.00
Executive Assistant	1.00	1.00	1.00
Total	2.00	2.00	3.00

EXPENDITURE DETAIL

Fund 100 - General
Program 7003 - City Manager

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	322,053	301,239	301,239	395,216
4104	Overtime	1,123	2,000	2,000	2,000
4201	Retirement	57,537	49,262	49,262	65,440
4202	Health Insurance	23,621	23,283	23,283	28,740
4203	Vision Insurance	395	402	402	390
4204	Dental Insurance	2,625	2,625	2,625	2,617
4205	Life Insurance	1,042	1,042	1,042	1,153
4208	Deferred Compensation	12,376	12,502	12,502	12,900
4209	Disability Insurance	2,923	1,764	1,764	2,602
4210	Other	10,903	13,841	13,841	17,553
Total Salaries & Benefits		\$ 434,598	\$ 407,960	\$ 407,960	\$ 528,612
5100	Professional Services	54,687	50,000	32,909	50,000
5105	Grant Consultant	99,268	100,000	100,000	100,000
5300	Travel & Training	4,611	7,500	4,439	10,000
5330	Dues & Memberships	400	800	2,089	4,500
5721	Telephone	800	1,500	1,464	1,500
6160	Operating Supplies	1,097	3,000	2,186	5,000
6200	Publications	1,200	500	-	250
Total Operating & Maintenance		\$ 162,063	\$ 163,300	\$ 143,088	\$ 171,250
8500	Information Systems Allocation	10,500	10,500	10,500	10,500
Total Internal Service Charges		\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500
Total Expenditures		\$ 607,161	\$ 581,760	\$ 561,548	\$ 710,362
Source of Funds					
General Fund 100		607,161	581,760	561,548	710,362
Total Source of Funds		\$ 607,161	\$ 581,760	\$ 561,548	\$ 710,362

LEGAL COUNSEL

The City of Malibu contracts for legal services to provide counsel to the City Council, City staff, and City Boards and Commissions. The firm of Jenkins & Hogin represents the City in litigation, manages outside counsel representing the City, drafts ordinances and resolutions, reviews claims and contracts, and counsels the City regarding personnel, law enforcement, land use and public works issues. Jenkins & Hogin also supervises another firm in the prosecution of violations of the City Municipal Code in criminal court.

EXPENDITURE DETAIL

Fund 100 - General
Program 7005 - Legal Counsel

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
5100	Professional Services	24,616	50,000	50,000	50,000
5101	General Legal Counsel	278,376	274,777	274,777	280,273
5102	Litigation	605,947	250,000	444,236	300,000
5103	Criminal Prosecution	73,351	75,000	39,068	75,000
Total Operating & Maintenance		\$ 982,290	\$ 649,777	\$ 808,080	\$ 705,273
Total Expenditures		\$ 982,290	\$ 649,777	\$ 808,080	\$ 705,273
Source of Funds					
General Fund 100		982,290	649,777	808,080	705,273
Total Source of Funds		\$ 982,290	\$ 649,777	\$ 808,080	\$ 705,273

CITY CLERK

The City Clerk is the local official who administers democratic processes such as elections, access to City records, and all legislative actions ensuring transparency to the public. The City Clerk acts as a compliance officer for federal, state and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act. The City Clerk manages public inquiries and relationships and arranges for ceremonial and official functions.

As Custodian of Official Records, the City Clerk maintains all official City documents, archives and legislative history. The City Clerk's Office oversees the document imaging and records management program. Additionally, the City Clerk conducts and certifies all municipal elections; administers oaths and affirmations; and manages legal requirements for public notice and for the filing of referenda, initiatives, recall petitions, annual Statements of Economic Interest and Campaign Disclosure Statements.

The City Clerk serves as Clerk of the Council attending, monitoring and retaining complete records of all City Council proceedings.

The City Clerk's Office maintains the live web streaming and video archives of City Council meetings and oversees passport acceptance services. Additionally, the City Clerk oversees the City-wide student internship program to encourage high school and college students to participate in local government.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
City Clerk	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Student Interns	3.43	3.43	3.43
Total	5.43	5.43	5.43

EXPENDITURE DETAIL

Fund 100 - General
Program 7007 - City Clerk

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	188,881	192,363	192,363	204,315
4102	Part-Time Salaries	-	20,000	-	-
4103	Interns	18,428	32,757	32,757	34,394
4104	Overtime	-	500	500	500
4201	Retirement	36,486	31,883	31,883	34,278
4202	Health Insurance	32,624	32,302	32,302	33,051
4203	Vision Insurance	473	483	483	483
4204	Dental Insurance	3,219	3,219	3,219	3,219
4205	Life Insurance	466	466	466	468
4208	Deferred Compensation	3,000	3,000	3,000	3,000
4209	Disability Insurance	1,842	1,572	1,572	1,629
4210	Other	4,350	7,100	7,100	7,437
Total Salaries & Benefits		\$ 289,769	\$ 325,645	\$ 305,645	\$ 322,774
5100	Professional Services	34,781	51,500	29,553	51,500
5100-01	Document Imaging Services	18,419	100,000	50,000	100,000
5150	Elections	16,401	50,000	83,893	75,000
5205	Postage	-	400	56	200
5300	Travel & Training	4,648	4,900	2,136	4,900
5330	Dues & Memberships	435	415	305	415
5340	Transportation & Mileage	107	800	850	800
5401	Advertising & Noticing	1,295	3,000	1,615	3,000
5721	Telephone	-	800	-	-
6130	Records Management	-	1,000	855	1,000
6160	Operating Supplies	2,739	3,000	3,160	3,000
6200	Publications	2,922	5,000	3,940	5,000
Total Operating & Maintenance		\$ 81,747	\$ 220,815	\$ 176,363	\$ 244,815
8500	Information Systems Allocation	10,500	10,500	10,500	10,500
Total Internal Service Charges		\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500
Total Expenditures		\$ 382,016	\$ 556,960	\$ 492,508	\$ 578,089
Source of Funds					
General Fund 100		382,016	556,960	492,508	578,089
Total Source of Funds		\$ 382,016	\$ 556,960	\$ 492,508	\$ 578,089

HUMAN RESOURCES

The Human Resources division of Administrative Services provides support services to City employees in the areas of recruitment, selection, classification and compensation; equal employment opportunity; performance evaluation; training and development; employee benefits, services, and programs; personnel record keeping; and employee relations, including discipline and administration of federal and state employment laws.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
Human Resources Analyst	1.00	1.00	0.00
Human Resources Manager	0.00	0.00	1.00
Human Resources Technician	0.00	0.00	1.00
Total	1.00	1.00	2.00

EXPENDITURE DETAIL

Fund 100 - General

Program 7058 - Human Resources

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	77,446	80,290	80,290	140,546
4201	Retirement	14,800	13,130	13,130	23,272
4202	Health Insurance	14,184	14,044	14,044	28,740
4203	Vision Insurance	179	182	182	364
4204	Dental Insurance	1,226	1,226	1,226	2,452
4205	Life Insurance	154	154	154	309
4209	Disability Insurance	753	787	787	1,377
4210	Other	2,441	3,377	3,377	6,234
Total Salaries & Benefits		\$ 111,183	\$ 113,190	\$ 113,190	\$ 203,293
5100	Professional Services	-	1,500	-	1,500
5100-01	Employee Health Program	-	-	-	3,000
5205	Postage	-	100	50	100
5300	Travel & Training	1,071	4,000	4,000	4,000
5320	Recruitment Expense	17,967	20,000	20,000	20,000
5330	Dues & Memberships	1,375	1,500	1,325	1,500
5340	Transportation & Mileage	19	300	120	300
6160	Operating Supplies	3,156	2,500	3,037	2,500
6170	Events	7,113	7,500	7,500	7,500
6200	Publications	-	500	200	500
Total Operating & Maintenance		\$ 30,701	\$ 37,900	\$ 36,232	\$ 40,900
8500	Information Systems Allocation	3,500	3,500	3,500	7,000
Total Internal Service Charges		\$ 3,500	\$ 3,500	\$ 3,500	\$ 7,000
Total Expenditures		\$ 145,384	\$ 154,590	\$ 152,922	\$ 251,193
Source of Funds					
General Fund 100		145,384	154,590	152,922	251,193
Total Source of Funds		\$ 145,384	\$ 154,590	\$ 152,922	\$ 251,193



PUBLIC SAFETY



PUBLIC SAFETY

Department	Program	2014-15 Actual	2015-16 Budgeted	2015-16 Projected	2016-17 Adopted
7021	Emergency Preparedness	207,812	209,416	207,521	212,008
7031	Public Safety Services	6,528,807	6,820,890	6,820,074	7,293,949
Total		\$ 6,736,619	\$ 7,030,306	\$ 7,027,595	\$ 7,505,958

EMERGENCY PREPAREDNESS

In response to numerous floods, fires and storms experienced during the first decade of incorporation, the Emergency Preparedness program was established to develop and implement the structure and protocols for the City's response to future disasters, including the training of City staff.

Under the City Manager's direction, the Emergency Services Coordinator is responsible for maintenance and implementation of the Standardized Emergency Management System (SEMS)/National Incident Management System (NIMS) Emergency Operations Plan within the City. Activities include training staff and affiliated volunteers in preparation for and response to disaster situations; coordinating community outreach to educate residents and businesses about preparing for emergencies; equipping and managing the City's Emergency Operations Center (EOC); overseeing the function and programming of the City's emergency radio systems; managing the City's Dolphin Decal access program and Connect-CTY notification system.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
Emergency Services Coordinator	1.00	1.00	1.00
Total	1.00	1.00	1.00

EXPENDITURE DETAIL

Fund 100 - General
Program 7021 - Emergency Preparedness

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	89,389	87,069	87,069	88,810
4104	Overtime	1,964	1,000	2,409	1,000
4201	Retirement	16,617	14,238	14,238	14,705
4202	Health Insurance	14,184	14,044	14,044	14,370
4203	Vision Insurance	179	182	182	182
4204	Dental Insurance	1,226	1,226	1,226	1,226
4205	Life Insurance	154	154	154	154
4209	Disability Insurance	845	853	853	870
4210	Other	2,643	3,550	3,550	3,590
Total Salaries & Benefits		\$ 127,201	\$ 122,316	\$ 123,725	\$ 124,908
5100	Professional Services	26,885	28,000	23,973	28,000
5300	Travel & Training	1,370	2,000	1,178	2,000
5330	Dues & Memberships	300	300	327	300
5340	Transportation & Mileage	563	500	-	500
5405	Printing	-	300	-	300
5721	Telephone	6,982	8,000	10,028	8,000
6160	Operating Supplies	5,709	7,500	9,953	7,500
6400	Clothing & Emergency Gear	2,327	2,500	2,813	2,500
Total Operating & Maintenance		\$ 44,136	\$ 49,100	\$ 48,273	\$ 49,100
7800	Other Equipment	3,475	5,000	2,523	5,000
Total Capital Outlay		\$ 3,475	\$ 5,000	\$ 2,523	\$ 5,000
8100	Vehicle Allocation	5,000	5,000	5,000	5,000
8500	Information Systems Allocation	28,000	28,000	28,000	28,000
Total Internal Service Charges		\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000
Total Expenditures		\$ 207,812	\$ 209,416	\$ 207,521	\$ 212,008
Source of Funds					
General Fund 100		207,812	209,416	207,521	212,008
Total Source of Funds		\$ 207,812	\$ 209,416	\$ 207,521	\$ 212,008

LAW ENFORCEMENT

Public safety services in Malibu include law enforcement, fire and animal control, all of which are provided on a contract basis by Los Angeles County. The general mission of the Department is to protect persons and property, enhance a sense of safety within the community, increase public safety programs and reduce the number of incidents in criminal activity, traffic accidents and traffic violations.

Law enforcement services provided by the Los Angeles Sheriff's Department include general law, traffic, and parking enforcement and administration; summer beach enforcement; and specialized community policing services. Parking citation processing and hearings are also contracted.

Fire services are provided by the Los Angeles County Fire Department. The residents of Malibu pay for these services annually through their property tax bills. Animal Control services are provided by the Los Angeles County Department of Animal Care and Control.

The Fiscal Year 2016-2017 Public Safety budget reflects a 7.2% increase to the contract with the Los Angeles County Sheriff's Department (LASD) including a cost of living increase and a 3.5% increase for the LASD Liability Trust Fund. In future years, the City may be required to incur additional costs as a result of increases in the Liability Trust Fund.

EXPENDITURE DETAIL

Fund 100 - General
Fund 211 - Brulte
Program 7031 - Public Safety Services

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
5100	Professional Services	1,335	1,500	1,522	1,500
5106	L.A. Co. Animal Control	57,446	60,000	60,000	60,000
5114	L.A. Co. Fire Base Year Fee	2,536	3,000	3,000	3,000
5115	L.A. Co. Sheriff's Services	5,884,987	6,176,562	6,176,562	6,621,274
5116	L.A. Co. Sheriff's Services-Beach Team	545,538	571,328	571,328	598,675
5640	Equipment Maintenance	2,998	5,000	3,446	5,000
6160	Operating Supplies	143	2,500	1,131	2,500
Total Operating & Maintenance		\$ 6,494,983	\$ 6,819,890	\$ 6,816,989	\$ 7,291,949
7800	Equipment	33,824	1,000	3,085	2,000
Total Capital Outlay		\$ 33,824	\$ 1,000	\$ 3,085	\$ 2,000
Total Expenditures		\$ 6,528,807	\$ 6,820,890	\$ 6,820,074	\$ 7,293,949
Source of Funds					
General Fund 100		6,422,577	6,706,272	6,705,456	7,193,949
Brulte Fund 211		106,230	114,618	114,618	100,000
Total Source of Funds		\$ 6,528,807	\$ 6,820,890	\$ 6,820,074	\$ 7,293,949





ADMINISTRATIVE SERVICES



Administrative
Services

ADMINISTRATIVE SERVICES

Department Expenditures by Program

Department	Program	2014-15 Actual	2015-16 Budgeted	2015-16 Projected	2016-17 Adopted
3010	Civic Center WWTF	-	206,000	62,557	126,000
7004	Legacy Park	1,139,995	1,099,220	1,099,220	1,094,135
7008	Legacy Park Operations	302,411	443,750	418,301	384,750
7054	Finance	1,146,310	1,132,030	1,151,922	1,164,675
7059	Non-Departmental	1,508,267	1,708,649	1,639,411	2,041,614
7060	Information Systems	404,820	471,759	446,017	488,294
7070	Community Support	7,043	6,935	6,935	6,979
9049	Civic Center Wastewater CFD	-	-	-	-
9050	City Hall	2,510,888	2,352,664	2,257,792	2,376,743
9048	Carbon Beach Undergrounding	283,023	287,244	287,244	240,657
9052	Broad Beach Undergrounding	392,952	154,163	154,163	140,755
Total		\$ 7,695,709	\$ 7,862,414	\$ 7,523,561	\$ 8,064,601

CIVIC CENTER WASTEWATER TREATMENT FACILITY

In 2011, the Los Angeles Regional Water Quality Control Board (RWQCB) approved a Memorandum of Understanding (MOU) with the City of Malibu. The MOU is between the City, the RWQCB, and the State Water Resources Control Board (SWRCB). The MOU commits the City to lead the efforts to work with property owners to design and construct a centralized wastewater treatment facility in the Civic Center area. Under the MOU, both commercial and residential property owners in the Civic Center area are required to fund and connect to the centralized wastewater treatment facility in phases. Phase One requires connection by 2017 and Phase Two by 2022.

On January 12, 2015, the Council certified the Environmental Impact Report, approved the Coastal Development Permit, Conditional Use Permit, Local Coastal Program Amendment, Zoning Text Amendment and Zoning Map Amendment for the Project. On March 12, 2015, the RWQCB approved the Waste Discharge Requirement (WDR) and the Water Recycling Requirements (WRR). On May 13, 2015, the California Coastal Commission (CCC) approved an amendment to the Local Implementation Plan (LIP) of the Local Coastal Plan to allow for the development of the CCWWTF with certain modifications. The Council approved the proposed modifications on June 8, 2015 and the CCC certified the LIP on August 12, 2015.

On January 25, 2016, the Council approved the formation of the City of Malibu Assessment District (AD) No. 2015-1. The AD provides a funding mechanism for the project and will be funded through a variety of State Revolving Fund Loans, Grants and Bond financing.

Department 3010 reflects water quality testing and monitoring costs that are needed as part of the project.

EXPENDITURE DETAIL

Fund 100 - General Fund

Program 3010 - Civic Center Wastewater Treatment Facility

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
5100	Professional Services	-	5,000	5,000	5,000
5656	Water Quality Testing & Monitoring	-	200,000	56,557	120,000
6160	Operating Supplies	-	1,000	1,000	1,000
Total Operating & Maintenance		\$ -	\$ 206,000	\$ 62,557	\$ 126,000

Total Expenditures	\$ -	\$ 206,000	\$ 62,557	\$ 126,000
Source of Funds				
General Fund 100	-	206,000	62,557	126,000
Total Source of Funds	\$ -	\$ 206,000	\$ 62,557	\$ 126,000

LEGACY PARK

In 2006, the City of Malibu purchased a 20-acre parcel in the Civic Center area previously known as the Chili Cook-off site. The site consists of approximately 17 acres of vacant land and 3 acres of commercially developed property. The \$25 million property was purchased using a combination of state and local grants, community donations, debt financing and City General Fund dollars.

The vacant property was developed as a passive park and is now used as the dispersal site for treated wastewater and stormwater in the Civic Center area. The three buildings have remained as commercial tenants and provide a revenue source for the City to fund the payments of the debt financing as well as project planning and design costs, insurance, maintenance and property management of the site. Certain clean water related expenses are also funded by this revenue source including Clean Water (3003) and City Facilities (3007).

The City completed construction of Legacy Park in Fiscal Year 2010-2011.

Debt service is budgeted to Department 7004 and the Operations of the property are budgeted to Department 7008.

EXPENDITURE DETAIL

Fund 500 - Legacy Park
Program 7004 - Legacy Park Debt Service

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
5810	Debt Service - Interest	774,995	509,220	509,220	524,135
5820	Debt Service - Principal	365,000	590,000	590,000	570,000
Total Operating & Maintenance		\$ 1,139,995	\$ 1,099,220	\$ 1,099,220	\$ 1,094,135

Total Expenditures	\$ 1,139,995	\$ 1,099,220	\$ 1,099,220	\$ 1,094,135
Source of Funds				
Legacy Park Project Fund 500	1,139,995	1,099,220	1,099,220	1,094,135
Total Source of Funds	\$ 1,139,995	\$ 1,099,220	\$ 1,099,220	\$ 1,094,135

EXPENDITURE DETAIL

Fund 500 - Legacy Park
Program 7008 - Legacy Park Operations

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
5100	Professional Services	77,800	65,000	65,700	67,000
5130	Park Maintenance	38,422	86,000	79,535	95,000
5210	Service Fees and Charges	-	750	-	750
5510	Insurance Premiums	75,071	100,000	100,000	115,000
5610	Facilities Maintenance - Buildings	59,606	60,000	54,039	60,000
5722	Electricity	10,454	10,000	8,355	10,000
5723	Water	39,800	35,000	25,671	35,000
6160	Operating Supplies	1,258	2,000	-	2,000
Total Operating & Maintenance		\$ 302,411	\$ 358,750	\$ 333,301	\$ 384,750
7300	Improvements	-	85,000	85,000	-
7800	Other Equipment	-	-	-	-
Total Capital Outlay		\$ -	\$ 85,000	\$ 85,000	\$ -
Total Expenditures		\$ 302,411	\$ 443,750	\$ 418,301	\$ 384,750
Source of Funds					
Legacy Park Project Fund 500		302,411	443,750	418,301	384,750
Total Source of Funds		\$ 302,411	\$ 443,750	\$ 418,301	\$ 384,750



FINANCE

As part of the Administrative Services Department, the Finance division is responsible for advising City officials on the City's financial position and condition, and providing timely financial information necessary for decision making. This is achieved through financial reporting and compliance in accordance with generally accepted accounting principles, budget development, and financial systems administration.

The Finance division provides the following services: maintenance of accurate, reliable financial information and records for all City funds; bi-weekly payroll; preparation and distribution of warrants for payment of invoices and contracts; coordination of State, Federal and independent audits of the City's financial management systems and records; oversight of the City's debt service requirements; preparation of accurate and timely annual reports including the annual budget and Comprehensive Annual Financial Report; collection activities to assure payment of accounts receivable; procurement of supplies and equipment and process purchase orders; maintenance of fixed asset records; and monitoring of grant administration.

The Finance division is also responsible for film permit activities, which are provided by a contract service provider, as indicated in line item 5117. The City issues approximately 700 permits per year for commercial filming and still shoots. All costs are recovered through film permit fees.

City Treasurer functions are budgeted in the Finance division (line item 5100-01). The City Treasurer is a contractor appointed by and serves at will of the City Council. The Treasurer assures the administration and management of all City monies and funds and provides accountability to the citizens of Malibu. The Treasurer's responsibilities include the investment of idle funds; and reporting such activities to the City Council and other government agencies. The City Treasurer oversees the City's investment portfolio which is invested in accordance with the City's adopted investment policy.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
Assistant City Manager	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00
Financial Analyst	0.00	0.00	1.00
Senior Accounting Technician	1.00	1.00	0.00
Senior Accounting Clerk	1.00	1.00	0.80
Accounting Clerk	0.00	0.00	1.00
Total	4.00	4.00	4.80

EXPENDITURE DETAIL

Fund 100 - General
Program 7054 - Finance

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	456,808	446,059	415,309	464,398
4102	Part-Time Salaries	-	-	-	-
4104	Overtime	13	500	500	500
4201	Retirement	78,245	68,339	63,311	72,608
4202	Health Insurance	37,606	34,343	32,003	48,198
4203	Vision Insurance	543	492	492	654
4204	Dental Insurance	3,779	3,250	3,250	4,349
4205	Life Insurance	824	826	826	932
4208	Deferred Compensation	3,000	3,000	2,500	3,000
4209	Disability Insurance	4,269	2,978	2,978	3,434
4210	Other	10,664	15,393	15,393	16,902
Total Salaries & Benefits		\$ 595,751	\$ 575,180	\$ 536,562	\$ 614,975
5100	Professional Services	51,237	87,000	87,000	85,000
5100-01	City Treasurer	3,000	4,000	4,000	4,000
5100-02	Fee Study	-	26,400	26,400	-
5107	Contract Personnel	-	-	-	-
5117	Film Permit Consultant	409,424	337,500	396,893	356,250
5205	Postage	-	100	135	100
5210	Service Fees and Charges	-	100	100	100
5211	Bank Service Fees	33,522	32,000	35,510	35,000
5300	Travel & Training	4,894	11,500	11,980	7,500
5330	Dues & Memberships	1,554	3,500	3,397	3,500
5340	Transportation & Mileage	640	750	1,009	750
5401	Advertising & Noticing	639	1,000	319	1,000
5405	Printing	11,730	12,000	9,734	12,000
6120	Computer Software	18,161	20,000	19,060	20,000
6160	Operating Supplies	1,758	7,000	5,822	7,000
Total Operating & Maintenance		\$ 536,559	\$ 542,850	\$ 601,360	\$ 532,200
8500	Information Systems Allocation	14,000	14,000	14,000	17,500
Total Internal Service Charges		\$ 14,000	\$ 14,000	\$ 14,000	\$ 17,500
Total Expenditures		\$ 1,146,310	\$ 1,132,030	\$ 1,151,922	\$ 1,164,675
Source of Funds					
General Fund 100		1,146,310	1,132,030	1,151,922	1,164,675
Total Source of Funds		\$ 1,146,310	\$ 1,132,030	\$ 1,151,922	\$ 1,164,675

NON-DEPARTMENTAL SERVICES

The non-departmental program accounts for the centralization of services provided for the benefit of all departments. These services include fixed asset management; insurance premiums; claims settlements; receptionist services; printing; postage; telephone; and equipment leases. Expenses include retiree health premiums and other post-employment benefit costs.

This program accounts for the expenditures related to the Joint Use Agreement between the Santa Monica-Malibu Unified School District and the City of Malibu. This agreement provides for the joint operation and maintenance of school district facilities including ball fields, tennis courts and the swimming pool at Malibu High School. The cost for the joint use agreement has increased in Fiscal Year 2016-2017.

Also included in this program is the risk management function, which maintains responsibility for all the City's insurance needs, including property, workers' compensation, fidelity bonds, special events, and auto liability. The goal of the risk management function is to apply loss prevention and control measures through identification and analysis of loss exposure in the areas of liability, workers' compensation, and property loss. The City is a member of the California Joint Powers Insurance Authority, which provides for the pooling of self-insured losses of its member cities.

The budget for non-departmental services also includes funding for the City's required payments under the Governmental Accounting Standards Board (GASB) for retiree health costs and for the City's CalPERS liability payment.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
Office Assistant/Receptionist	1.00	1.00	1.00
Office Assistant	0.75	0.75	1.00
Total	1.75	1.75	2.00

EXPENDITURE DETAIL

Fund 100 - General

Program 7059 - Non-Departmental Services

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	76,837	77,778	77,778	90,578
4104	Overtime	-	250	250	250
4201	Retirement	11,129	9,877	9,877	11,015
4202	Health Insurance	28,014	27,738	27,738	33,051
4203	Vision Insurance	331	326	326	373
4204	Dental Insurance	2,434	2,368	2,368	2,706
4205	Life Insurance	270	270	270	309
4209	Disability Insurance	749	762	762	888
4210	Other	3,446	4,310	4,310	4,960
4212	Retiree Health Insurance	108,676	140,000	140,000	191,000
4217	Other Post Employment Benefits	376,324	364,000	364,000	500,000
4218	CalPERS Liabilities	-	124,646	124,646	153,799
Total Salaries & Benefits		\$ 608,210	\$ 752,325	\$ 752,325	\$ 988,929
5205	Postage	37,739	40,000	30,475	40,000
5210	Service Fees and Charges	6,935	6,500	6,269	6,500
5300	Travel & Training	3,060	4,500	4,500	3,000
5405	Printing	1,476	1,500	3,836	3,000
5510	Insurance Premiums	395,668	392,500	348,301	386,361
5640	Equipment Maintenance	19,725	22,000	16,107	22,000
5720	Off-site Storage	51,086	55,000	37,703	55,000
5721	Telephone	25,390	22,000	25,775	22,000
5800	Equipment Leases	14,381	30,000	30,466	30,000
5921	Joint Use Agreement - SMMUSD	170,110	179,824	179,824	239,824
6140	Office Equipment	-	5,000	-	5,000
6160	Operating Supplies	42,287	40,000	47,031	40,000
Total Operating & Maintenance		\$ 767,857	\$ 798,824	\$ 730,287	\$ 852,685
7300	Leasehold Improvements	4,433	-	-	-
7600	Equipment/Furniture	4,267	2,500	1,799	5,000
Total Capital Outlay		\$ 8,700	\$ 2,500	\$ 1,799	\$ 5,000
8100	Vehicle Allocation	15,000	15,000	15,000	15,000
8500	Information Systems Allocation	108,500	140,000	140,000	180,000
Total Internal Service Charges		\$ 123,500	\$ 155,000	\$ 155,000	\$ 195,000
Total Expenditures		\$ 1,508,267	\$ 1,708,649	\$ 1,639,411	\$ 2,041,614
Source of Funds					
General Fund 100		1,508,267	1,708,649	1,639,411	2,041,614
Total Source of Funds		\$ 1,508,267	\$ 1,708,649	\$ 1,639,411	\$ 2,041,614

INFORMATION SYSTEMS

The Information Systems division provides support and advisory services for all City automated information and communications systems. The division supports the City's telephone system as well as the local area network which consists of 28 servers and over 175 personal computers. The Information Systems Fund derives its revenue from a service charge to each department of \$3,500 per computer which contributes towards the maintenance and future replacement of equipment.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
Information Systems Administrator	1.00	1.00	0.00
Information Systems Manager	0.00	0.00	1.00
Total	1.50	1.50	1.00

EXPENDITURE DETAIL

Fund 602 - Information Systems Fund
Program 7060 - Information Systems

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	134,085	135,575	135,575	114,231
4104	Overtime	7,586	5,000	7,951	5,000
4201	Retirement	22,573	19,766	19,766	18,914
4202	Health Insurance	21,686	21,769	21,769	18,681
4203	Vision Insurance	340	351	351	300
4204	Dental Insurance	2,283	2,309	2,309	1,993
4205	Life Insurance	205	210	210	154
4209	Disability Insurance	1,284	1,127	1,127	882
4210	Other	3,968	5,452	5,452	4,238
Total Salaries & Benefits		\$ 194,010	\$ 191,559	\$ 194,510	\$ 164,394
5100	Professional Services	14,285	20,000	10,046	80,000
5300	Travel & Training	65	1,000	2,807	1,500
5330	Dues & Memberships	365	500	615	500
5630	Computer Maintenance	3,827	4,000	4,265	4,000
5721	Telephone	22,174	22,000	21,445	22,000
6120	Computer Software	63,231	127,000	127,000	100,000
6160	Operating Supplies	1,134	7,500	5,715	7,500
6200	Publications	-	200	-	200
Total Operating & Maintenance		\$ 105,081	\$ 182,200	\$ 171,894	\$ 215,700
7400	Computer Equipment	77,679	70,000	50,813	75,000
7500	GIS Software	28,050	28,000	28,800	33,200
7800	Other Equipment	-	-	-	-
Total Capital Outlay		\$ 105,729	\$ 98,000	\$ 79,613	\$ 108,200
Total Expenditures		\$ 404,820	\$ 471,759	\$ 446,017	\$ 488,294
Source of Funds					
Information Systems Fund		404,820	471,759	446,017	488,294
Total Source of Funds		\$ 404,820	\$ 471,759	\$ 446,017	\$ 488,294

COMMUNITY DEVELOPMENT BLOCK GRANT

The Community Support program accounts for funds provided by the Community Development Block Grant (CDBG) program, administered by the Federal Government's Department of Housing and Urban Development (HUD) and passed through Los Angeles County's Community Development Commission (CDC) to the City of Malibu.

CDBG funds provide for service programs and capital projects benefiting low and moderate-income residents of the community. The City receives approximately \$50,000 annually to support such programs. Funding is limited to 15% for public service programs and 85% for capital projects. For Fiscal Year 2016-2017, the service program allocation will be granted to the Malibu Community Labor Exchange.

EXPENDITURE DETAIL

Fund 215 - Community Development Block Grant (CDBG)
Program 7070 - CDBG Programs

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
5931	CDBG Grants	7,043	6,935	6,935	6,979
Total Operating & Maintenance		\$ 7,043	\$ 6,935	\$ 6,935	\$ 6,979
Total Expenditures		\$ 7,043	\$ 6,935	\$ 6,935	\$ 6,979
Source of Funds					
CDBG Fund 215		7,043	6,935	6,935	6,979
Total Source of Funds		\$ 7,043	\$ 6,935	\$ 6,935	\$ 6,979

CITY HALL OPERATIONS

In July 2009, the City purchased a 35,000 square foot commercial office, associated parking and other real property consisting of approximately 6.09 acres at a trustee's sale for \$15 million.

Acquisition and the improvements to the building were funded by the issuance of Certificates of Participation (COPs). Debt service for the COPs commenced in Fiscal Year 2012-2013 and is budgeted at \$1.6 million for Fiscal Year 2016-2017.

For Fiscal Year 2016-2017, \$150,000 has been budgeted in Leasehold Improvements for deferred maintenance items needed at City Hall.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
Maintenance Worker – City Facilities	1.00	1.00	1.00
Total	1.00	1.00	1.00

EXPENDITURE DETAIL

Fund 103 - General

Program 9050 - City Hall Operations

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	53,545	55,593	55,593	58,405
4104	Overtime	343	1,500	4,865	3,500
4201	Retirement	10,238	9,091	9,091	9,671
4202	Health Insurance	14,184	14,044	14,044	14,370
4203	Vision Insurance	179	182	182	182
4204	Dental Insurance	1,226	1,226	1,226	1,226
4205	Life Insurance	154	154	154	154
4209	Disability Insurance	521	545	545	572
4210	Other	2,104	2,747	2,747	2,814
Total Salaries & Benefits		\$ 82,494	\$ 85,082	\$ 88,447	\$ 90,895
5100	Professional Services	77,472	80,000	75,263	82,000
5107	Contract Personnel	-	500	-	500
5210	Service Fees and Charges	3,419	2,200	3,518	2,200
5401	Advertising & Noticing	-	500	-	500
5510	Insurance Premiums	120,000	125,000	120,000	140,000
5610	Facilities Maintenance	68,933	80,000	70,349	80,000
5721	Telephone	4,138	5,000	3,902	5,000
5722	Electricity	74,376	70,000	64,093	70,000
5723	Water	6,738	6,500	4,824	6,500
5810	Debt Service - Interest	1,200,246	1,129,382	1,129,382	1,115,648
5820	Debt Service - Principal	545,000	560,000	560,000	570,000
6160	Operating Supplies	7,768	25,000	7,965	25,000
6300	Tools & Minor Equipment	1,658	10,000	1,548	10,000
Total Operating & Maintenance		\$ 2,109,748	\$ 2,094,082	\$ 2,040,845	\$ 2,107,348
7300	Leasehold Improvements	107,818	145,000	100,000	150,000
7800	Equipment	207,328	25,000	25,000	25,000
Total Capital Outlay		\$ 315,146	\$ 170,000	\$ 125,000	\$ 175,000
8500	Information Systems Allocation	3,500	3,500	3,500	3,500
Total Internal Service Charges		\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
Total Expenditures		\$ 2,510,888	\$ 2,352,664	\$ 2,257,792	\$ 2,376,743
Source of Funds					
General Fund 100		2,510,888	2,352,664	2,257,792	2,376,743
Total Source of Funds		\$ 2,510,888	\$ 2,352,664	\$ 2,257,792	\$ 2,376,743

CARBON BEACH UNDERGROUNDING COMMUNITY FACILITIES DISTRICT

In 2008-2009, The City assisted a group of 21 property owners in the Carbon Beach area with the formation of a Community Facilities District (CFD). The CFD provides a mechanism for the property owners to finance the undergrounding of utilities in the Carbon Beach area along Pacific Coast Highway. Each property within the CFD pays for the undergrounding project via annual assessments levied against the properties through the Los Angeles County Assessor's Office.

The CFD places no fiscal impact on the City. Bonds were sold as a part of the process and all costs of issuing the bonds were paid from proceeds of the bond sale. Funds are administered by US Bank, which acts as the fiscal agent and trustee for the CFD. Administrative funding is used for staffing costs associated with the District.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
Office Assistant	0.24	0.24	0.00
Senior Accounting Clerk	0.00	0.00	0.19
Total	0.24	0.24	0.19

EXPENDITURE DETAIL

Fund 712 - Carbon Beach Undergrounding Communities Facilities District (CFD)
Program 9048 - Carbon Beach Undergrounding

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	9,197	9,497	9,497	10,789
4201	Retirement	582	639	639	748
4202	Health Insurance	4,425	4,404	4,404	1,393
4203	Vision Insurance	50	45	45	20
4204	Dental Insurance	363	326	326	123
4205	Life Insurance	37	37	37	30
4209	Disability Insurance	85	93	93	106
4210	Other	433	563	563	532
Total Salaries & Benefits		\$ 15,172	\$ 15,604	\$ 15,604	\$ 13,740
5100	Professional Services	8,768	9,500	9,500	11,260
5810	Debt Service - Interest	184,083	182,140	182,140	100,657
5820	Debt Service - Principal	75,000	80,000	80,000	115,000
Total Debt Service		\$ 267,851	\$ 271,640	\$ 271,640	\$ 226,917
Total Expenditures		\$ 283,023	\$ 287,244	\$ 287,244	\$ 240,657
Source of Funds					
Carbon Beach Undergrounding CFD		283,023	287,244	287,244	240,657
Total Source of Funds		\$ 283,023	\$ 287,244	\$ 287,244	\$ 240,657

BROAD BEACH UNDERGROUND UTILITIES ASSESSMENT DISTRICT

In 2009-2010, the City assisted a group of property owners in the Broad Beach Road area with the formation of an Assessment District (AD). The AD provides a mechanism for the property owners to finance the undergrounding of utilities in the Broad Beach Road area along Pacific Coast Highway. Each property within the AD pays for the undergrounding project via annual assessments levied against the properties through the Los Angeles County Assessor's Office.

The AD does not place any fiscal impact on the City. Bonds were sold as part of the process and all costs of issuing the bonds were paid from proceeds of the bond sale. Funds are administered by US Bank, which acts as the fiscal agent and trustee for the AD. Administrative funding is used for staffing costs associated with the District.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
Office Assistant	0.01	0.01	0.00
Senior Accounting Clerk	0.00	0.00	0.01
Total	0.01	0.01	0.01

EXPENDITURE DETAIL

Fund 713 - Broad Beach Undergrounding Assessment District (AD)
Program 9052 - Broad Beach Undergrounding

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	383	335	335	353
4201	Retirement	24	23	23	24
4202	Health Insurance	184	155	155	46
4203	Vision Insurance	2	2	2	1
4204	Dental Insurance	15	11	11	4
4205	Life Insurance	2	1	1	1
4209	Disability Insurance	3	3	3	3
4210	Other	19	20	20	17
Total Salaries & Benefits		\$ 632	\$ 550	\$ 550	\$ 450
5100	Professional Services	7,385	5,828	5,828	6,032
5810	Debt Service - Interest	109,935	107,785	107,785	94,273
5820	Debt Service - Principal	275,000	40,000	40,000	40,000
Total Debt Service		\$ 392,320	\$ 153,613	\$ 153,613	\$ 140,305
Total Expenditures		\$ 392,952	\$ 154,163	\$ 154,163	\$ 140,755
Source of Funds					
Broad Beach Undergrounding AD		392,952	154,163	154,163	140,755
Total Source of Funds		\$ 392,952	\$ 154,163	\$ 154,163	\$ 140,755

CIVIC CENTER WASTEWATER TREATMENT PLANT DESIGN COMMUNITY FACILITIES DISTRICT

On June 27, 2011, the City entered into a Memorandum of Understanding (MOU) between the City and the Regional Water Quality Control Board and the State Water Resources Control Board regarding the implementation of the Basin Plan Amendment for the Malibu Civic Center Area Prohibition. The MOU requires that commercial properties in the Civic Center Prohibition Area be connected to a centralized wastewater treatment facility by 2017.

In Fiscal Year 2012-2013, the City formed the Malibu Civic Center Wastewater Treatment Plant Design Phase One Community Facilities District (CFD) No. 2012-01. The CFD provides a mechanism for property owners in the Civic Center area to finance the final design, including the Environmental Impact Report (EIR), construction documents, and to obtain permits associated with the Malibu Civic Center Wastewater Treatment Facility.

On January 25, 2016, the Council approved the formation of the City of Malibu Assessment District (AD) No. 2015-1. The AD provides a funding mechanism for the project and will be funded through a variety of State Revolving Fund Loans, Grants and Bond financing. The AD will refund the CFD.

There is no debt service budgeted for Fiscal Year 2016-2017 as it is anticipated that the CFD will be paid off with the AD.

EXPENDITURE DETAIL

Fund 714 - Civic Center Wastewater Community Facilities District (CFD)
Program 9049 - Civic Center Wastewater Treatment Plant

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	-	-	-	-
4201	Retirement	-	-	-	-
4202	Health Insurance	-	-	-	-
4203	Vision Insurance	-	-	-	-
4204	Dental Insurance	-	-	-	-
4205	Life Insurance	-	-	-	-
4209	Disability Insurance	-	-	-	-
4210	Other	-	-	-	-
Total Salaries & Benefits		\$ -	\$ -	\$ -	\$ -
5100	Professional Services	-	-	-	-
5810	Debt Service - Interest	-	-	-	-
5820	Debt Service - Principal	-	-	-	-
Total Debt Service		\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ -	\$ -	\$ -	\$ -
Source of Funds					
Civic Center Wastewater CFD		-	-	-	-
Total Source of Funds		\$ -	\$ -	\$ -	\$ -



PARKS AND RECREATION



PARKS AND RECREATION

Department Expenditures by Program

Department	Program	2014-15 Actual	2015-16 Budgeted	2015-16 Projected	2016-17 Adopted
3009	Transportation Services	\$ 181,436	\$ 208,000	\$ 176,138	\$ 209,000
4001	General Recreation	647,131	888,689	689,348	848,620
4002	Aquatics	226,063	271,477	258,300	265,326
4003	Outdoor Recreation	48,688	43,994	43,125	41,624
4004	Day Camp	111,676	95,793	94,150	94,979
4006	Youth Sports	120,025	124,004	127,480	127,677
4007	Community Classes	133,385	158,893	138,725	153,371
4008	Senior Adult Program	136,200	136,471	133,962	148,984
4009	Teen Program	64,004	68,340	63,863	69,322
4010	Park Maintenance	655,519	736,155	677,153	832,252
4011	Special Events	196,626	199,242	202,044	219,622
Total		\$ 2,520,753	\$ 2,931,058	\$ 2,604,287	\$ 3,010,776

TRANSPORTATION SERVICES

The Transportation program provides Dial-A-Ride services to Malibu's senior citizens (60 years or older) and disabled citizens. Services are currently contracted with Malibu Yellow Cab and funded by Proposition A transportation funds allocated by the Los Angeles County Metropolitan Transit Authority. Passengers currently pay fares of \$1.00 each way for trips to the Malibu Senior Center, \$2.00 each way for trips within City boundaries, and \$4.00 each way for trips outside City limits. The program annually serves over 450 registered Dial-A-Ride participants, with over 4,500 trips per year.

EXPENDITURE DETAIL

Fund 203 - Proposition A
Program 3009 - Transportation Services

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4210	Other	2,000	2,000	2,000	2,000
Total Salaries & Benefits		\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
5100	Professional Services	-	-	-	-
5107	Contract Services	-	1,000	1,000	1,000
5145	Dial-A-Ride Services	170,902	196,000	164,138	196,000
5148	Special Events Rec Transit - Seniors	8,534	9,000	9,000	10,000
Total Operating & Maintenance		\$ 179,436	\$ 206,000	\$ 174,138	\$ 207,000
Total Expenditures		\$ 181,436	\$ 208,000	\$ 176,138	\$ 209,000
Source of Funds					
Proposition A Fund 203		181,436	208,000	176,138	209,000
Total Source of Funds		\$ 181,436	\$ 208,000	\$ 176,138	\$ 209,000

GENERAL RECREATION

The goal of the Parks and Recreation Department is to provide enriching innovative recreational experiences and well-maintained parks while preserving resources and values of the Malibu Community.

The Department provides a variety of leisure services designed to enhance the quality of life for the residents of Malibu. Services are offered in a professional and cost-efficient manner while responding to the changing needs and priorities of the community. In addition to park development, the Department is also responsible for providing safe and clean parks and recreation facilities in a manner as to protect the natural and cultural resources of each facility. In addition to City-owned parks, the Department also provides a variety of programs at school facilities through a Joint Use Agreement with the Santa Monica Malibu Unified School District. The City's owned and managed facilities are home to several community organizations such as the Malibu Little League, American Youth Soccer Organization, Pony League Baseball, Trancas Riders and Ropers, and Malibu Water Polo Foundation.

The Department also includes an administrative section which represents all management and operating functions of the Department. These functions include administration of capital improvements, budget administration, grant procurement and management, production of the Quarterly Newsletter and Recreation Guide, facility use permits, and administrative support for the Parks and Recreation Commission, Harry Barovsky Memorial Youth Commission and the Cultural Arts Commission. The Department is staffed by 9 full-time employees and 25 – 30 seasonal part-time employees. Contract instructors and more than 50 volunteers are also used to support programs and activities throughout the year.

The Department also provides oversight for the Malibu Bluffs Parkland Master Planning and Environmental Impact Report. The scope of work for the project includes an opportunities and constraints plan for the site, community outreach to address project issues, concerns and priorities, public design workshops and park design based on Council direction and community input. Environmental review documents as required by the California Environmental Quality Act are also part of the scope of work.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
Recreation Director	1.00	1.00	1.00
Recreation Manager	0.25	0.40	0.40
Recreation Supervisor	0.05	0.05	0.05
Administrative Assistant	1.00	1.00	1.00
Recreation Coordinator	0.70	0.70	0.70
Recreation Assistant	2.83	2.46	2.48
Total	5.83	5.61	5.63

EXPENDITURE DETAIL

Fund 100 - General
Program 4001 - General Recreation

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	291,029	309,557	309,557	317,077
4102	Part-Time Salaries	78,611	67,349	67,349	69,815
4104	Overtime	281	-	400	100
4201	Retirement	50,282	46,455	46,455	48,108
4202	Health Insurance	46,812	48,352	48,352	51,096
4203	Vision Insurance	698	740	740	740
4204	Dental Insurance	4,757	4,941	4,941	4,941
4205	Life Insurance	712	735	735	739
4208	Deferred Compensation	3,000	3,000	3,000	3,000
4209	Disability Insurance	2,824	2,261	2,261	2,293
4210	Other	8,015	12,499	12,499	12,740
Total Salaries & Benefits		\$ 487,021	\$ 495,889	\$ 496,289	\$ 510,650
5100	Professional Services	68,705	249,000	96,637	230,000
5107	Contract Personnel	840	3,700	2,727	3,700
5205	Postage	7,453	11,000	8,100	7,750
5300	Travel & Training	15	1,200	778	1,200
5330	Dues & Memberships	710	1,000	485	2,700
5340	Transportation & Mileage	-	400	-	400
5405	Printing	36,787	37,000	37,000	37,000
5721	Telephone	11,039	12,000	12,830	12,720
6120	Computer Software	3,000	3,000	3,273	3,000
6160	Operating Supplies	7,061	5,000	5,048	5,000
6170	Events - Cultural Arts Commission	-	45,000	1,681	10,000
Total Operating & Maintenance		\$ 135,610	\$ 368,300	\$ 168,559	\$ 313,470
8500	Information Systems Allocation	24,500	24,500	24,500	24,500
Total Internal Service Charges		\$ 24,500	\$ 24,500	\$ 24,500	\$ 24,500
Total Expenditures		\$ 647,131	\$ 888,689	\$ 689,348	\$ 848,620
Source of Funds					
General Fund 100		647,131	888,689	689,348	848,620
Total Source of Funds		\$ 647,131	\$ 888,689	\$ 689,348	\$ 848,620

AQUATICS

Through a Joint Use Agreement with SMMUSD, the City operates community aquatic programs at the Malibu Community Pool, located at Malibu High School. The department offers more than 1,500 hours of aquatics programming annually. Programs are designed for residents of all ages, and are comprised of fitness and educational classes, coached programs, competitive leagues and certification classes. The competitive aquatic programs such as youth water polo and swim team create developmental programs that benefit Malibu High School athletic teams. Classes and leagues are instructed by City aquatic staff or independent contract coaches.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
Recreation Manager	0.40	0.40	0.40
Lifeguard	2.98	3.07	3.01
Total	3.38	3.47	3.41

EXPENDITURE DETAIL

Fund 100 - General
Program 4002 - Aquatics

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	38,384	41,479	41,479	42,308
4102	Part-Time Salaries	72,707	89,038	89,038	88,241
4104	Overtime	125	-	-	100
4201	Retirement	12,951	11,454	11,454	11,821
4202	Health Insurance	12,766	12,640	12,640	12,933
4203	Vision Insurance	171	175	175	175
4204	Dental Insurance	1,123	1,123	1,123	1,123
4205	Life Insurance	173	173	173	173
4209	Disability Insurance	564	1,225	1,225	1,218
4210	Other	3,365	5,190	5,190	5,184
Total Salaries & Benefits		\$ 142,329	\$ 162,497	\$ 162,497	\$ 163,276
5107	Contract Personnel	76,673	79,000	71,038	90,000
5330	Dues & Memberships	2,700	4,620	3,055	4,650
5340	Transportation & Mileage	-	60	-	-
6160	Operating Supplies	4,361	7,700	8,505	7,400
Total Operating & Maintenance		\$ 83,734	\$ 91,380	\$ 82,597	\$ 102,050
7800	Other Equipment	-	17,600	13,205	-
Total Capital Outlay		\$ -	\$ 17,600	\$ 13,205	\$ -
Total Expenditures		\$ 226,063	\$ 271,477	\$ 258,300	\$ 265,326
Source of Funds					
General Fund 100		226,063	271,477	258,300	265,326
Total Source of Funds		\$ 226,063	\$ 271,477	\$ 258,300	\$ 265,326

OUTDOOR RECREATION

The outdoor recreation programs provide public access, interpretive, and educational programs at Malibu Bluffs Park Open Space, Las Flores Creek Park, Legacy Park, and the Malibu Equestrian Park. The City entered into a five-year lease agreement with the Santa Monica Mountains Conservancy giving the Conservancy control of Charmlee Wilderness Park and the City control of the 83 acres of open space adjacent to Bluffs Park. The City will be responsible for maintenance of the Bluffs trails and open space during the agreement.

Las Flores Creek Park is a neighborhood park located along Las Flores Creek. The park has on-site parking, picnic tables, playgrounds, benches, and over a 1/3 of a mile of walking trails. The park also has over 45 varieties of native plant species and interpretive signage throughout the park with information about the plants, riparian habitat, the creek stabilization project, and the history of the area.

Legacy Park is a unique park that serves as part of the Civic Center water filtration program. The park is used to retain storm water and urban runoff before being sent to the water treatment facility. The treated water is then returned to the park and used to irrigate the native vegetation. The 17-acre park is made up of five different native habitats connected by more than a mile of walking trails. Park visitors are able to learn about the park and its purpose through interpretive signs and artwork strategically placed throughout the park.

Through a Facility Use Agreement with the Santa Monica Malibu Unified School District, the City operates the Malibu Equestrian Park for public and private use. The Park is home to Trancas Riders & Ropers, which hosts numerous shows and clinics at the park throughout the year.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
Recreation Manager	0.20	0.10	0.10
Recreation Assistant	1.11	0.74	0.61
Total	1.31	0.84	0.71

EXPENDITURE DETAIL

Fund 100 - General

Program 4003 - Outdoor Recreation

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	22,185	10,370	10,370	10,577
4102	Part-Time Salaries	16,773	22,276	22,276	19,607
4104	Overtime	79	-	-	100
4201	Retirement	4,207	1,985	1,985	2,006
4202	Health Insurance	2,837	1,404	1,404	1,437
4203	Vision Insurance	36	18	18	18
4204	Dental Insurance	245	123	123	123
4205	Life Insurance	31	15	15	15
4209	Disability Insurance	201	88	88	88
4210	Other	1,683	965	965	902
Total Salaries & Benefits		\$ 48,277	\$ 37,244	\$ 37,244	\$ 34,874
5107	Contract Personnel	-	5,400	5,400	5,400
5640	Equipment Maintenance	52	50	50	50
6160	Operating Supplies	359	1,300	431	1,300
Total Operating & Maintenance		\$ 411	\$ 6,750	\$ 5,881	\$ 6,750
Total Expenditures		\$ 48,688	\$ 43,994	\$ 43,125	\$ 41,624
Source of Funds					
General Fund 100		48,688	43,994	43,125	41,624
Total Source of Funds		\$ 48,688	\$ 43,994	\$ 43,125	\$ 41,624

DAY CAMP

The day camp program consists of supervised activities during the school breaks in the spring, summer, and winter months. Camp programs utilize various sites throughout Malibu, including Santa Monica-Malibu Unified School District facilities. The City offers sports camps that include baseball, basketball, flag football, soccer, softball, surfing, laser tag, tennis, volleyball, and fencing camps. In addition to athletic programming, the City also offers enrichment camps, such as art, music, science, video game design, filmmaking, animation, and Lego™ engineering.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
Recreation Coordinator	0.10	0.10	0.10
Recreation Assistant	0.44	0.49	0.50
Total	0.54	0.59	0.60

EXPENDITURE DETAIL

Fund 100 - General
Program 4004 - Day Camp

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	7,056	7,128	7,128	7,794
4102	Part-Time Salaries	15,512	13,274	13,274	16,249
4104	Overtime	-	-	-	-
4201	Retirement	1,564	1,338	1,338	1,502
4202	Health Insurance	1,844	1,826	1,826	1,868
4203	Vision Insurance	30	30	30	30
4204	Dental Insurance	199	199	199	199
4205	Life Insurance	15	15	15	15
4209	Disability Insurance	69	70	70	76
4210	Other	461	653	653	746
Total Salaries & Benefits		\$ 26,750	\$ 24,533	\$ 24,533	\$ 28,479
5107	Contract Personnel	78,612	63,260	63,260	60,000
6160	Operating Supplies	6,314	8,000	6,357	6,500
Total Operating & Maintenance		\$ 84,926	\$ 71,260	\$ 69,617	\$ 66,500
Total Expenditures		\$ 111,676	\$ 95,793	\$ 94,150	\$ 94,979
Source of Funds					
General Fund 100		111,676	95,793	94,150	94,979
Total Source of Funds		\$ 111,676	\$ 95,793	\$ 94,150	\$ 94,979

YOUTH/ADULT SPORTS

Youth sports programs are designed for boys and girls from kindergarten through 8th grade. The programs are comprised of competitive and afterschool intramural sports leagues. Each sport program is led by City staff, volunteer coaches or independent contract instructors. Programs for younger athletes include flag football, basketball, coach pitch baseball, and lacrosse with the focus on sportsmanship and fun. In addition to recreation and instruction, the Middle School Sports Program, serves as a feeder program for high school athletics, for volleyball, basketball, lacrosse, cheerleading and tennis.

To serve adults in the community, an evening drop-in basketball program is offered at the Malibu High School gymnasium throughout the year. Drop-in volleyball, softball and soccer will be added to increase the amount of opportunities adults have to engage in athletics. Adult softball leagues are held in the summer and fall at Malibu Bluffs Park.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
Recreation Manager	0.05	0.05	0.05
Recreation Coordinator	0.30	0.30	0.30
Recreation Assistant	0.92	0.94	0.95
Total	1.27	1.29	1.30

EXPENDITURE DETAIL

Fund 100 - General

Program 4006 - Youth/Adult Sports

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	26,674	26,570	26,570	28,669
4102	Part-Time Salaries	24,187	28,373	28,373	29,045
4104	Overtime	129	-	95	100
4201	Retirement	5,391	4,714	4,714	5,125
4202	Health Insurance	6,241	6,180	6,180	6,323
4203	Vision Insurance	97	99	99	99
4204	Dental Insurance	659	659	659	659
4205	Life Insurance	54	54	54	54
4209	Disability Insurance	258	254	254	273
4210	Other	1,199	1,866	1,866	1,935
Total Salaries & Benefits		\$ 64,889	\$ 68,769	\$ 68,864	\$ 72,282
5107	Contract Personnel	30,449	27,000	33,595	28,000
5300	Travel & Training	110	1,300	58	1,260
5330	Dues & Memberships	385	385	436	385
5340	Transportation & Mileage	455	750	-	350
5401	Advertising & Noticing	967	1,800	527	1,800
6160	Operating Supplies	22,770	24,000	24,000	23,600
Total Operating & Maintenance		\$ 55,136	\$ 55,235	\$ 58,616	\$ 55,395
Total Expenditures		\$ 120,025	\$ 124,004	\$ 127,480	\$ 127,677
Source of Funds					
General Fund 100		120,025	124,004	127,480	127,677
Total Source of Funds		\$ 120,025	\$ 124,004	\$ 127,480	\$ 127,677

COMMUNITY CLASSES

Community classes cover a broad spectrum of educational and recreational opportunities for people of all ages and interests. These classes are offered at City facilities as well as shared use facilities. Extensive after-school enrichment programs are offered at Point Dume Marine Science Elementary School.

Community partnerships have been a reoccurrence with Community Classes to increase the department's outreach efforts. Agencies such as the Los Angeles County Malibu Public Library have partnered with the City on programs such as Park Tales and the Leprechaun Gold Hunt.

Participation in recreational activities offers a variety of positive attributes to adults including meeting new people, developing a hobby, improving a skill and socializing. Tiny tot classes (newborn to age 4) focus on providing opportunities for children to learn and develop social skills. Preschool classes provide children with opportunities to develop social skills, basic motor skills, coordination, and self-expression through programs such as art classes, music and theater arts. School-aged children continue to develop social skills and explore their interests while participating in programs such as foreign language, sports, music, acting, computer, dance, and art classes.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
Recreation Coordinator	0.50	0.50	0.50
Recreation Supervisor	0.00	0.10	0.10
Recreation Assistant	0.38	0.69	0.55
Total	0.88	1.29	1.15

EXPENDITURE DETAIL

Fund 100 - General

Program 4007 - Community Classes

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	25,717	41,121	41,121	38,001
4102	Part-Time Salaries	9,995	18,920	18,920	15,116
4104	Overtime	36	-	-	100
4201	Retirement	5,969	6,971	6,971	6,489
4202	Health Insurance	7,092	8,848	8,848	11,209
4203	Vision Insurance	89	110	110	110
4204	Dental Insurance	613	748	748	748
4205	Life Insurance	77	93	93	93
4209	Disability Insurance	304	403	403	370
4210	Other	1,249	2,329	2,329	2,150
Total Salaries & Benefits		\$ 51,141	\$ 79,543	\$ 79,543	\$ 74,386
5107	Contract Personnel	77,629	72,000	57,005	72,650
5300	Travel & Training	90	1,000	62	1,300
5330	Dues & Memberships	1,010	1,000	778	700
5340	Transportation & Mileage	199	350	-	335
6160	Operating Supplies	3,316	5,000	1,336	4,000
Total Operating & Maintenance		\$ 82,244	\$ 79,350	\$ 59,182	\$ 78,985
Total Expenditures		\$ 133,385	\$ 158,893	\$ 138,725	\$ 153,371
Source of Funds					
General Fund 100		133,385	158,893	138,725	153,371
Total Source of Funds		\$ 133,385	\$ 158,893	\$ 138,725	\$ 153,371

SENIOR ADULTS

Programs for seniors and active adults are offered in the City's 1,200 square foot Senior and Active Adult Center, located in the Malibu City Hall building. In addition to recreational and educational programming, outreach programs such as AARP driver safety program, health screenings, and smart money planning provide valuable information to seniors. Free informational lectures are also offered, including downsizing your house, back pain relief, and Alzheimer's awareness. During the week, the Emeritus College uses the Center to provide enrichment classes such as modern poetry, autobiography, and art appreciation. The Center is open Monday – Friday for social interaction and informational services. The Center also has access to informational resources in the form of library materials, DVD's, and computers with internet service and Wi-Fi capabilities. Fitness activities, luncheons, and monthly excursions provide a variety of opportunities for participants to become involved in community programs.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
Recreation Supervisor	0.10	0.00	0.00
Recreation Coordinator	0.80	0.80	0.80
Recreation Assistant	0.56	0.63	0.83
Total	1.46	1.43	1.63

EXPENDITURE DETAIL

Fund 100 - General
Program 4008 - Senior Adults

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	59,983	50,853	50,853	53,426
4102	Part-Time Salaries	15,711	17,332	17,332	22,794
4104	Overtime	14	-	105	100
4201	Retirement	11,463	8,541	8,541	9,143
4202	Health Insurance	7,518	5,618	5,618	5,748
4203	Vision Insurance	98	82	82	82
4204	Dental Insurance	641	506	506	506
4205	Life Insurance	104	89	89	89
4209	Disability Insurance	570	498	498	524
4210	Other	2,279	2,802	2,802	3,004
Total Salaries & Benefits		\$ 98,381	\$ 86,321	\$ 86,426	\$ 95,414
5107	Contract Personnel	13,443	25,750	22,491	26,970
5205	Postage	3,200	3,800	4,145	4,200
5300	Travel & Training	1,527	1,200	1,033	1,050
5340	Transportation & Mileage	367	400	370	350
6160	Operating Supplies	11,434	11,000	12,071	11,000
6175	Recreation Transportation	-	1,500	-	1,000
6176	Recreation Trip Admissions	7,848	6,500	7,426	9,000
Total Operating & Maintenance		\$ 37,819	\$ 50,150	\$ 47,536	\$ 53,570
Total Expenditures		\$ 136,200	\$ 136,471	\$ 133,962	\$ 148,984
Source of Funds					
General Fund 100		136,200	136,471	133,962	148,984
Total Source of Funds		\$ 136,200	\$ 136,471	\$ 133,962	\$ 148,984

TEENS

Teen programs include activities, classes, and special events for youth 11 to 18 years of age. Emphasis is placed on identifying program activities that direct teens into more community based trainings, meetings, and government interaction.

The Department has begun intergenerational programs in partnership with the Malibu Senior Center. All workshops offer teens an opportunity to interact with older people at a hands-on activity or craft such as cooking, art classes or gardening.

The teen section supports the Harry Barovsky Memorial Youth Commission, which is responsible for carrying out council assignments and reporting to the City Council with their findings. The Youth Commission works with other resource agencies to implement programming and activities to meet the needs of Malibu's teen population.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
Recreation Supervisor	0.30	0.30	0.30
Recreation Assistant	0.27	0.28	0.30
Total	0.57	0.58	0.60

EXPENDITURE DETAIL

Fund 100 - General
Program 4009 - Teens

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	27,559	27,050	27,050	27,591
4102	Part-Time Salaries	7,093	8,307	8,307	8,337
4104	Overtime	24	-	-	100
4201	Retirement	5,261	4,532	4,532	4,677
4202	Health Insurance	5,532	5,477	5,477	5,604
4203	Vision Insurance	55	56	56	56
4204	Dental Insurance	406	406	406	406
4205	Life Insurance	46	46	46	46
4209	Disability Insurance	262	265	265	265
4210	Other	898	1,301	1,301	1,314
Total Salaries & Benefits		\$ 47,136	\$ 47,440	\$ 47,440	\$ 48,397
5107	Contract Personnel	11,090	12,500	12,348	12,700
5300	Travel & Training	395	2,000	51	2,000
5330	Dues & Memberships	324	300	563	325
6160	Operating Supplies	3,859	4,100	3,460	4,300
6175	Recreation Transportation	1,200	1,700	-	1,400
6176	Recreation Trip Admission	-	300	-	200
Total Operating & Maintenance		\$ 16,868	\$ 20,900	\$ 16,423	\$ 20,925
Total Expenditures		\$ 64,004	\$ 68,340	\$ 63,863	\$ 69,322
Source of Funds					
General Fund 100		64,004	68,340	63,863	69,322
Total Source of Funds		\$ 64,004	\$ 68,340	\$ 63,863	\$ 69,322

PARK MAINTENANCE

The primary goal of the Park Maintenance Division is to provide safe and clean facilities while protecting the natural and cultural resources of each facility. Goals and objectives are accomplished through the maintenance of parks and facilities by reliable and well-trained staff.

Maintenance is performed at the following sites:

- Legacy Park / 17-acre passive park – walking paths, interpretive signage, educational areas, observation points, a pond, and stream
- Trancas Canyon Park / 6.5-acre park neighborhood park – dog park, playground, picnic areas, multi-purpose sports field, restrooms, and on-site parking
- Malibu Bluffs Park / 10-acre community park - 2 baseball/softball diamonds, 1 soccer field, picnic areas, activity room, office space, restrooms, maintenance building, and on-site parking
- Malibu Community Pool / 25m x 25yd pool at Malibu High School.
- Malibu High School / Gymnasium, softball field, 4 tennis courts, multi-use practice fields, and 8 outdoor basketball courts
- Malibu Equestrian Park / Two riding arenas, restrooms, and on-site parking
- Las Flores Creek Park / 4-acre park, walking trails, playground, interpretive areas, picnic areas, restrooms and on-site parking

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
Parks Supervisor	1.00	1.00	1.00
Park Maintenance Worker	1.00	1.00	1.00
Recreation Assistant	0.34	0.52	0.52
Total	2.34	2.52	2.52

EXPENDITURE DETAIL

Fund 100 - General
Program 4010 - Park Maintenance

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	142,081	141,326	141,326	145,756
4102	Part-Time Salaries	10,962	15,271	15,271	15,422
4104	Overtime	1,049	-	951	100
4201	Retirement	26,943	23,310	23,310	24,335
4202	Health Insurance	36,879	36,515	36,515	37,362
4203	Vision Insurance	589	601	601	601
4204	Dental Insurance	3,985	3,985	3,985	3,985
4205	Life Insurance	309	309	309	309
4209	Disability Insurance	1,358	1,385	1,385	1,422
4210	Other	4,871	6,653	6,653	6,760
Total Salaries & Benefits		\$ 229,026	\$ 229,355	\$ 230,306	\$ 236,052
5100	Professional Services	151,026	173,000	158,431	173,000
5121	Median Maintenance	909	-	-	-
5127	Weed Abatement	-	10,600	5,105	20,000
5130	Parks Maintenance	97,185	117,000	160,000	120,000
5300	Travel & Training	2,478	2,000	1,274	2,000
5610	Facilities Maintenance	20,905	20,000	14,849	20,000
5640	Equipment Maintenance	1,047	1,300	-	1,300
5710	Facilities Rent	4,974	4,700	4,592	4,700
5721	Telephone	4,694	5,300	5,968	5,300
5722	Electricity	10,316	15,900	8,847	15,000
5723	Water	102,410	120,000	55,865	120,000
6160	Operating Supplies	11,689	15,000	10,840	15,000
6300	Tools & Minor Equipment	3,947	5,900	5,554	4,000
6400	Clothing & Emergency Gear	1,251	1,600	2,020	1,400
6600	Equipment Parts	162	1,000	-	1,000
Total Operating & Maintenance		\$ 412,993	\$ 493,300	\$ 433,347	\$ 502,700
7300	Capital Outlay	-	-	-	80,000
Total Capital Outlay		\$ -	\$ -	\$ -	\$ 80,000
8100	Vehicle Allocation	10,000	10,000	10,000	10,000
8500	Information Systems Allocation	3,500	3,500	3,500	3,500
Total Internal Service Charges		\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500
Total Expenditures		\$ 655,519	\$ 736,155	\$ 677,153	\$ 832,252
Source of Funds					
General Fund 100		655,519	736,155	677,153	832,252
Total Source of Funds		\$ 655,519	\$ 736,155	\$ 677,153	\$ 832,252

SPECIAL EVENTS

In addition to the multi-event outdoor movie program, the Parks and Recreation Department sponsors five major special events each year: Easter Hopping, Breakfast with Santa, Halloween Haunt, Student Art Show, and Chumash Day. Smaller events held during the year include, Tiny Tot Olympics, CineMalibu, and a summer tiny tot event in the park. Local non-profit groups, including Kiwanis, the Optimist Club, the Boys and Girls Club, and the Malibu Public Library, often co-sponsor events, adding an additional layer of community support and spirit.

The Parks and Recreation Department also works with the Cultural Arts Commission to produce small events like the ongoing Malibu Salon Series and events associated with the arts. The Department also coordinates the annual Malibu Library Speaker Series with the Malibu Library.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
Recreation Manager	0.10	0.05	0.05
Recreation Supervisor	0.55	0.55	0.55
Recreation Coordinator	0.60	0.60	0.60
Recreation Assistant	0.56	0.62	0.62
Total	1.81	1.82	1.82

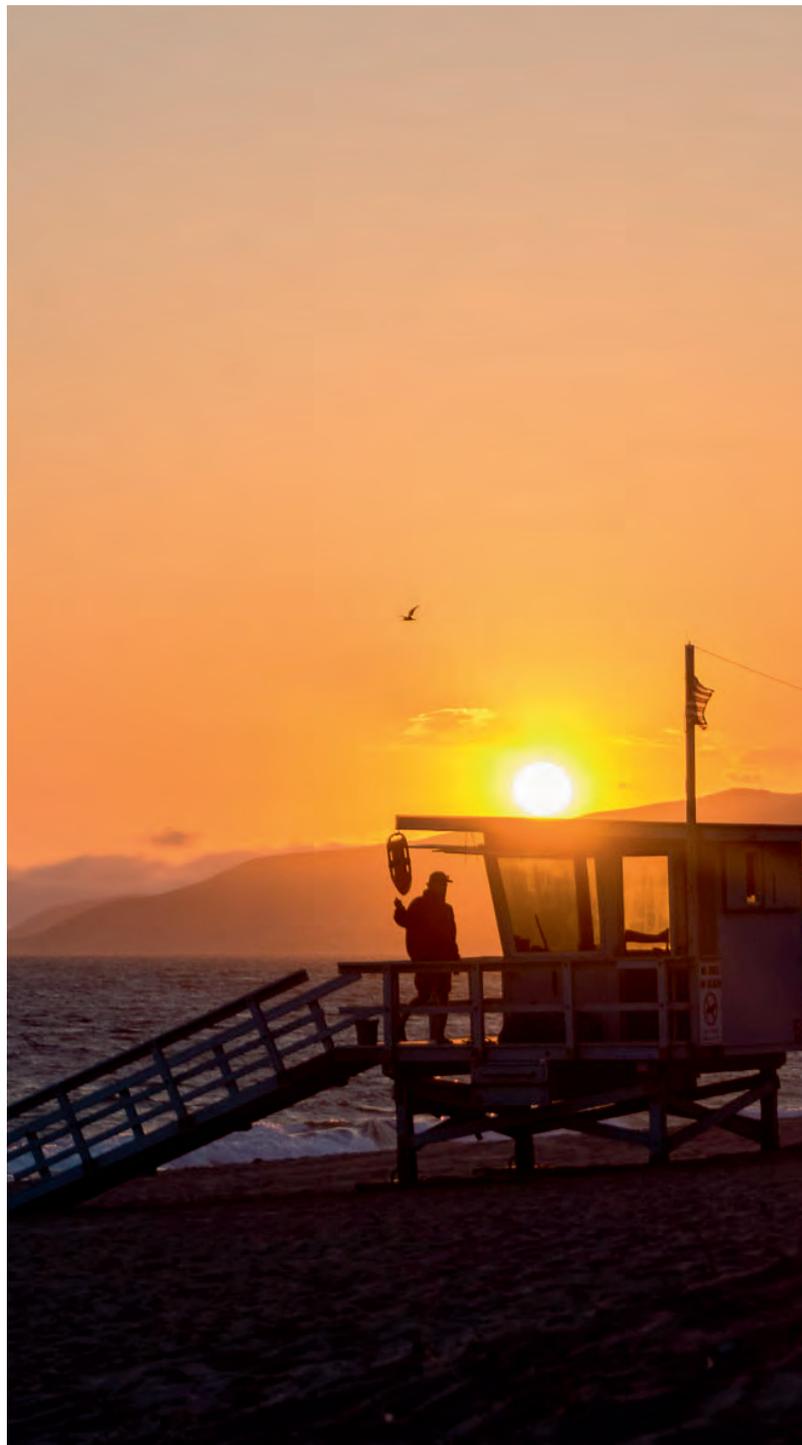
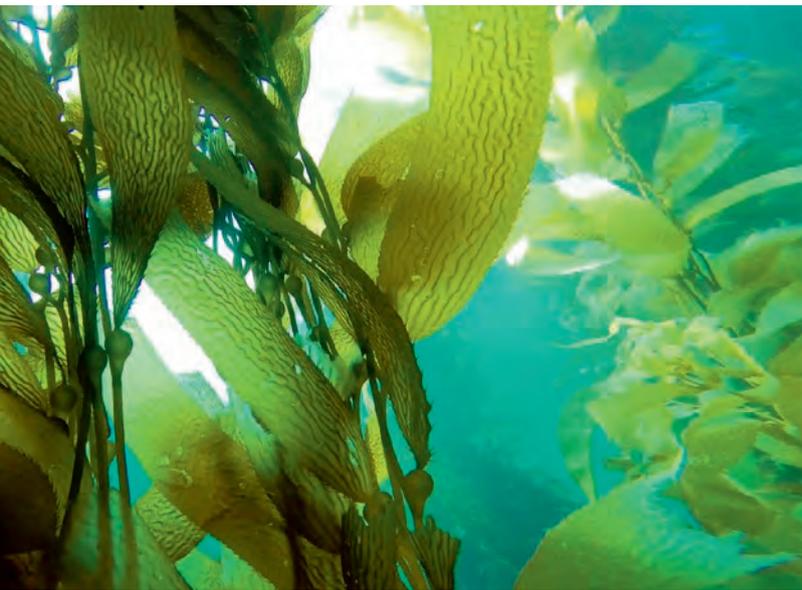
EXPENDITURE DETAIL

Fund 100 - General
Program 4011 - Special Events

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	99,982	94,589	94,589	96,338
4102	Part-Time Salaries	14,183	17,301	17,301	17,599
4104	Overtime	27	-	-	100
4201	Retirement	19,121	15,693	15,693	16,180
4202	Health Insurance	19,504	18,609	18,609	19,902
4203	Vision Insurance	233	229	229	229
4204	Dental Insurance	1,637	1,576	1,576	1,576
4205	Life Insurance	184	177	177	177
4209	Disability Insurance	961	919	919	926
4210	Other	3,308	4,449	4,449	4,495
Total Salaries & Benefits		\$ 159,140	\$ 153,542	\$ 153,542	\$ 157,522
5107	Contract Personnel	9,321	10,700	12,267	24,000
5330	Dues & Memberships	974	1,000	711	4,050
5401	Advertising & Noticing	2,028	4,500	4,296	4,850
5640	Equipment Maintenance	-	400	16	400
6160	Operating Supplies	19,838	23,600	25,028	23,100
6175	Recreation Transportation	1,825	2,000	2,684	2,200
Total Operating & Maintenance		\$ 33,986	\$ 42,200	\$ 45,002	\$ 58,600
8500	Information Systems Allocation	3,500	3,500	3,500	3,500
Total Internal Service Charges		\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
Total Expenditures		\$ 196,626	\$ 199,242	\$ 202,044	\$ 219,622
Source of Funds					
General Fund 100		196,626	199,242	202,044	219,622
Total Source of Funds		\$ 196,626	\$ 199,242	\$ 202,044	\$ 219,622



ENVIRONMENTAL SUSTAINABILITY



ENVIRONMENTAL SUSTAINABILITY DEPARTMENT

Department Expenditures by Program

Department	Program	2014-15 Actual	2015-16 Budgeted	2015-16 Projected	2016-17 Adopted
2004	Building Safety	1,696,555	1,578,494	1,716,167	1,790,105
2010	Wastewater Management	599,506	742,631	706,377	669,091
3003	Clean Water	634,373	561,881	523,041	545,159
3004	Solid Waste Management	132,745	147,363	115,022	133,190
Total		\$ 3,063,179	\$ 3,030,369	\$ 3,060,608	\$ 3,137,545

BUILDING SAFETY

Responsibilities of the Building Safety Division include Permit Services, Building Plan Check, Building Inspection, Permit Issuance, Onsite Wastewater Treatment System Installation Inspections, Geotechnical Plan Review, Grading & Drainage Plan Check, and Grading & Drainage Inspections. This program is committed to providing outstanding customer service while ensuring that each construction project complies with all applicable codes and ordinances to safeguard the protection of the health and safety of the public, public and private property, and the environment while considering sustainability and green building strategies.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
ESD Director/Building Official	0.25	0.25	0.25
ESD Mgr./Deputy Building Official	0.50	0.50	0.50
Certified Plans Examiner	1.00	1.00	1.00
Senior Building Inspector	1.00	1.00	1.00
Building Inspector	2.00	2.00	2.00
Senior Permit Services Technician	2.00	2.00	2.00
Senior Administrative Assistant	1.00	1.00	1.00
Office Assistant	0.50	0.50	0.50
Total	8.25	8.25	8.25

EXPENDITURE DETAIL

Fund 101 - General

Program 2004 - Building Safety Inspections

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	631,792	662,032	662,032	668,580
4102	Part-Time Salaries	15,372	14,902	14,902	15,901
4104	Overtime	470	1,000	365	1,000
4201	Retirement	119,795	108,456	108,456	104,062
4202	Health Insurance	95,496	94,887	94,887	102,947
4203	Vision Insurance	1,270	1,314	1,314	1,531
4204	Dental Insurance	8,607	8,762	8,762	10,209
4205	Life Insurance	1,134	1,146	1,146	1,168
4208	Deferred Compensation	750	750	750	750
4209	Disability Insurance	6,264	5,983	5,983	6,038
4210	Other	20,912	27,242	27,242	27,399
Total Salaries & Benefits		\$ 901,862	\$ 926,474	\$ 925,839	\$ 939,585
5100	Professional Services	708,424	552,500	703,812	750,000
5205	Postage	-	120	-	120
5210	Service Fees and Charges	5,203	7,500	10,847	7,500
5300	Travel & Training	7,992	10,000	8,401	9,000
5330	Dues & Memberships	1,597	2,000	1,457	2,000
5340	Mileage	2,280	2,000	1,135	2,000
5401	Advertising & Noticing	360	400	-	400
5405	Printing	2,365	2,000	-	2,000
5415	Public Records Printing	10,632	13,000	4,509	13,000
5721	Telephone	2,492	2,500	2,479	2,500
6130	Records Retention	340	1,500	4,581	4,000
6160	Operating Supplies	1,963	3,500	2,379	3,000
6200	Publications	929	4,000	729	4,000
6400	Clothing & Emergency Gear	116	1,000	-	1,000
Total Operating & Maintenance		\$ 744,693	\$ 602,020	\$ 740,328	\$ 800,520
8100	Vehicle Allocation	15,000	15,000	15,000	15,000
8500	Information Systems Allocation	35,000	35,000	35,000	35,000
Total Internal Service Charges		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Total Expenditures		\$ 1,696,555	\$ 1,578,494	\$ 1,716,167	\$ 1,790,105
Source of Funds					
General Fund 101		1,696,555	1,578,494	1,716,167	1,790,105
Total Source of Funds		\$ 1,696,555	\$ 1,578,494	\$ 1,716,167	\$ 1,790,105

WASTEWATER MANAGEMENT PROGRAM

The Wastewater Management Program administers permitting, plan review, and oversight programs for onsite wastewater treatment systems (OWTS). Wastewater Management staff review development projects for OWTS compliance with Local Coastal Program requirements and State and local ordinances. The Statewide OWTS Policy has recently established minimum requirements for local agencies permitting OWTS, and Wastewater Management staff is working to bring City codes and OWTS guidelines into conformance with these requirements. Program staff acts as liaison for the City's Wastewater Advisory Committee, and is contributing technical input to the development of the City's proposed Civic Center Wastewater Treatment Facility. Wastewater Management staff also assist City Code Enforcement and Clean Water Program personnel in conducting investigations of wastewater related spills and illicit discharges. The program is funded through plan review fees and OWTS permit fees. Additional revenues may be derived from grant funding.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
ESD Director/Building Official	0.25	0.25	0.25
ESD Mgr./Deputy Building Official	0.50	0.50	0.50
Environmental Programs Manager	1.00	1.00	0.00
Environmental Health Administrator	0.00	0.00	1.00
WW Management Program Analyst	1.00	1.00	1.00
Senior Office Assistant	0.00	0.00	1.00
Office Assistant	1.00	1.00	0.00
Total	3.75	3.75	3.75

EXPENDITURE DETAIL

Fund 101 - General

Program 2010 - Wastewater Management

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	340,579	339,395	339,395	314,126
4104	Overtime	1,025	-	-	-
4201	Retirement	63,212	55,501	55,501	52,013
4202	Health Insurance	45,036	44,591	44,591	49,648
4203	Vision Insurance	648	661	661	760
4204	Dental Insurance	4,325	4,325	4,325	5,005
4205	Life Insurance	572	572	572	594
4208	Deferred Compensation	750	750	750	750
4209	Disability Insurance	3,208	2,620	2,620	2,641
4210	Other	9,595	13,316	13,316	12,654
Total Salaries & Benefits		\$ 468,950	\$ 461,731	\$ 461,731	\$ 438,191
5100	Professional Services	118,023	265,000	231,193	215,000
5300	Travel & Training	230	2,500	1,220	2,500
5330	Dues & Memberships	527	550	-	550
5340	Transportation & Mileage	-	100	-	100
5405	Printing	-	150	-	150
5721	Telephone	1,276	1,200	1,450	1,200
6160	Operating Supplies	-	900	284	900
Total Operating & Maintenance		\$ 120,056	\$ 270,400	\$ 234,146	\$ 220,400
8500	Information Systems Allocation	10,500	10,500	10,500	10,500
Total Internal Service Charges		\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500
Total Expenditures		\$ 599,506	\$ 742,631	\$ 706,377	\$ 669,091
Source of Funds					
General Fund 101		599,506	742,631	706,377	669,091
Total Source of Funds		\$ 599,506	\$ 742,631	\$ 706,377	\$ 669,091

CLEAN WATER PROGRAM

This program aims to protect local surface waters (creeks, streams, and the ocean) with actions that minimize and eliminate impacts of human activities that could adversely affect water quality and water supply. Program assignments are implemented using a multi-prong and holistic approach that includes education, outreach, conservation, and regulatory compliance projects.

The Clean Water program is tasked with conforming to mandates promulgated by the Federal Clean Water Act and State Porter Cologne Act to implement water quality and water conservation policy, and prevent or abate discharges of waste to receiving water by curbing residential, commercial, and municipal sources of pollution. Program tools include using and promoting best management practices, inspections of commercial and construction operations, encouraging community stewardship, and ensuring low impact development requirements are implemented citywide. As a local agency partner in several regional clean water regulations and initiatives, the program contributes support to various water quality control projects and studies within the coastal watersheds of the North Santa Monica Bay, including the Malibu Creek and Lagoon Watershed.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
ESD Director/Building Official	0.25	0.25	0.25
Sr. Env. Programs Coordinator	0.80	0.80	0.80
Environmental Programs Specialist	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Total	3.05	3.05	3.05

EXPENDITURE DETAIL

Fund 101 - General
Program 3003 - Clean Water Program

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	233,818	249,703	249,703	254,875
4104	Overtime	1,103	1,000	3,179	1,000
4201	Retirement	37,923	34,477	34,477	35,520
4202	Health Insurance	32,000	34,057	34,057	34,847
4203	Vision Insurance	418	455	455	455
4204	Dental Insurance	2,793	2,997	2,997	2,997
4205	Life Insurance	456	486	486	486
4208	Deferred Compensation	750	750	750	750
4209	Disability Insurance	2,282	2,153	2,153	2,215
4210	Other	5,792	10,087	10,087	10,214
Total Salaries & Benefits		\$ 317,335	\$ 336,165	\$ 338,344	\$ 343,359
5100	Professional Services	300,397	131,166	90,200	182,000
5100-01	Water Conservation	-	75,000	75,000	-
5205	Postage	-	500	-	500
5300	Travel & Training	4,786	6,500	6,857	6,500
5330	Dues & Memberships	984	750	722	1,000
5340	Mileage	417	300	62	300
5401	Advertising & Noticing	593	1,500	2,095	1,500
5405	Printing	1,367	1,500	1,380	1,500
6160	Operating Supplies	1,494	1,500	1,381	1,500
Total Operating & Maintenance		\$ 310,038	\$ 218,716	\$ 177,697	\$ 194,800
8500	Information Systems Allocation	7,000	7,000	7,000	7,000
Total Internal Service Charges		\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
Total Expenditures		\$ 634,373	\$ 561,881	\$ 523,041	\$ 545,159
Source of Funds					
General Fund 101		304,373	186,881	148,041	245,159
Legacy Park Fund 500		330,000	375,000	375,000	300,000
Total Source of Funds		\$ 634,373	\$ 561,881	\$ 523,041	\$ 545,159

SOLID WASTE MANAGEMENT

The Solid Waste Management program implements the City's waste reduction, recycling, household hazardous waste, hauling policies, and other programmatic elements to meet the diversion requirements mandated by the California Integrated Waste Management Act (AB 939) and subsequent state waste management laws. Activities include: residential curbside collection of recyclable post-consumer and green wastes, and refuse; commercial waste disposal and recycling program requirements; special collection events for hard to dispose of items; and public outreach.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
ESD Director/Building Official	0.25	0.25	0.25
Sr. Env. Programs Coordinator	0.20	0.20	0.20
Total	0.45	0.45	0.45

EXPENDITURE DETAIL

Fund 207 - Waste Management
Program 3004 - Solid Waste Management

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	64,533	64,087	64,087	61,716
4104	Overtime	235	1,000	571	1,000
4201	Retirement	12,245	10,480	10,480	10,219
4202	Health Insurance	4,610	4,564	4,564	4,670
4203	Vision Insurance	61	62	62	62
4204	Dental Insurance	403	403	403	403
4205	Life Insurance	128	128	128	128
4208	Deferred Compensation	750	750	750	750
4209	Disability Insurance	622	397	397	397
4210	Other	1,228	1,908	1,908	1,845
Total Salaries & Benefits		\$ 84,815	\$ 83,779	\$ 83,350	\$ 81,190
5100	Professional Services	27,478	50,000	28,244	40,000
5401	Advertising & Noticing	3,937	4,000	1,349	4,000
5405	Printing	-	500	-	500
5850	Recycling Supplies	14,435	6,584	-	5,000
6160	Operating Supplies	2,080	2,500	2,079	2,500
Total Operating & Maintenance		\$ 47,930	\$ 63,584	\$ 31,672	\$ 52,000
Total Expenditures		\$ 132,745	\$ 147,363	\$ 115,022	\$ 133,190
Source of Funds					
Solid Waste Management Fund 207		132,745	147,363	115,022	133,190
Total Source of Funds		\$ 132,745	\$ 147,363	\$ 115,022	\$ 133,190



PLANNING



PLANNING

Department Expenditures by Program

Department	Program	2014-15 Actual	2015-16 Budgeted	2015-16 Projected	2016-17 Adopted
2001	Planning	1,921,807	2,359,812	2,090,752	2,592,536
2012	Code Enforcement	200,462	217,770	209,787	225,486
Total		\$ 2,122,269	\$ 2,577,582	\$ 2,300,539	\$ 2,818,022

PLANNING DEPARTMENT

The Planning Department is responsible for assisting the community in planning for the future, helping manage development consistent with the community vision and meeting City regulatory obligations. Planning Department staff provide professional advice and services in a wide range of areas to members of the public, applicants, outside agencies, the Planning Commission, and the City Council. The staff is also actively engaged with regional and State agency planning efforts. The Planning Department includes Current and Long Range Planning, Biological Services, and Code Enforcement.

Current planning responsibilities include reviewing entitlement requests for conformance with the City's planning policies and standards and conducting environmental review pursuant to the California Environmental Quality Act (CEQA). Other responsibilities include providing information and assistance to community members and applicants on zoning regulations, permit requirements, ongoing projects, and related building and development issues through staffing the public counter, publishing information online and through social media, and responding to public records requests. Email and telephone planning hotlines are also maintained to answer questions within 24 hours.

Long range planning responsibilities include maintaining and updating the General Plan, Zoning Ordinance, and Local Coastal Program (LCP) in response to City Council priorities, regulatory changes and community needs. Responsibilities also include preparation of special studies and plans as requested by the Planning Commission and City Council, and coordination with other agencies (such as the California Coastal Commission and Southern California Association of Governments) on multi-jurisdictional matters such as recreational access/trails, natural resources, affordable housing and transportation planning. Mapping and data services to support planning functions and other City services, especially utilizing Geographic Information Systems, are also provided.

Biological services include review of project biology reports, landscape plans and landscape water conservation compliance, as well as staff support to the Environmental Review Board and the maintenance of Environmental Sensitive Habitat Area (ESHA) maps.

The Planning Department provides staff support to the Planning Commission, Zoning Ordinance Revisions and Code Enforcement Subcommittee (ZORACES), Environmental Review Board and the Subdivision Review Committee. Staff also supports project-specific committees such as the Civic Center Design Standards Task Force.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
Planning Director	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00
Senior Planner	3.00	2.00	3.00
Associate Planner	2.00	4.00	3.00
Assistant Planner	1.00	2.00	2.00
Planning Technician	2.00	2.00	2.00
Senior Administrative Analyst	1.00	1.00	1.00
Administrative Analyst	1.00	0.00	0.00
Senior Administrative Assistant	0.00	1.00	1.00
Office Assistant	3.00	3.00	3.00
Planning Intern	0.50	0.50	0.50
Total	15.50	17.50	17.50

EXPENDITURE DETAIL

Fund 101 - General
Program 2001 - Current/Advanced Planning

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	1,015,345	1,256,053	1,256,053	1,279,333
4102	Part-Time Salaries	2,333	14,902	7,181	15,285
4104	Overtime	22,420	10,000	22,000	20,000
4201	Retirement	151,231	187,307	187,307	166,048
4202	Health Insurance	151,387	196,872	196,872	218,031
4203	Vision Insurance	2,010	2,776	2,776	3,097
4204	Dental Insurance	13,826	18,345	18,345	20,599
4205	Life Insurance	1,796	2,511	2,511	2,559
4208	Deferred Compensation	2,423	3,000	3,000	3,000
4209	Disability Insurance	9,167	11,433	11,433	11,445
4210	Other	35,302	53,713	53,713	54,239
Total Salaries & Benefits		\$ 1,407,240	\$ 1,756,912	\$ 1,761,191	\$ 1,793,636
5100	Professional Services	320,252	413,000	144,437	626,000
5100-01	Coastal Dev. Permit Services	67,344	61,000	58,296	61,000
5107	Contract Personnel	12,590	-	22,751	-
5205	Postage	107	300	-	300
5210	Service Fees & Charges	16,247	15,000	14,029	15,000
5300	Travel & Training	3,441	6,000	3,260	6,000
5330	Dues & Memberships	3,445	4,500	3,611	4,500
5340	Mileage	680	2,000	819	2,000
5401	Advertising & Noticing	21,907	25,000	9,944	12,000
5405	Printing	-	1,500	-	1,500
5721	Telephone	621	600	671	600
6160	Operating Supplies	9,548	7,500	6,611	5,000
6200	Publications	2,385	3,500	2,132	2,000
Total Operating & Maintenance		\$ 458,567	\$ 539,900	\$ 266,560	\$ 735,900
8500	Information Systems Allocation	56,000	63,000	63,000	63,000
Total Internal Service Charges		\$ 56,000	\$ 63,000	\$ 63,000	\$ 63,000
Total Expenditures		\$ 1,921,807	\$ 2,359,812	\$ 2,090,752	\$ 2,592,536
Source of Funds					
General Fund 101		1,921,807	2,359,812	2,090,752	2,592,536
Total Source of Funds		\$ 1,921,807	\$ 2,359,812	\$ 2,090,752	\$ 2,592,536

CODE ENFORCEMENT

Code Enforcement is responsible for enforcement of the Malibu Municipal Code, the City's Local Coastal Program, Building Code, and other State and County laws to promote and protect public health, safety and welfare, and the environment. These duties involve responding to questions on a wide range of code compliance areas from members of the public and outside agencies, and taking in and investigating formal complaints. Code Enforcement performs investigations using records, permitting data and extensive field investigation. Staff also works closely with property owners or other responsible parties to determine the appropriate course of action to resolve issues, and provide assistance through the abatement process.

Code Enforcement actively interacts with other City staff (specifically, Planning, Building Safety, Geology, Environmental Health and Public Works staff) and State and County agencies to share information, clarify requirements, and coordinate solutions for code compliance issues. In cases where standard abatement processes are not successful, the Code Enforcement program works with the City Attorney and City Prosecuting Attorney on administrative remedies and, when necessary, litigation.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
Sr. Code Enforcement Officer	1.00	1.00	1.00
Code Enforcement Officer	2.00	1.00	1.00
Total	3.00	2.00	2.00

EXPENDITURE DETAIL

Fund 101 - General

Program 2012 - Code Enforcement

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	125,335	135,365	135,365	136,267
4104	Overtime	185	2,000	2,000	2,000
4201	Retirement	18,260	16,290	16,290	22,563
4202	Health Insurance	29,882	28,089	28,089	28,740
4203	Vision Insurance	401	373	373	369
4204	Dental Insurance	2,865	2,706	2,706	2,579
4205	Life Insurance	248	309	309	309
4209	Disability Insurance	1,405	1,327	1,327	1,335
4210	Other	4,175	6,111	6,111	6,125
Total Salaries & Benefits		\$ 182,756	\$ 192,570	\$ 192,570	\$ 200,286
5100	Professional Services	-	5,000	1,000	5,000
5210	Service Fees & Charges	9	300	59	300
5300	Travel & Training	-	2,600	-	2,600
5330	Dues & Memberships	150	250	93	250
5340	Transportation & Mileage	-	250	85	250
5721	Telephone	571	600	480	600
6160	Operating Supplies	1,476	700	-	700
Total Operating & Maintenance		\$ 2,206	\$ 9,700	\$ 1,717	\$ 9,700
8100	Vehicle Allocation	5,000	5,000	5,000	5,000
8500	Information Systems Allocation	10,500	10,500	10,500	10,500
Total Internal Service Charges		\$ 15,500	\$ 15,500	\$ 15,500	\$ 15,500
Total Expenditures		\$ 200,462	\$ 217,770	\$ 209,787	\$ 225,486
Source of Funds					
General Fund 101		200,462	217,770	209,787	225,486
Total Source of Funds		\$ 200,462	\$ 217,770	\$ 209,787	\$ 225,486



PUBLIC WORKS



PUBLIC WORKS

Department Expenditures by Program

Department	Program	2014-15 Actual	2015-16 Budgeted	2015-16 Projected	2016-17 Adopted
3001	Street Maintenance	1,265,141	1,351,579	1,221,289	1,405,961
3005	Fleet Operations	37,926	71,000	58,447	86,000
3007	Stormwater Treatment Facilities	193,548	344,000	234,412	313,000
3008	Public Works Engineering	837,254	1,037,088	999,902	1,207,510
6002-4	Landslide Maint. Districts	367,008	428,283	356,701	558,120
Total		\$ 2,700,877	\$ 3,231,950	\$ 2,870,752	\$ 3,570,591

STREET MAINTENANCE

The Street Maintenance Program is responsible for all activities related to the repair, replacement, and maintenance of 45 centerline miles of City-owned streets. The replacement value of 7,000,000 square feet of pavement is approximately \$42,000,000 at the current cost of \$6.00 per square foot.

Street Maintenance activities are funded through the General Fund, Gas Tax, Traffic Safety Funds and Waste Management Funds.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
Public Works Superintendent	0.80	0.80	0.80
Senior Public Works Inspector	0.80	0.80	0.80
Total	1.60	1.60	1.60

EXPENDITURE DETAIL

Fund 100 - General Fund
Program 3001 - Street Maintenance

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	140,102	138,020	138,020	148,239
4104	Overtime	3,089	1,500	1,500	1,500
4201	Retirement	25,573	22,570	22,570	24,545
4202	Health Insurance	29,504	29,212	29,212	29,890
4203	Vision Insurance	471	481	481	481
4204	Dental Insurance	3,188	3,188	3,188	3,188
4205	Life Insurance	247	247	247	247
4209	Disability Insurance	1,292	1,214	1,214	1,271
4210	Other	4,183	5,647	5,647	5,900
Total Salaries & Benefits		\$ 207,649	\$ 202,079	\$ 202,079	\$ 215,261
5100	Professional Services	-	25,000	38,182	25,000
5120	Street Maintenance	616,404	590,000	590,000	605,000
5121-01	Street Sweeping	84,320	85,000	75,655	85,000
5123	Storm Response	57,600	25,000	85,839	25,000
5123.01	Culvert Cleaning	38,570	74,000	41,520	74,000
5124	Traffic Signal Maintenance	38,473	45,000	30,957	45,000
5126	Wall/Sidewalk Maintenance	23,825	35,000	16,858	85,000
5127	Weed Abatement	24,200	40,000	-	40,000
5200	Tree Maintenance	40,994	75,000	3,802	45,000
5300	Travel & Training	1,218	2,000	889	2,000
5721	Telephone	640	3,500	4,213	4,700
5722	Electricity	24,710	33,000	21,761	33,000
5725	Trash Pickup/Recycling	39,074	45,000	45,017	45,000
6160	Operating Supplies	35,893	55,000	47,517	50,000
Total Operating & Maintenance		\$ 1,025,921	\$ 1,132,500	\$ 1,002,210	\$ 1,163,700
7800	Equipment	14,571	-	-	10,000
Total Capital Outlay		\$ 14,571	\$ -	\$ -	\$ 10,000
8100	Vehicle Allocation	10,000	10,000	10,000	10,000
8500	Information Systems Allocation	7,000	7,000	7,000	7,000
Total Internal Services		\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000
Total Expenditures		\$ 1,265,141	\$ 1,351,579	\$ 1,221,289	\$ 1,405,961
Source of Funds					
General Fund 100		450,141	631,579	626,289	875,961
Gas Tax Fund 201		465,000	300,000	275,000	250,000
Traffic Safety Fund 202		350,000	400,000	300,000	250,000
Solid Waste Management Fund 207		-	20,000	20,000	30,000
Total Source of Funds		\$ 1,265,141	\$ 1,351,579	\$ 1,221,289	\$ 1,405,961

FLEET OPERATIONS

The Fleet Operations program is responsible for the cost-effective repair, preventative maintenance, fueling, and eventual replacement of the City's vehicle fleet. This program has also implemented clean air programs relative to vehicles to ensure that the City is doing its part to reduce pollution and improve air quality. The City currently maintains an Electric Vehicle Charging Station in the Malibu Civic Center area.

Fleet Operations are accounted for in the Vehicle Fund, which generates revenue by charging each department with maintenance and rental fees. The City's fleet of twelve vehicles includes two pickup trucks, four sport utility vehicles, and six sedans. Of these twelve vehicles, seven operate on gasoline and five are hybrids.

EXPENDITURE DETAIL

**Fund 601 - Vehicle; Fund 206 - Air Quality
Program 3005 - Fleet Operations**

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
5610	Facility Maintenance	-	2,000	2,000	2,000
5722	Electricity	6,983	9,000	6,469	9,000
6330	Vehicle Maintenance	12,642	15,000	12,311	15,000
6500	Motor Fuel	18,301	25,000	17,667	25,000
Total Operating & Maintenance		\$ 37,926	\$ 51,000	\$ 38,447	\$ 51,000
7700	Equipment - Vehicles	-	-	-	35,000
7800	Equipment	-	20,000	20,000	-
Total Capital Outlay		\$ -	\$ 20,000	\$ 20,000	\$ 35,000
Total Expenditures		\$ 37,926	\$ 71,000	\$ 58,447	\$ 86,000
Source of Funds					
Air Quality Management Fund 206		-	20,000	20,000	-
Vehicle Fund 601		37,926	51,000	38,447	86,000
Total Source of Funds		\$ 37,926	\$ 71,000	\$ 58,447	\$ 86,000

STORMWATER TREATMENT FACILITIES

In 2007, the City completed the construction of the Civic Center Stormwater Treatment Facility. This facility was the first major component in the implementation of the Malibu Civic Center Integrated Water Quality Management Plan. The facility is a key element in Legacy Park and is designed to reduce pollution in the Malibu Creek, Malibu Lagoon and Surfrider Beach.

Dry-weather and first flush runoff flows, pumped from three major storm drains in the Civic Center area, are treated in a 3-step process of screening, filtering and disinfecting at a rate of up to 1,400 gallons per minute. The City reuses the treated water for irrigation of landscaping in the Civic Center area and Legacy Park.

In 2010, the City also constructed the Paradise Cove Stormwater Treatment Facility. This facility is designed to capture, clean and disinfect up to approximately 1,000 gallons per minute of stormwater and urban runoff from Ramirez Creek and the surrounding watershed. The facility has three different filtration systems to efficiently remove trash, sediment and bacteria.

The budget for Fiscal Year 2016-2017 includes \$50,000 for capital equipment upgrades.

Facility Maintenance activities are funded by the General Fund and the Legacy Park Project Fund.

EXPENDITURE DETAIL

Fund 100 - General Fund

Program 3007 - Stormwater Treatment Facilities

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
5610	Facilities Maintenance (Civic Center)	91,484	64,000	70,639	64,000
5610-01	Facilities Maintenance (Paradise Cove)	35,243	32,000	20,000	32,000
5655	Stormwater Monitoring	-	55,000	55,000	55,000
5656	Water Quality Testing & Monitoring	-	61,000	30,000	30,000
5721	Telephone	1,739	2,000	1,760	2,000
5722	Electricity	37,273	72,000	21,757	72,000
5723	Water	6,250	8,000	5,257	8,000
Total Operating & Maintenance		\$ 171,989	\$ 294,000	\$ 204,412	\$ 263,000
7800	Equipment (Civic Center)	21,559	50,000	30,000	40,000
7800	Equipment (Paradise Cove)	-	-	-	10,000
Total Capital Outlay		\$ 21,559	\$ 50,000	\$ 30,000	\$ 50,000
Total Expenditures		\$ 193,548	\$ 344,000	\$ 234,412	\$ 313,000
Source of Funds					
General Fund 100		18,548	44,000	14,412	13,000
Legacy Park Fund 500		175,000	300,000	220,000	300,000
Total Source of Funds		\$ 193,548	\$ 344,000	\$ 234,412	\$ 313,000

PUBLIC WORKS/ENGINEERING

The Public Works/Engineering Department manages the development and implementation of the Capital Improvement Program, street and maintenance programs, and engineering activities for the City including: review of proposed land development, formation of new special assessment districts, and the issuance of Special Event and Encroachment Permits.

Land development review involves the review of all new building and or grading permit applications for impacts to public infrastructure, off-site drainage impacts, stormwater quality and flood plain management. It also involves review of all proposed land subdivisions in accordance with the Subdivision Map Act.

The Public Works/Engineering Department also provides staff support for the creation of various utility undergrounding districts, manages the implementation of capital improvement and emergency disaster projects, conducts traffic surveys, and manages the preservation of survey monuments that control the location of subdivision boundaries and road right-of-way centerlines.

Public Works/Engineering activities are funded by the General Fund, Gas Tax, Measure R and Traffic Safety Funds.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
Public Works Director	0.90	0.90	0.90
Assistant Public Works Director	1.00	1.00	1.00
Associate Civil Engineer	0.00	0.00	1.00
Assistant Civil Engineer	1.00	1.00	2.00
Public Works Superintendent	0.20	0.20	0.20
Senior Public Works Inspector	0.20	0.20	0.20
Administrative Analyst	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Total	5.30	5.30	7.30

EXPENDITURE DETAIL

Fund 100 - General

Program 3008 - Public Works/Engineering

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	415,294	550,752	550,752	717,829
4104	Overtime	862	2,500	2,500	2,500
4201	Retirement	93,523	82,562	82,562	110,972
4202	Health Insurance	66,548	68,274	68,274	86,122
4203	Vision Insurance	1,172	1,195	1,195	1,399
4204	Dental Insurance	7,841	7,841	7,841	9,105
4205	Life Insurance	981	981	981	1,203
4208	Deferred Compensation	2,700	2,700	2,700	2,700
4209	Disability Insurance	5,217	4,117	4,117	5,673
4210	Other	12,671	18,616	18,616	25,507
Total Salaries & Benefits		\$ 606,809	\$ 739,538	\$ 739,538	\$ 963,010
5100	Professional Services	113,694	88,550	79,057	100,000
5107	Contract Personnel	-	25,000	25,000	25,000
5125	Traffic Engineering	35,116	136,000	122,065	70,000
5205	Postage	26	500	335	500
5210	Service Fees and Charges	8,740	12,000	7,493	12,000
5300	Travel & Training	2,303	3,500	2,423	5,000
5330	Dues & Memberships	1,534	2,200	1,219	2,200
5340	Mileage	-	2,000	21	2,000
5401	Advertising & Noticing	-	1,500	-	1,500
5405	Printing	-	500	-	500
5721	Telephone	1,280	1,300	1,645	1,300
6120	Computer Software	1,635	1,000	-	1,000
6160	Operating Supplies	3,617	6,000	3,607	6,000
Total Operating & Maintenance		\$ 167,945	\$ 280,050	\$ 242,864	\$ 227,000
7800	Other Equipment	45,000	-	-	-
Total Capital Outlay		\$ 45,000	\$ -	\$ -	\$ -
8500	Information Systems Allocation	17,500	17,500	17,500	17,500
Total Internal Service Charges		\$ 17,500	\$ 17,500	\$ 17,500	\$ 17,500
Total Expenditures		\$ 837,254	\$ 1,037,088	\$ 999,902	\$ 1,207,510
Source of Funds					
General Fund 100		690,554	943,538	906,352	937,510
Gas Tax Fund 201		35,000	35,000	35,000	35,000
Traffic Safety Fund 202		23,000	23,000	23,000	23,000
Measure R Highway Operational Fund		-	-	-	212,000
Office of Traffic Safety Grant Fund 217		88,700	35,550	35,550	-
Total Source of Funds		\$ 837,254	\$ 1,037,088	\$ 999,902	\$ 1,207,510

LANDSLIDE MAINTENANCE DISTRICTS

The Landslide Maintenance District Program provides administration and maintenance services for three separate assessment districts including approximately 327 properties in the Big Rock Mesa area, 75 properties in the Calle Del Barco area, and 38 properties in the Malibu Road area. Each year the City renews each assessment district through legal procedures defined in the Streets and Highways code. Property owners within each district pay for the services received through annual assessments levied against the properties by the Los Angeles County Assessor's Office.

The program's administrative and maintenance services include the installation and maintenance of dewatering wells, monitoring water levels and slide activities, and preparation of annual assessment and geology reports.

Staffing	2014-15 Actual	2015-16 Budget	2016-17 Adopted
Public Works Director	0.10	0.10	0.10
Total	0.10	0.10	0.10

EXPENDITURE DETAIL

Fund 290 - Big Rock Mesa Landslide Maintenance District (LMD)

Program 6002 - Big Rock Mesa LMD

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	9,682	8,788	8,788	8,963
4201	Retirement	1,679	1,437	1,437	1,484
4202	Health Insurance	922	913	913	934
4203	Vision Insurance	15	15	15	15
4204	Dental Insurance	100	100	100	100
4205	Life Insurance	21	22	22	22
4208	Deferred Compensation	150	150	150	150
4209	Disability Insurance	85	44	44	44
4210	Other	141	225	225	230
Total Salaries & Benefits		\$ 12,795	\$ 11,694	\$ 11,694	\$ 11,942
5100	Professional Services	220,660	265,773	231,088	265,179
5210	Service Fees & Charges	6,947	9,000	7,736	9,000
5401	Advertising & Noticing	100	240	150	240
5722	Electricity	16,769	22,000	13,044	18,000
Total Operating & Maintenance		\$ 244,476	\$ 297,013	\$ 252,018	\$ 292,419
7903	Storm Drain Improvements	9,651	-	-	112,000
Total Capital Outlay		\$ 9,651	\$ -	\$ -	\$ 112,000
Total Expenditures		\$ 266,922	\$ 308,707	\$ 263,712	\$ 416,361
Source of Funds					
Landslide Maintenance District Fund		266,922	308,707	263,712	304,361
LMD Contingency Fund		-	-	-	112,000
Total Source of Funds		\$ 266,922	\$ 308,707	\$ 263,712	\$ 416,361

EXPENDITURE DETAIL

Fund 291 - Malibu Road Landslide Maintenance District (LMD)

Program 6003 - Malibu Road LMD

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	4,841	4,394	4,394	4,482
4201	Retirement	839	719	719	742
4202	Health Insurance	461	456	456	467
4203	Vision Insurance	7	8	8	8
4204	Dental Insurance	50	50	50	50
4205	Life Insurance	11	11	11	11
4208	Deferred Compensation	75	75	75	75
4209	Disability Insurance	43	22	22	22
4210	Other	71	113	113	115
Total Salaries & Benefits		\$ 6,398	\$ 5,848	\$ 5,848	\$ 5,971
5100	Professional Services	35,466	44,883	37,198	51,911
5401	Advertising & Noticing	-	240	150	240
5722	Electricity	1,331	2,000	1,175	2,000
Total Operating & Maintenance		\$ 36,797	\$ 47,123	\$ 38,523	\$ 54,151
7903	Storm Drain Improvements	-	-	-	-
Total Capital Outlay		\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 43,195	\$ 52,971	\$ 44,371	\$ 60,122
Source of Funds					
Landslide Maintenance District Fund		43,195	52,971	44,371	60,122
Total Source of Funds		\$ 43,195	\$ 52,971	\$ 44,371	\$ 60,122

EXPENDITURE DETAIL

Fund 292 - Calle del Barco Landslide Maintenance District (LMD)

Program 6004 - Calle del Barco LMD

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
4101	Full-Time Salaries	4,841	4,394	4,394	4,482
4201	Retirement	839	719	719	742
4202	Health Insurance	461	456	456	467
4203	Vision Insurance	7	8	8	8
4204	Dental Insurance	50	50	50	50
4205	Life Insurance	11	11	11	11
4208	Deferred Compensation	75	75	75	75
4209	Disability Insurance	43	22	22	22
4210	Other	70	113	113	115
Total Salaries & Benefits		\$ 6,397	\$ 5,848	\$ 5,848	\$ 5,971
5100	Professional Services	49,351	59,017	41,722	51,427
5401	Advertising & Noticing	100	240	-	240
5722	Electricity	1,043	1,500	1,048	2,000
Total Operating & Maintenance		\$ 50,494	\$ 60,757	\$ 42,770	\$ 53,667
7903	Storm Drain Improvements	-	-	-	22,000
Total Capital Outlay		\$ -	\$ -	\$ -	\$ 22,000
Total Expenditures		\$ 56,891	\$ 66,605	\$ 48,618	\$ 81,638
Source of Funds					
Landslide Maintenance District Fund		56,891	66,605	48,618	81,638
Total Source of Funds		\$ 56,891	\$ 66,605	\$ 48,618	\$ 81,638



CAPITAL IMPROVEMENTS



CAPITAL IMPROVEMENT PROJECTS

Projects	2014-15 Actual	2015-16 Budgeted	2015-16 Projected	2016-17 Adopted
Annual Street Overlay	724,147	699,469	699,469	625,000
Las Flores Creek Restoration	794,135	473,082	473,082	-
Civic Center Wastewater Treatment Facility	866,055	48,497,466	4,125,000	47,372,466
Broad Beach Biofiltration Project	1,766,648	108,118	108,118	-
Wildlife Road Treatment Project	146,884	83,329	83,329	-
PCH Bike Route Improvements	1,099,995	425,548	425,548	-
Kanan Dume Arrester Bed Improvements	424,583	-	-	-
PCH Regional Traffic Messaging System	-	300,000	-	300,000
PCH Intersection Improvements	98,932	656,185	25,000	631,185
PCH Median Improvements	-	400,000	50,000	350,000
PCH Bus Stop Improvements	316,480	19,066	19,066	-
Civic Center Way Improvements	-	375,000	75,000	300,000
Civic Center Pump Station Improvements	5,490	-	-	-
Biofiltration Devices - Las Flores & Malibu Rd	43,741	156,259	156,259	-
Malibu Community Labor Exchange Trailer	-	100,000	-	125,000
PCH Signal Synchronization System	-	150,000	75,000	180,000
Speed Advisory Signs	-	100,000	50,000	50,000
Bus Stop Shelters	-	60,000	30,000	30,000
Paradise Cove Media Filters	-	75,000	30,000	45,000
Civic Center Stormdrain System Improvements	-	25,000	25,000	100,000
PCH Shoulder Enhancements	-	-	-	75,000
Marie Canyon Green Streets	-	-	-	25,000
Stormdrain Trash Screens	-	-	-	35,000
Total	\$ 6,287,090	\$ 52,703,522	\$ 6,449,871	\$ 50,243,651

CAPITAL IMPROVEMENT PROJECTS

ANNUAL STREET MAINTENANCE (9002)

This project provides for the reconstruction and maintenance of City streets. Although the City's streets are in relatively good condition, some street sections require a higher level of maintenance, such as pavement overlays, in order to ensure the roadways do not fall into disrepair. In order to ensure that all City streets are maintained in good condition, the City Council approved an Annual Pavement Management Plan which established the work schedule through Fiscal Year 2020-2021. The Annual Street Maintenance Project is implemented in accordance with the approved plan.

LAS FLORES CREEK RESTORATION (9025)

The project includes the restoration of the Las Flores Creek and construction of a neighborhood park. The creek restoration and the majority of the park components including the installation of play equipment, pedestrian trails and parking improvements were previously completed and open to the public in Fiscal Year 2007-2008. The Las Flores Creek Park Phase 2 project includes the design and construction of a pedestrian bridge and a restroom facility. The second phase of this project was completed in Fiscal Year 2015-2016.

CIVIC CENTER WASTEWATER TREATMENT FACILITY (9049)

On June 27, 2011, the City entered into a Memorandum of Understanding (MOU) between the City and the Regional Water Quality Control Board and the State Water Resources Control Board regarding the implementation of the Basin Plan Amendment for the Malibu Civic Center Area Prohibition. The MOU requires that commercial properties in the Civic Center Prohibition Area be connected to a centralized wastewater treatment facility by 2017 and residential properties by 2022.

The Civic Center Wastewater Improvements Project is part of the City's Integrated Water Quality Management Plan that will improve water quality in Malibu Creek, Malibu Lagoon, and Surfrider Beach. The development of a community wastewater collection, treatment, reuse, and dispersal facility will replace existing individual on-site wastewater treatment systems in the City's Civic Center area. Funds from the Communities Facilities District and the County of Los Angeles will be used for professional services needed to prepare an environmental impact report, a coastal development permit, building permits, and construction plans, specifications and cost estimates for the final design of the wastewater treatment, collection, injection, and recycled water systems. The project was placed out for public bidding in Fall 2015 and construction contracts for all three project components (treatment facility, piping and injection wells) were awarded in Fiscal Year 2015-2016. Funding for the construction portion of the project will be provided by an Assessment District comprised of property owners via a State Revolving Fund Loan and bond financing, and grants.

BROAD BEACH BIOFILTRATION PROJECT (9053)

The project will divert dry-weather and stormwater runoff from nine storm drain inlets along a one-mile stretch of Broad Beach Road into a combined porous parking and engineered biofiltration system on the landward (north) shoulder. The project aims to prevent all dry-weather

flows and treat feasible volumes of wet-weather flows that might otherwise discharge to the Area of Special Biological Significance (ASBS). The system will treat runoff through evapotranspiration and biofiltration. This project will serve to promote water quality, preserve and enhance visitor parking for beach access and habitat restoration of some of the slopes above Broad Beach Road adjacent to Pacific Coast Highway. The project was substantially completed in Fiscal Year 2014-2015.

WILDLIFE ROAD TREATMENT AND FOCUSED OUTREACH PROJECT (9054)

The project will install structural Best Management Practices to filter runoff entering two storm drain inlets located on Wildlife Road and Whitesand Place and provide direct outreach to residents of the estimated 1,000 residential units adjacent to Area of Special Biological Significance # 24 (ASBS) within the City limits. The project aims to prevent dry-weather flows and treat feasible volumes of wet-weather flows that might otherwise discharge to the ASBS. The project was completed in Fiscal Year 2015-2016.

PCH BIKE ROUTE IMPROVEMENTS (9055)

This project will improve the existing bike route, install safety improvements and upgrade the bike route along Pacific Coast Highway (PCH) from Busch Drive to the City limits near Leo Carrillo State Beach, a distance of approximately 7 miles. The work includes signage, striping, intersection improvements, grading and overlay work to widen the shoulder in some sections. The project was substantially completed in Fiscal Year 2014-2015.

KANAN DUME ROAD ARRESTER BED IMPROVEMENTS (9056)

The project will promote traffic safety and improve the intersection at Pacific Coast Highway (PCH) and Kanan Dume Road and the existing arrester bed along Kanan Dume Road. The improvements include installing traffic signal detectors in the arrester bed, extending the number 1 left turn lane, realigning, extending and upgrading the existing arrester bed. The channelization of the intersection and arrester bed will promote traffic safety and traffic flow and improve the overall operation of this key intersection. The project was successfully completed in Fiscal Year 2014-2015.

PCH REGIONAL TRAFFIC MESSAGING SYSTEMS (9057)

The project will enable the City of Malibu and other agencies to notify travelers of critical regional traffic and safety information and facilitate traffic flow throughout the region. Changeable Message Signs will be installed at strategic locations along the Malibu Pacific Coast Highway corridor.

PCH INTERSECTION IMPROVEMENTS (9058)

This project will improve key intersections along the Pacific Coast Highway (PCH) corridor in Malibu. The PCH and Big Rock Drive Intersection Improvements Project was successfully completed in Fiscal Year 2014-2015. Staff is currently working on the design of the La Costa Pedestrian Improvements Project to upgrade the existing crosswalk in the vicinity of La Costa Beach.

PCH MEDIAN IMPROVEMENT PROJECT (9059)

The project will promote traffic safety by channelizing the highway, regulating turn movements and improving traffic operations. The project will rehabilitate the existing medians and install new raised medians along Pacific Coast Highway (PCH) from Webb Way to the Puerco Canyon Road.

PCH BUS STOP IMPROVEMENTS PROJECT (9060)

The project will install safety improvements at 11 bus stop locations along Pacific Coast Highway. The project was substantially completed in Fiscal Year 2014-2015.

CIVIC CENTER WAY IMPROVEMENTS PROJECT (9061)

The project consists of widening and improving Civic Center way from Webb Way to Malibu Canyon Road. The project will improve horizontal and vertical sight distances, create additional space for motorists, pedestrians, cyclists, and transit to travel and improve traffic safety and operational flow.

CIVIC CENTER PUMP STATION IMPROVEMENTS PROJECT (9062)

The project will improve water quality by increasing the flow of stormwater from two (2) existing remote pump stations that are a part of the stormwater treatment system in Malibu's civic center area. Improvements include upsizing the existing pump station's pumps, piping, and electrical components. This project was completed in Fiscal Year 2015-2016 as a component of the Las Flores and Malibu Road LID Improvements Project.

LAS FLORES AND MALIBU ROAD LID IMPROVEMENTS PROJECT (9063)

The project will improve water quality by capturing and filtering stormwater runoff. The project will install pre-manufactured biofiltration devices at two locations: Las Flores Canyon Road near the intersection of Pacific Coast Highway and Malibu Road adjacent to 24383 Malibu Road. This project was completed in Fiscal Year 2015-2016.

MALIBU COMMUNITY LABOR EXCHANGE TRAILER REPLACEMENT (9065)

This project will remove and replace the existing office trailer used by the Malibu Community Labor Exchange (MCLE). The MCLE The existing trailer was put into service in 2000 and is in poor condition. The purchase of a new trailer will enable the MCLE to continue serving low and moderate income individuals.

PCH SIGNAL SYNCHRONIZATION (9066)

This project was identified by the PCH Safety Study to improve safety along the Malibu highway corridor. The project will install communication between the existing traffic signals on PCH from Topanga Canyon Road to John Tyler Drive and connect the signals back to Caltrans' Traffic Management Center. The project will interconnect the signals and allow Caltrans to control and operate the signals and the signal system remotely.

SPEED ADVISORY SIGNS (9067)

The City is currently preparing a Traffic Management Plan for the Point Dume neighborhood area. The plan will include an analysis of existing conditions and recommendations to reduce vehicle speeds and improve safety for vehicles, pedestrians, and cyclists. This project will implement the recommendations put forth in the plan.

BUS STOP SHELTERS (9068)

This project will install bus shelters at each of the City's three highest volume transit stops. The bus shelter will increase the visibility of the transit system and transit riders, provide transit riders protection from the elements and serve as a pilot program for the rest of the Metro transit stops within the City limits.

PARADISE COVE MEDIA FILTERS (9069)

The City completed construction of the Paradise Cove Stormwater Treatment Facility in 2010. The project captures, filters and disinfects stormwater and dry weather flows from Ramirez Creek and the surrounding watershed. Periodically the media filters used in the treatment process must be replaced. This project will replace the media filters so that the facility can continue to treat stormwater and dry weather flows entering Paradise Cove.

CIVIC CENTER STORMDRAIN SYSTEM IMPROVEMENTS (9070)

This project consists of stormdrain improvements in the Civic Center area. The improvements will promote the flow and circulation of stormwater into Legacy Park.

PCH SHOULDER ENHANCEMENTS (9071)

The City is currently conducting a PCH Parking Study to examine the existing shoulder and parking conditions and develop recommendations to improve safety for motorists, pedestrians and cyclists along the highway. This project will implement the recommendations of the approved final study. The shoulder improvements may include paving, grading, installing small retaining curbs, striping, signage and other treatments to improve safety, parking and circulation.

MARIE CANYON GREEN STREETS (9072)

This project was identified in the City's EWMP. This project includes the installation of biofilters and other devices to capture and treat stormwater and comply with MS4 Discharge Permit requirements.

STORMDRAIN TRASH SCREENS (9073)

This project was identified in the City's EWMP. This project includes the installation of trash screens at the City's stormdrain inlets to prevent debris from entering the stormdrain system and comply with Trash TMDL requirements.

EXPENDITURE DETAIL

Fund 310 - Capital Improvement Projects

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
9002	Annual Street Overlay	724,147	699,469	699,469	625,000
<i>Source of Funds</i>					
	Traffic Safety Funds	155,000	40,000	40,000	50,000
	Proposition C	160,000	200,000	200,000	175,000
	Measure R Annual Allocation	200,000	125,000	125,000	130,000
	General Fund CIP Designated Reserve	209,147	334,469	334,469	270,000
9025	Las Flores Creek Restoration Park Phase II	794,135	473,082	473,082	
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	463,987	441,376	441,376	PROJECT COMPLETED
	Parkland Development	260,000	-	-	PROJECT COMPLETED
	Quimby Funds	25,000	-	-	
	Rivers & Parkways Gateway Grant - Prop 50	45,148	31,706	31,706	
9049	Civic Center Wastewater Treatment Facility	866,055	48,497,466	4,125,000	47,372,466
<i>Source of Funds</i>					
	AD 2015-1 - Bonds	-	-	-	-
	State Revolving Fund CCWWTF Grants	-	9,000,000	-	9,556,709
	State Revolving Fund Loan	-	39,472,466	4,100,000	37,815,757
	CFD 2012-1	-	-	-	-
	General Fund Undesignated Reserve	246,987	25,000	25,000	-
	Los Angeles County Funding	619,068	-	-	-
9053	Broad Beach Biofiltration Project	1,766,648	108,118	108,118	
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	177,904	108,118	108,118	PROJECT COMPLETED
	Proposition 84	1,588,744	-	-	
9054	Wildlife Road Treatment Project	146,884	83,329	83,329	
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	497	-	-	PROJECT COMPLETED
	Proposition 84	146,387	83,329	83,329	
9055	PCH Bike Route Improvements	1,099,995	425,548	425,548	
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	-	-	-	PROJECT COMPLETED
	T21 Grant Funds	23,968	60,325	60,325	PROJECT COMPLETED
	Measure R Highway Operational Improvements	325,868	172,493	172,493	
	HSIP - Cal Trans	750,159	192,730	192,730	
	Proposition C	-	-	-	
9056	Kanan Dume Arrester Bed Improvements	424,583	-	-	
<i>Source of Funds</i>					
	Measure R Highway Operational Improvements	424,583	-	-	PROJECT COMPLETED

EXPENDITURE DETAIL

Fund 310 - Capital Improvement Projects

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
9057	PCH Regional Traffic Message System	-	300,000	-	300,000
<i>Source of Funds</i>					
	Measure R Highway Operational Improvements	-	300,000	-	300,000
9058	PCH Intersection Improvements	98,932	656,185	25,000	631,185
<i>Source of Funds</i>					
	Measure R Highway Operational Improvements	98,932	656,185	25,000	631,185
9059	PCH Median Improvements	-	400,000	50,000	350,000
<i>Source of Funds</i>					
	Measure R Highway Operational Improvements	-	400,000	50,000	350,000
9060	PCH Bus Stop Improvements	316,480	19,066	19,066	
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	63,906	-	-	PROJECT COMPLETED
	Transportation Development Act (TDA) - Article 3	13,598	-	-	
	Los Angeles County MTA	238,976	19,066	19,066	
9061	Civic Center Way Improvements	-	375,000	75,000	300,000
<i>Source of Funds</i>					
	Measure R Highway Operational Improvements	-	375,000	75,000	300,000
9062	Civic Center Pump Station Improvements	5,490	-	-	
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	5,490	-	-	PROJECT COMPLETED
9063	Biofiltration Devices - Las Flores Cyn & Malibu Rd	43,741	156,259	156,259	
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	43,741	156,259	156,259	PROJECT COMPLETED
9065	Malibu Community Labor Exchange Trailer	-	100,000	-	125,000
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	-	-	-	25,000
	Community Development Block Grant	-	100,000	-	100,000
9066	PCH Signal Synchronization System Improvements	-	150,000	75,000	180,000
<i>Source of Funds</i>					
	Measure R Highway Operational Improvements	-	150,000	75,000	180,000
9067	Speed Advisory Signs	-	100,000	50,000	50,000
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	-	100,000	50,000	50,000
9068	Bus Stop Shelters	-	60,000	30,000	30,000
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	-	60,000	30,000	30,000

EXPENDITURE DETAIL

Fund 310 - Capital Improvement Projects

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
9069	Paradise Cove Media Filters	-	75,000	30,000	45,000
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	-	75,000	30,000	45,000
9070	Civic Center Stormdrain System Improvements	-	25,000	25,000	100,000
<i>Source of Funds</i>					
	Legacy Park Project Funds	-	25,000	25,000	100,000
9071	PCH Shoulder Enhancements	-	-	-	75,000
<i>Source of Funds</i>					
	Measure R Highway Operational Improvements	-	-	-	75,000
9072	Marie Canyon Green Streets	-	-	-	25,000
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	-	-	-	25,000
9073	Stormdrain Trash Screen Improvements	-	-	-	35,000
<i>Source of Funds</i>					
	General Fund CIP Designated Reserve	-	-	-	35,000
Total Expenditures		\$ 6,287,090	\$ 52,703,522	\$ 6,449,871	\$ 50,243,651

EXPENDITURE DETAIL

Fund 310 - Capital Improvement Projects

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
Source of Funds					
AD 2015-1 Civic Center Wastewater Treatment Facility		-	-	-	-
Community Development Block Grant		-	100,000	-	100,000
General Fund CIP Designated Reserve		1,211,659	1,300,222	1,175,222	480,000
HSIP - Cal Trans		750,159	192,730	192,730	-
Legacy Park Project Funds		-	25,000	25,000	100,000
Los Angeles County Funding (Civic Center WWTF)		619,068	-	-	-
Los Angeles County MTA Funds		238,976	19,066	19,066	-
Measure R Annual Allocation		200,000	125,000	125,000	130,000
Measure R Highway Operational Improvements Funds		849,383	2,053,678	397,493	1,836,185
Proposition 50		45,148	31,706	31,706	-
Proposition 84		1,735,131	83,329	83,329	-
Special Revenue Fund - Parkland Development		260,000	-	-	-
Special Revenue Fund - Proposition C Funds		160,000	200,000	200,000	175,000
Special Revenue Fund - Quimby Funds		25,000	-	-	-
Special Revenue Fund - Solid Waste Management Fund		-	-	-	-
Special Revenue Fund - Traffic Safety Funds		155,000	40,000	40,000	50,000
State Revolving Fund CCWWTF Grant		-	9,000,000	-	9,556,709
State Revolving Fund Loan Wastewater		-	39,472,466	4,100,000	37,815,757
T21 Grant Funds		23,968	60,325	60,325	-
Transportation Development Act (TDA) - Article 3		13,598	-	-	-
Total Source of Funds		\$ 6,287,090	\$ 52,703,522	\$ 6,449,871	\$ 50,243,651

EXPENDITURE SUMMARY

Fund 310 - Capital Improvement Projects

Object	Description	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
9002	Annual Street Overlay	724,147	699,469	699,469	625,000
9025	Las Flores Creek Restoration	794,135	473,082	473,082	-
9049	Civic Center Wastewater Treatment Facility	866,055	48,497,466	4,125,000	47,372,466
9053	Broad Beach Biofiltration Project	1,766,648	108,118	108,118	-
9054	Wildlife Road Treatment	146,884	83,329	83,329	-
9055	PCH Bike Route Improvements	1,099,995	425,548	425,548	-
9056	Kanan Dume Arrester Bed Improvements	424,583	-	-	-
9057	PCH Regional Traffic Messaging System	-	300,000	-	300,000
9058	PCH Intersection Improvements	98,932	656,185	25,000	631,185
9059	PCH Median Improvements	-	400,000	50,000	350,000
9060	PCH Bus Stop Improvements	316,480	19,066	19,066	-
9061	Civic Center Way Improvements	-	375,000	75,000	300,000
9062	Civic Center Pump Station Improvements	5,490	-	-	-
9063	Biofiltration Devices - Las Flores Cyn & Malibu Rd	43,741	156,259	156,259	-
9065	Malibu Community Labor Exchange Trailer	-	100,000	-	125,000
9066	PCH Signal Synchronization System Improvement	-	150,000	75,000	180,000
9067	Speed Advisory Signs	-	100,000	50,000	50,000
9068	Bus Stop Shelters	-	60,000	30,000	30,000
9069	Paradise Cove Media Filters	-	75,000	30,000	45,000
9070	Civic Center Stormdrain System Improvements	-	25,000	25,000	100,000
9071	PCH Shoulder Enhancements	-	-	-	75,000
9072	Marie Canyon Green Streets	-	-	-	25,000
9073	Stormdrain Trash Screens	-	-	-	35,000
Total Capital Improvement Projects		\$ 6,287,090	\$ 52,703,522	\$ 6,449,871	\$ 50,243,651
Total Expenditures		\$ 6,287,090	\$ 52,703,522	\$ 6,449,871	\$ 50,243,651



APPENDIX



2016-2017 BUDGET GUIDE

Each year the City prepares a budget to serve as a financial guide in providing services to the Community. The operating budget is organized by department, then by program, with accompanying narratives to explain in detail the purpose and goals of that individual program in the next year. The document is divided into five sections:

Introduction – The introduction section includes the City Manager’s budget memo, the organization chart, and the City Council’s goals for the fiscal year.

Summaries – The summaries section includes the Schedule of Fund Balances, Revenue Summary, Revenue Detail, Expenditure Summary by Fund and Expenditure Summary by Department and Program.

Operating Budgets – The operating budgets are presented by department, by program and line item. They include narrative that describes what the function of each program performs in the City, as well as goals for the coming year. Also included in this section is the City’s Capital Improvement Plan. It contains a description of each project, as well as schedules showing the year in which the project is slated and the funding source for each.

Appendix – The appendix includes miscellaneous information that may be helpful to the reader in reviewing the budget document. This information includes this budget guide, a description of major revenue sources, the budget resolution, the appropriations limit calculation, schedule of authorized positions and glossary of terms.

Budget Process

The process begins in January, when the Finance staff distributes the Budget Manual to Department Heads. The Budget Manual contains the budget calendar, instructions, worksheets, and supplemental request forms. The departments prepare their estimates for the next fiscal year and submit the information back to the Finance division.

Once all the data has been compiled, the City Manager and Assistant City Manager meet with the departments in March to review their budgets and make any changes. A preliminary document is then prepared and presented to the City Council in late April. After review by the City Council, a public hearing is held and the budget is adopted by resolution prior to the end of June.

During the year, the budget may be amended as necessary to meet the City's needs. The City Council has the legal authority to amend the budget at any time. Department Heads may only authorize expenditures based on appropriations previously approved by City Council action, and only from accounts under their organizational responsibility. Actual expenditures may exceed budget appropriations by line item, but not by departmental total. Appropriation transfers between programs within the same fund may be authorized by the City Manager. Transfers between funds require a budget amendment by the City Council. Appropriations outstanding at year-end lapse, except for encumbered amounts in the governmental fund types, for which fund balances are reserved.

Basis of Accounting

Malibu's accounting system is maintained on a fund basis in accordance with governmental accounting standards. Each of the City's funds is considered a separate accounting entity with a self-balancing set of accounts. Funds are established and segregated for the purpose of recording specific programs or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

The City has 25 funds that are grouped into two main categories. *Governmental* funds (general, enterprise, special revenue, and capital projects), account for activities usually associated with a typical state of local government's operation. The *proprietary* (internal service) funds operate in a manner similar to private business enterprises, where the intent is to recover the costs of providing goods and services from user service charges.

All governmental funds are budgeted and accounted for using the modified accrual basis of accounting, which recognizes revenues when they become susceptible to accrual, i.e. measurable and available. Available means collectible in the period or soon enough thereafter to be used to pay liabilities of the current period. Examples of such revenues include property tax, sales tax, and interest earnings. Expenditures are recognized when the fund liability is incurred.

Proprietary fund revenues and expenses are budgeted and accounted for on an accrual basis. Revenues are recognized in the period when earned, and expenses are recognized when incurred.

APPROPRIATIONS LIMIT CALCULATION

Article XIII B of the California State Constitution, commonly referred to as the Gann Appropriations Limit, was adopted by the California voters in 1980 and placed limits on the amount of proceeds of taxes that State and local agencies can appropriate and spend each year.

The limit is different for each agency and changes each year. The annual limit is based on the amount of tax proceeds that were authorized to be spent in Fiscal Year 1978-79, modified for changes in inflation and population. Inflationary adjustments are based on increases in the California per capita income or the increase in non-residential assessed valuation due to new construction. An adjustment is also made based on changes in Malibu's population.

Section 7910 of the State Government Code requires a governing body to annually adopt, by resolution, an appropriations limit for the upcoming fiscal year. For fiscal year 2016-2017, the estimated tax proceeds appropriated by the Malibu City Council are under the limit. The appropriations limit for Fiscal Year 2016-2017 is \$23,963,095. This is the maximum amount of tax proceeds the City is able to appropriate and spend in Fiscal Year 2016-2017. The appropriations subject to the limit are \$21,041,816, leaving the City with an appropriations capacity under the limit of \$2,921,279.

Appropriation Limit Calculation

FY 2015-2016 appropriation limit:	\$22,550,181
A. Population Adjustment	1.0085
B. Per Capita Income Adjustment	<u>1.0537</u>
Total annual adjustment (AxB)	1.0627
FY 2016-2017 appropriation limit:	\$23,963,095
Less: total appropriations subject to limit (estimated tax proceeds for FY 2016-2017)	\$21,041,816
Remaining appropriation capacity	\$ 2,921,279
Available capacity as a percentage of limit:	12

RESOLUTION NO. 16-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MALIBU
ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2016-2017

The City Council of the City of Malibu does hereby find, order and resolve as follows:

SECTION 1. The City Council has reviewed the proposed budget at which time recommendations of the City Manager were considered, public testimony was received and changes were made by the City Council.

SECTION 2. The 2016-2017 proposed budget is hereby approved and adopted as the official municipal budget for the City of Malibu.

SECTION 3. Unexpended appropriations may be carried forward to the next fiscal year provided the funds have been previously encumbered for a specific purpose or apply to authorized but incomplete projects in the Capital Improvement Plan.

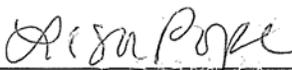
SECTION 4. This resolution shall become effective as of July 1, 2016.

SECTION 5. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

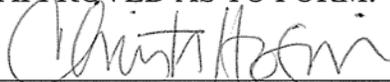
PASSED, APPROVED AND ADOPTED this 27th day of June 2016.


LAURA ROSENTHAL, Mayor

ATTEST:

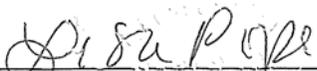

LISA POPE, City Clerk
(seal)

APPROVED AS TO FORM:


CHRISTI HOGIN, City Attorney

I CERTIFY THAT THE FOREGOING RESOLUTION NO. 16-33 was passed and adopted by the City Council of the City of Malibu at the regular meeting thereof held on the 27th day of June 2016 by the following vote:

AYES: 5 Councilmembers: House, Peak, Sibert, La Monte, Rosenthal
NOES: 0
ABSTAIN: 0
ABSENT: 0


LISA POPE, City Clerk
(seal)

RESOLUTION NO. 16-35

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MALIBU
ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2016-
2017

The City Council of the City of Malibu does hereby find, order and resolve as follows:

SECTION 1. Recitals.

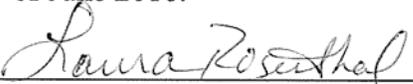
- A. Article XIII B of the State Constitution requires the calculation of an annual appropriations limit for state and local government.
- B. The required computations to determine the appropriations limit for Fiscal Year 2016-2017 were performed and are attached as Exhibit A and B. The appropriations limit is \$23,963,095.
- C. In calculating the appropriations limit for Fiscal Year 2016-2017, the City has used the California per capita personal income growth factor of 5.37% and the population growth factor for the County of Los Angeles of 0.85% as provided by the State Department of Finance.

SECTION 2. The City Council hereby establishes the appropriations limit of \$23,963,095 for Fiscal Year 2016-2017.

SECTION 3. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 27th day of June 2016.

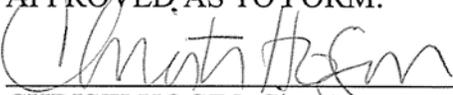
ATTEST:


LAURA ROSENTHAL, Mayor



LISA POPE, City Clerk
(seal)

APPROVED AS TO FORM:



CHRISTI HUGIN, City Attorney

I CERTIFY THAT THE FOREGOING RESOLUTION NO. 16-35 was passed and adopted by the City Council of the City of Malibu at the regular meeting thereof held on the 27th day of June 2016 by the following vote:

AYES: 5 Councilmembers: House, Peak, Sibert, La Monte, Rosenthal
NOES: 0
ABSTAIN: 0
ABSENT: 0



LISA POPE, City Clerk
(seal)

GLOSSARY OF TERMS

Accounting System: The set of records and procedures that are used to record, classify and report information on the financial status of the City.

Accrual Basis of Accounting: Under this accounting method, transactions are recognized when they occur, regardless of the timing of related cash receipts and disbursements. This form of accounting is used in the Enterprise and Internal Service funds.

Agency Funds: A fund used to account for assets held by the City of behalf of individuals, private organizations and other governments. One agency fund is the deferred compensation fund.

Annual Budget: A budget applicable to a single fiscal year.

Appropriation: Money budgeted for a given program. Appropriations are the means by which legal authority is given to expend public monies. The appropriation is the maximum level of expenditure authorized.

Appropriation Resolution: The official legal document approved by the City Council which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are typically granted for a one-year period.

Assessed Valuation: The estimated value of real and personal property used by the Los Angeles County Assessor as the basis for levying property taxes.

Budget Calendar: The schedule of key dates which the City follows in the preparation and adoption of the budget.

Budget Document: The official financial spending and resource plan submitted by the City Manager and adopted by the City Council explaining the budget to the public and City Council.

Budget Message: A written explanation by the City Manager of the budget. The budget message explains principal budget and policy issues and presents an overview of the City Manager's budget recommendations.

California Government Code: State legislation providing the legal framework for municipal operations.

GLOSSARY OF TERMS

Capital Assets: Assets of significant value and having a used life of more than one year with an original cost of \$3,000 or more. Capital assets are also called fixed assets.

Capital Improvements: Physical improvements which cost over \$5,000 and have a useful life of more than one year and involve the construction or reconstruction of a physical asset. Examples are street improvements, park improvements and facility construction.

Capital Outlay: A budget category that accounts for land, land improvements, buildings and structures, furniture and equipment.

Capital Projects Fund: In governmental accounting, a fund that accounts for financial resources that will be used for the acquisition or construction of capital facilities. The total cost of the capital project is accumulated in a capital projects fund until the project is completed, at which time the fund ceases to exist.

Cash Basis Accounting: A basis of accounting under which transactions are recognized only when cash is received.

Community Development Block Grant (CDBG): Federal grant funds that are distributed by the U.S. Department of Housing and Urban Development (HUD). Funds are passed through to the City from the Los Angeles County Community Development Commission (CDC).

COLA: Cost of living adjustment.

Contingency: A budgetary reserve set aside for emergencies for unforeseen expenditures not otherwise budgeted.

Contract Services: Professional service provided to the City from the private sector or other public agencies.

Cost Allocations: A fair and equitable methodology for identifying and distributing direct and indirect cost from a service provider to the service consumer.

Decision Package: A standardized format whereby departments request budgetary consideration for new programs, positions, capital equipment and reclassification.

GLOSSARY OF TERMS

Department: An organizational unit comprised of programs and activities, managed by a single director.

Encumbrance: Financial commitments related to unperformed services or contracts for goods for which part of an appropriation has been reserved.

Expenditure: Appropriated funds that have been spent.

FEMA: Federal Emergency Management Agency.

Fiscal Year: An accounting term for the budget year. The City's fiscal year is from July 1st through June 30th.

Fixed Assets: Assets which are intended to be held or used for a long term, such as land, buildings, improvements other than buildings, machinery and equipment.

FLSA: The Fair Labor Standards Act which sets minimum wage, overtime pay, equal pay and Child Labor Standards for private and public sector employees.

Full Time Equivalent (FTE): An FTE is equal to one-full time employee at 2,080 hours per year.

Fund: An independent fiscal accounting term used to record all financial transactions related to the specific purpose for which the fund was created.

Fund Accounting: A system of accounting used by non-profits, particularly governments. Since there is no profit motive, accountability is measured instead of profitability. The main purpose is stewardship of financial resources received and expended in compliance with legal requirements.

Fund Balance: The difference between assets and liabilities. A positive fund balance indicates that assets exceed liabilities while the reverse is true for a deficit fund balance.

FY: Fiscal year

GASB: Governmental Accounting Standards Board.

General Fund: In governmental accounting, funds used to account for all assets and liabilities of a non-profit entity, except those particularly assigned for other purposes in another more specialized fund.

GLOSSARY OF TERMS

GAAP (Generally Accepted Accounting Principles): Uniform minimum standards for financial accounting and reporting. These standards govern the form and content of the basic financial statements of the City.

Grant: Contributions or gifts of cash or other assets from one entity to another. Generally, specific uses for the transferred property are required.

In-Lieu Tax: Tax levied in place of another tax or taxes. The State of California provides in-lieu motor vehicle fees to local governments to compensate for local personal property not subject to property taxes.

Interest: Revenue derived from the use of property or money. The City has specific rules as to where excess funds can be invested whereby interest is earned.

Internal Service Fund: Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City.

Interfund Charges: Reimbursement for services which are paid for out of one fund but benefit the programs in another fund.

Intergovernmental Services: Specialized services typically performed by local governments that are purchased from other governments.

Intergovernmental Revenue: Revenue received from other governmental agencies and municipalities.

Licenses and Permits: Revenues earned by the issuance of licenses or permits levied in accordance with the benefits conferred by the license or permit.

Maintenance and Operations: A budget category that accounts for all supplies, goods and services required to support the planned level of program or activity.

Modified Accrual Basis: Under this accounting method, revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures for the most part are recognized when the related fund liability is incurred except for prepayments, accumulated employee leave and long-term debt. All governmental funds,

GLOSSARY OF TERMS

except expendable trust funds, are accounted for using the modified accrual basis of accounting.

Object: An expenditure classification that refers to the type of item purchased or the service obtained. Examples include personnel, supplies and contract services.

OES: Office of Emergency Services – State of California.

Operating Budget: Revenues and expenditures required to operate City activities for the next fiscal cycle (12 months).

Operating Transfer: When one fund makes a contribution to another fund, it becomes revenue to the receiving fund.

Overhead Charges: The re-capturing of the cost of services provided to other funds from the General Fund. These costs include general administration, personnel services, accounting, payroll, facility lease and maintenance and liability charges.

Performance Measure: Represents the objectives of each City department along with a target date for achieving the objectives.

Public Employees Retirement System (PERS): The retirement system run by the State of California that provides retirement benefits to public employees. The City is a member of PERS and employees participate in the plan.

Personnel Services: A budget category that accounts for all salary and personnel related benefits required to support the planned level of program or activity.

Program: The defined activity designed to provide a service to the public that is the budget level for expenditures, which may span both departments and funds.

Proposition 4: Article XIIB of the California Constitution which limits appropriations to be the level of proceeds of taxes.

Proposition 13: Article XIII A of the California Constitution which imposes a 1% limit on property taxes, restricts assessments and places limitations on the levy of new taxes.

GLOSSARY OF TERMS

Reserve: An account used to indicate that a portion of the fund equity is legally restricted for a specific purpose.

Resources: The personnel and financial requirements of each program. Personnel resources are stated in terms of full-time equivalents, part-time and contract positions. Financial resources are stated in terms of three major expense categories (personnel, materials and supplies and capital equipment).

Revenue: Amounts received for taxes, licenses, permit and fees, intergovernmental sources, service charges, interest and use of property and other income.

Revenue Estimates: A formal estimate of how much revenue will be earned from a specific revenue source for some future period, typically a fiscal year.

Special Revenue Fund: In governmental accounting, funds used to account for the proceeds of special revenue sources (other than special assessments, expendable trusts or for major capital projects) that are legally restricted to expenditures for a specific purpose.

Subventions: Revenues collected by the State which are allocated to the City on a formula basis. Examples include motor vehicle taxes and gasoline taxes.

Supplemental Appropriation: An appropriation approved by the City Council after the initial budget is adopted.

Supplies: An expenditure classification for articles and commodities purchased for consumption or resale. Examples include office and operating supplies, fuel, power, water, gas, small tools and equipment.

Taxes: Compulsory charges levied by the City, County and State for the purpose of financing services performed for the common benefit.